

## DEPARTMENT OF DEFENCE



- CLOSING DATE** : 28 October 2022 at 16:00 (Applications received after the closing date and faxed copies will not be considered).
- NOTE** : It is the Department's intention to promote equity (race, gender and disability) through the filling of this posts with candidates whose transfer/promotion/appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan. Applications must be submitted on the prescribed form Z83 (obtainable from any Public Service Department office i.e effective 01 January 2021 or on the DPSA web site link: <https://www.dpsa.gov.za/newsroom/psvc/>. Should an application be received using incorrect application employment form Z83, it will be disqualified, which must be originally initialled, signed and dated by the applicant and which must be accompanied by a detailed CV only (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience). In terms of circular no 19 of 2022 on practice notes on the Z83 application for employment and other related matters the following must be considered in relation to the completion of the new Z83 form by applicants: Part A all fields must be completed. Part B all fields must be completed in full except when passport number: South African applicants need not provide passport numbers, applicant has responded "no" to the question are you conducting business with the State or are you a Director of a Public or Private company conducting business with the State. If yes, "(provide the details)", then it is acceptable for an applicant to indicate not applicable or leave blank to the question, "In the event that you are employed in the Public Service, will you immediately relinquish such business interests?" If your profession or occupation requires official registration, provide date and particulars of registration" – Some applicants may not be in possession of such therefore it is acceptable if left blank or if not applicable is indicated. Part C all fields must be completed. Part D all fields must be completed. Part E, F and G: noting that there is limited space provided often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. If the information is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the application of employment Z83, and applicants are accountable for the information that is provided therein. The questions related to conditions that prevent re-appointment under Part F must be answered. Declaration must be completed and signed. The advertisement (s) contained herein is/are meant for the attention/perusal from all interest job seekers whether they are serving employees/officials of the DOD/Public Service, unemployed persons or persons employed outside the Public Service. Person not employed by the DOD/Public Services are encouraged to apply for the vacancies advertised in this circular. Only the shortlisted candidates will be required to bring certified documents (i.e. educational qualifications, ID Copy and Driver s license etc) and other related documents on or before the day of the interview. Certified documents which should not be older than six months on or before the day of the interview. Non-RSA Citizens/Permanent Resident Permit Holders must submit copy of their permanent residence permits (Only when shortlisted). Should you be in possession of a foreign qualification(s), it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA) only when shortlisted. All applications received after closing date will not be considered. Failure to comply with the above instructions will result in applications being disqualified. Should an application be received where an applicant applying for more than one post must submit a separate form Z83 (as well as the documentation mentioned above) in respect of each post being applied for. If an applicant wishes to withdraw an application it must be done in writing. If an applicant applies for more than one post on the same applications form, the application will only be considered for the first post indicated on the application and not for any of the other posts. Under no circumstances will photostat copies or faxed copies of application documents be accepted. The successful candidates will be subjected to Personnel

Suitability Checks (criminal record-, citizenship- & financial/asset record checks and qualification and employment verification). Successful candidates will also be subjected to security clearance processes. Potential candidates, declared in excess must indicate their excess status on Z83, Applicants who do not receive confirmation or feedback within 3 (three) months after the closing date, please consider your application unsuccessful. Due to the large volume of responses anticipated, receipt of applications will not be acknowledged and correspondence will be limited to short-listed candidates only. For more information on the job description(s) please contact the person indicated in the post details. Successful candidates will be appointed on probation for the period of twelve (12) months regarding the prescribed rules and will be expected to sign a performance agreement. The Department reserves the right not to make appointment(s) to the advertised post(s)

## **OTHER POSTS**

<b><u>POST 39/71</u></b>	:	<b><u>DEPUTY DIRECTOR ARMAMENT ACQUISITION REF NO: CFO 22/7/1</u></b> Finance Management Division Chief Directorate: Budget Management Sub-directorate: Budgeting
<b><u>SALARY</u></b>	:	R744 255 per annum (Level 11), all-inclusive salary package
<b><u>CENTRE</u></b>	:	Pretoria
<b><u>REQUIREMENTS</u></b>	:	Minimum requirements: Grade 12 certificate plus a three year B Com Degree/National Diploma in Financial Management/Accounting/Cost and Management Accounting. A minimum of five (5) year's Budget Management, Budget Preparation, Capital Acquisition, Management Accounting experience on a post of an Assistant Director or equivalent level. A thorough working knowledge of the Project Management process and capital projects acquisition. Good working knowledge of Public Sector budgeting process Medium Term Expenditure Framework, project management and risk management. Vast knowledge of the project financial management process including projects financial celling and projects expenditure. Proficient in financial regulatory frameworks in the Public Service (Public Finance Management Act, Treasury Regulations), augmented with sound working knowledge of acquisition/procurement policies, processes and procedures. A good understanding and interpretation of Public Service financial prescripts. Experience in report writing and effectively apply budget policy. Computer literacy, Client Orientation, Problem solving and good Communications skills both verbal and written). People management and Empowerment, Good leadership skills, Accuracy and attention to detail. Excellent analytical and numerical skill particularly regarding the financial management of multi-year acquisition projects. Ability to work well under pressure and respond approximately under difficult situations towards senior and military personnel.
<b><u>DUTIES</u></b>	:	Executive all armament acquisition responsibilities for the Department of Defence (DOD) as specified by the Public Finance Management Act (PFMA) and the Treasury Regulations and budget policy. Manage South African National Defence Force Capital projects financial ceilings by effectively monitoring financial baseline. Provide financial information and advice to the Armament Acquisition Control Board. Evaluation of the Special Defence Account estimates and ensures that projects are properly executed. Maintain and update the Department for Defence Project Information Navigation Tool (PINT). Monitor and report on project expenditure trends. Update and maintain a budgeting support tool and costing model, which is accurate, valid and reliable. Management of Armament Acquisition budget by providing advice to Projects Officers and budget managers. People management and empowerment by ensuring continuous competency improvement of personnel within the span of control. Management of the Finance Management Division WEBSITE. Attend to other tasking by the leadership of financial management division.
<b><u>ENQUIRIES</u></b>	:	Ms O.M. Gopane Tel No: (012) 355 5808
<b><u>APPLICATIONS</u></b>	:	Department of Defence, Finance Management Division, DFSS, Career Management Section, Private Bag X 137, Pretoria, 0001 or hand-delivered to: Poynton building, 195 Bosman Street, Pretoria, where it must be placed in wooden post box number 5 at Reception. Please use reference number not post number.

<b><u>NOTE</u></b>	:	Preference will be given to African males, African females, Indian males, Coloured females, Coloured males and Persons with Disabilities are encouraged to apply. Please use reference number not post number.
<b><u>POST 39/72</u></b>	:	<b><u>ASSISTANT DIRECTOR REF NO: CFO 22/7/2</u></b> Financial Management Division Chief Directorate: Financial Services Directorate: Financial Control Services, Compliance Management, Financial Reporting System
<b><u>SALARY</u></b>	:	R382 245 per annum (Level 09)
<b><u>CENTRE</u></b>	:	Pretoria
<b><u>REQUIREMENTS</u></b>	:	Minimum requirements: Grade 12 certificate plus three year B Degree or three year National Diploma in Finance with Finance and Management Accounting as major subjects. Financial Systems and Supply Chain Management will be an added advantage. A minimum of 3 years' experience in Financial Management at level 8 with a pre-requisite experience in working with government/Private sector systems. Have knowledge in respect of the application of the Public Finance Management Act and Treasury Regulations. Well-developed verbal as well as written communication skills. Thorough knowledge of computer systems, specifically MS Word, Excel, Power Point and Database applications. Proven ability to function independently. Ability to conduct training and workshops. Analytical and innovative thinking as well as problem solving ability. Must be in possession of a valid RSA/Military driver's license. Willing and able to travel extensively at short notice and to work after hours at short notice.
<b><u>DUTIES</u></b>	:	Receiving and registering of all requests regarding Consolidated Control are processed and assigned to SITA for implementation. Manage the policy of incident reporting and reviewing it from time to time. Manage the CCS users for the DOD. Prepare the manuals and study aid for courses and coordinate the logistics for CCS trainings. Provide training and in post training to CCS users in Training Centres and Services and Divisions. Manage the Consolidated Control System in the DOD. Manage the financial delegations for Financial Management Division and submit Financial Delegations to the Secretary for Defence for approval.
<b><u>ENQUIRIES</u></b>	:	Ms A. Nkomo Tel No: (012) 355 5830
<b><u>APPLICATIONS</u></b>	:	Applications must be submitted to: Financial Management Division, DFSS, Career Management Section, Private Bag X 137, Pretoria, 0001 or applications may be hand-delivered to: Department of Defence, Poynton building, 195 Bosman Street, Pretoria where it must be placed in wooden post box 5 at Reception.
<b><u>NOTE</u></b>	:	Preference will be given to African males, African females, Indian males, Coloured males and Persons with Disabilities are encouraged to apply. Please use reference number not post number.
<b><u>POST 39/73</u></b>	:	<b><u>SOCIAL WORKER GRADE 1 - 4 REF NO: SG 05/22/01</u></b>
<b><u>SALARY</u></b>	:	Grade 1: R257 592 per annum Grade 2: R316 794 per annum Grade 3: R384 228 per annum Grade 4: R472 551 per annum (All-inclusive package according to experience as per OSD regulations:
<b><u>CENTRE</u></b>	:	Military Psychological Institute, Pretoria
<b><u>REQUIREMENTS</u></b>	:	BA Social Work Degree (Psychology II or III and Sociology II or III , as one of these being a third year subject, together with Social Work 4, preferable Master's Degree in Social Work, Registration with the SACSSP as a professional Social Worker. valid Driver's Licence.
<b><u>DUTIES</u></b>	:	To implement and manage military occupational social work service to the SANDF members and their dependents, military veterans and approve clientele within the DOD. Ability to design and execute research & development projects. Knowledge on conducting literature study on social work issues and act as a consultant on social work research and development to colleagues, Director Social Work and other stake holders. Design and execute research projects. Design and develop social work programs and interventions. Provide basic training in research & development to social workers. Provide research

		and development consultation services to social workers. Participate in multi-disciplinary research and development projects.
<b><u>ENQUIRIES</u></b>	:	Lieutenant Colonel T.I. Ndlovu Tel No: (012) 671 5474
<b><u>APPLICATIONS</u></b>	:	Major C.S. Manamela Tel No: (012) 319 3256 Department of Defence, South African Military Health Service, Military Psychological Institute (Social Work Department), Private Bag X02, Gezina, 0031 or maybe hand delivered at Military Psychological Institute, 185 Rose Street, Gezina, Pretoria
<b><u>POST 39/74</u></b>	:	<b><u>SENIOR SECRETARY GRADE II REF NO: SG 05/22/02</u></b> South African Military Health Service HQ Unit
<b><u>SALARY</u></b>	:	R176 310 per annum (Level 05)
<b><u>CENTRE</u></b>	:	Erasmuskloof, Pretoria
<b><u>REQUIREMENTS</u></b>	:	Grade 12. Secretarial/Admin practices experience will be an advantage. Special requirements (skills needed): Computer literacy (Microsoft Word, Excel, and PowerPoint). Typing skills. Communicate effectively (written & verbal) in English. Analytical and innovative thinking as well as problem solving skills. Excellent interpersonal skills. Sound organizational skills. High level of reliability. Ability to act with tact and discretion. Good people skills. Ability to do research and analyse documents and situations. Excellent secretarial skills.
<b><u>DUTIES</u></b>	:	Provide a secretarial support service. Record appointments and events and manage the Director's diary. Receive telephone calls and refer to the correct role players. Provide secretarial functions in board meetings. Write/type documents, memorandums, letters and reports. Compile agendas and take minutes during meetings. Compile minutes correctly. Deal with classified files and documents. Arrange meetings and events for the Director. Process the travel and subsistence claims for the Director. Identify venues, invite role players, and organise refreshments and set up schedules for meetings and events. Collect all relevant documents for meetings. Liaise with travel agencies to make travel arrangements. Prepare briefing and notes for the Director as required. Keep a filing system. Operate office equipment. Order and purchase stationary. Keep updated with policy and procedures. Co-ordinate logistical arrangements for meetings when required, as well as for visitors.
<b><u>ENQUIRIES</u></b>	:	Ms T.T. Monaiwa Tel No: (012) 671 5099
<b><u>APPLICATIONS</u></b>	:	Department of Defence, South African Military Health Service, Private Bag X102, Centurion, 0046, or maybe hand delivered to LEW Building, cnr Selborne and Trichard Ave, Lyttelton.
<b><u>POST 39/75</u></b>	:	<b><u>ADMINISTRATION CLERK (PATIENT ADMINISTRATION): PRODUCTION REF NO: SG 05/22/03</u></b> South African Military Health Service HQ, (Patient Administration)
<b><u>SALARY</u></b>	:	R176 310 per annum (Level 05)
<b><u>CENTRE</u></b>	:	Lyttelton, Pretoria
<b><u>REQUIREMENTS</u></b>	:	Grade 12. Reception, secretarial, data capturing and mainframe experience is a requirement. Special requirements (skills needed): Computer literacy (Microsoft word, excel and outlook), organizing, interpersonal relationship skills, suitable candidate to have specialist clerical and administrative experience, proven ability to communicate effectively (verbal and written). Oriented towards teamwork and receptive to work related suggestions, High level of reliability. Ability to act with tact and discretion, ability to work under pressure.
<b><u>DUTIES</u></b>	:	Ensure that all clerical work is completed by the end of each day. Arranging office meetings and taking minutes. Ensuring stationary and venues are in order and planned for the year. Keep a register of all feedback reports, statistics and do the necessary follow ups. Keep a register iro authorities granted to foreign, private and MPO, Military Veterans and other patients who require medical authority. Forwarding of Military Veterans costing for the service rendered spreadsheet to DCA. Ensure to follow the orderly binding of instructions.
<b><u>ENQUIRIES</u></b>	:	Colonel M.Gumede Tel No: (012) 671 5046 Lieutenant Colonel N.G Magubane Tel No: (012) 671 5555
<b><u>APPLICATIONS</u></b>	:	Department of Defence, South African Military Health Service, Private Bag X102, Centurion, 0046, or maybe hand delivered to LEW Building, cnr Selborne and Trichard Ave, Lyttelton.

<b><u>POST 39/76</u></b>	:	<b><u>PRINCIPAL OPERATOR REF NO: SG 05/22/04</u></b>
<b><u>SALARY</u></b>	:	R147 459 per annum (Level 04)
<b><u>CENTRE</u></b>	:	SAMHS, 1 Military Hospital, Thaba Tshwane
<b><u>REQUIREMENTS</u></b>	:	Grade 12. Experience: Although no experience is required, having worked as a Clerk or worked with computers will be to the Applicant's advantage.
<b><u>DUTIES</u></b>	:	Key performance areas applicable to the execution of this service/function are: Receive patients at reception of Radiography section and enter their info in x-ray register. Ensure the necessary paperwork is in place for x-ray procedures to follow. Handle patient files and x-ray reports according to prescribed protocol. Attend to basic office administration such as making appointments, filing and retrieving of patient files, data capturing, collating statistics for the radiographer and organising the office space. Assist with the maintenance of the x-ray section by reporting faulty x-ray equipment and ensuring the serviceability of equipment. Basic personality traits required for this job: Good communication skills and telephone etiquette. Ability to organise and plan administrative tasks. Computer literacy. Ability to perform routine tasks. To function in a team.
<b><u>ENQUIRIES</u></b>	:	Lieutenant Colonel N.C. Seemane Tel No: (012) 314 0291
<b><u>APPLICATIONS</u></b>	:	Department of Defence, South African Military Health Service, X-Ray Department, 1 Military Hospital, Private Bag X1026, Thaba Tshwane, 0143 or maybe hand delivered to 1 Military Hospital, Voortrekker Road, Thaba Tshwane, Pretoria.
<b><u>POST 39/77</u></b>	:	<b><u>ART CLEANER FOREMAN REF NO: SG 05/22/05</u></b>
		Military Health Support Formation HQ (Military Health Base Depot)
<b><u>SALARY</u></b>	:	R124 434 per annum (Level 03)
<b><u>CENTRE</u></b>	:	Pretoria
<b><u>REQUIREMENTS</u></b>	:	NQF Level 2 – 4. Previous experience as cleaner will be an advantage. Special requirement (skills needed): Communicate affectively knowledge of stores admin. Managing of disposals and accounting. Good interpersonal and organising skills.
<b><u>DUTIES</u></b>	:	Safe keeping of attractive items. Inspection on regular basis of all equipment for damages, loss, theft and deterioration. Assist in handling of audit queries. Filling of documents. Safekeeping and handling of stores. Planning and organise stock and inventory. Is responsible for keeping track of what is available in the stores and inventory is updated. To also see the daily operation of the store, make sure it runs smoothly and effectively.
<b><u>ENQUIRIES</u></b>	:	Warrant Officer Class 1 M.E. Khasi Tel No: (012) 671 5403
<b><u>APPLICATIONS</u></b>	:	Department of Defence, South African Military Health Service, Military Health Support Formation HQ, Private Bag X1019 Lyttleton, 0140, or may be hand delivered to 4 Avro Road, Lyttleton.
<b><u>POST 39/78</u></b>	:	<b><u>CLEANER REF NO: SG 05/22/06</u></b>
<b><u>SALARY</u></b>	:	R104 073 per annum (Level 02)
<b><u>CENTRE</u></b>	:	SAMHS HQ Unit, Erasmuskloof, Pretoria
<b><u>REQUIREMENTS</u></b>	:	NQF Level 1 - 4 with relevant experience. Special requirements (skills needed): Communicate effectively. Must be physically healthy. No criminal record.
<b><u>DUTIES</u></b>	:	To ensure a high standard of cleaning and hygiene service. Clean the interior of buildings, dust and polish furniture, pick up rubbish, empty garbage containers and take content to waste area for removal. Vacuum and clean carpets, curtains and floors, wash windows, wash ablution facilities remove dust and dirt from ceilings, walls, overhead pipes and fixtures, sweep floors and reporting of any defaults in the facilities. Check the general condition of cleaning machinery regularly and report where equipment is faulty.
<b><u>ENQUIRIES</u></b>	:	Warrant Officer Class 1 K.L. Tshabalala Tel No: (012) 484 2749
<b><u>APPLICATIONS</u></b>	:	Department of Defence, South African Military Health Service, Private Bag X102, Centurion, 0046, or maybe hand delivered to South African Military Health Service, Kasteelpark (next to Kloof Hospital), Katzenellenbogen Building, c/o Nossob and Jochemus streets, Erasmuskloof, Pretoria

<b><u>POST 39/79</u></b>	:	<b><u>CLEANER REF NO: SG 05/22/07 (X2 POSTS)</u></b>
<b><u>SALARY</u></b>	:	R104 073 per annum (Level 02)
<b><u>CENTRE</u></b>	:	7 Medical Battalion Group, Lyttelton, Pretoria
<b><u>REQUIREMENTS</u></b>	:	NQF Level 2 - 4 with relevant experience. Special requirements (skills needed): Communicate effectively. Must be physically healthy. Background on cleaning in any environment will be advantage. No criminal record.
<b><u>DUTIES</u></b>	:	To ensure a high standard of cleaning and hygiene service in and around 7 Medical Battalion Group (Military Base) including outside areas. Duties includes clean the interior of buildings, dust and polish furniture, pick up rubbish, empty garbage containers and take content to waste area for removal. Vacuum and clean carpets, curtains and floors, wash windows, wash ablution facilities remove dust and dirt from ceilings, walls, overhead pipes and fixtures, sweep floors and reporting of any defaults in the facilities. Check the general condition of cleaning machinery regularly and report where equipment is faulty.
<b><u>ENQUIRIES</u></b>	:	Captain R. Mthembu Tel No: (012) 671 6846/6845
<b><u>APPLICATIONS</u></b>	:	Department of Defence, South African Military Health Service, 7 Medical Battalion Group, Private Bag X1010, Lyttelton, Pretoria 0140 or maybe hand delivered to 7 Medical Battalion Group, Cnr North and Lionel Slade street, Lyttelton, Pretoria.
<b><u>POST 39/80</u></b>	:	<b><u>CLEANER REF NO: SG 05/22/08 (X2 POSTS)</u></b>
		Military Health Training Formation HQ
<b><u>SALARY</u></b>	:	R104 073 per annum (Level 02)
<b><u>CENTRE</u></b>	:	Thaba Tshwane, Pretoria
<b><u>REQUIREMENTS</u></b>	:	NQF Level 1 - 4 with relevant experience. Special requirements (skills needed): Communicate effectively. Must be physically healthy. DUTIES: Clean the interior of buildings, dust and polish furniture, pick up rubbish, empty garbage containers and take content to waste arrear for removal. Vacuum and clean carpets, curtains and floors, wash windows, wash ablution facilities remove dust and dirt from ceilings, walls, overhead pipes and fixtures, sweep floors.
<b><u>ENQUIRIES</u></b>	:	Major A. Teka Tel No: (012) 674 6125
<b><u>APPLICATIONS</u></b>	:	Candidate Officer A. Mahobja Tel No: (012) 674 6221 Department of Defence, South African Military Health Service, Military Health Training Formation HQ, Private Bag X1022, Thaba Tshwane, 0143 or may be hand delivered to Military Health Training Formation HQ, Voortrekker Road, Thaba Tshwane
<b><u>POST 39/81</u></b>	:	<b><u>FOOD SERVICE AID REF NO: SG 05/22/09 (X2 POSTS)</u></b>
<b><u>SALARY</u></b>	:	R104 073 per annum (Level 02)
<b><u>CENTRE</u></b>	:	Military Health Training Formation HQ, Thaba Tshwane, Pretoria
<b><u>REQUIREMENTS</u></b>	:	NQF Level 1 - 4. Experience in handling of food and cleaning. Must be able to obtain a confidential security clearance within a year. No criminal record.
<b><u>DUTIES</u></b>	:	Operating kitchen appliances. Prepare meals and snacks according to ration scales and daily menu. Assist with dishing up of meals. Assist with food preparation during field exercises. Cleaning of trays in wards. Lay out bed table for patients. Fetch food from the kitchen in food warming trolley. Control the food before leaving the kitchen for special diet and the correct amount for the patients. Serve tea or coffee. Collect dishes after meals. Take trolleys back to the kitchen after using. Wash patients' water bottles and supply them with fresh water daily. Mop the kitchen floor after each meal. Wash cupboards and walls weekly. Ensure that the diet lists are taken in time to the kitchen.
<b><u>ENQUIRIES</u></b>	:	Major A. Teka Tel No: (012) 674 6125
<b><u>APPLICATIONS</u></b>	:	Candidate Officer A. Mahobja Tel No: (012) 674 6221 Department of Defence, South African Military Health Service, Military Health Training Formation HQ, Private Bag X1022, Thaba Tshwane, 0143 or may be hand delivered to Military Health Training Formation HQ, Voortrekker Road, Thaba Tshwane
<b><u>POST 39/82</u></b>	:	<b><u>CLEANER REF NO: SG 05/22/10</u></b>
<b><u>SALARY</u></b>	:	R104 073 per annum (Level 02)
<b><u>CENTRE</u></b>	:	Military Health Support Formation HQ, Pretoria

<b><u>REQUIREMENTS</u></b>	:	NQF Level 1 - 4 with 2 years' experience as a cleaner. Special requirements (skills needed): Physically able to clean on a daily basis. The ability to communicate in English will be an advantage. Have knowledge of chemicals. Good interpersonal and organizing skills.
<b><u>DUTIES</u></b>	:	Cleaning of offices, hallways, passages and all other types of rooms. Cleaning of ablution facilities. Sweeping of verandas and pathways. Refuse removal out of the building and cleaning of windows. Providing domestic and hygiene cleaning service. Observing OHASA regulations.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Warrant Officer Class 1 M.E. Khasi Tel No: (012) 671 5403
	:	Department of Defence, South African Military Health Service, Military Health Support Formation HQ, Private Bag X1019 Lyttleton, 0140, or may be hand delivered to 4 Avro Road, Lyttleton.
<b><u>POST 39/83</u></b>	:	<b><u>GROUNDSMAN REF NO: SG 05/22/11</u></b> Military Health Support Formation HQ
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R104 073 per annum (Level 02) Pretoria
	:	NQF Level 1 - 4 with 2 years' experience in gardening service. Special requirements (skills needed): Communicate effectively. Must be physically fit, healthy and energetic. Experience in general gardening and the utilization of electrical equipment e.g. Lawnmowers and hedge trimmers.
<b><u>DUTIES</u></b>	:	Planting/removal/replanting of trees, flowers, shrubs, grass and other plants. Preparation of soil for planting of plants. The maintenance of flower and other beds by fertilizing, irrigating, weeding and pruning where necessary. Mowing of lawns and cutting of grass edges. Removal of litter from terrain fences and within the terrain and the loading thereof on truck for transport to refuse dump or burn it. Irrigation of lawn and flower beds, checking the serviceability of machinery and equipment. Pruning of shrubs and trees. Keeping other structures on grounds clean and tidy (e.g. barbeque facilities, parking areas, ditches and gutters). Maintain fences. Assist with preparation of grounds for functions. Report any defaults on the terrain.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Warrant Officer Class 1 M.E. Khasi Tel No: (012) 671 5403
	:	Department of Defence, South African Military Health Service, Military Health Support Formation HQ, Private Bag X1019 Lyttleton, 0140, or may be hand delivered to 4 Avro Road, Lyttleton.
<b><u>POST 39/84</u></b>	:	<b><u>GENERAL WORKER REF NO: SG 05/22/12 (X4 POSTS)</u></b>
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R104 073 per annum (Level 02) Military Health Support Formation HQ, Pretoria
	:	NQF Level 1 – 4 with 2 years' experience as a general worker. Special requirement (skills needed): To provide comprehensive. Service to the help desk of Facility Section in Military Health Support Formation Head Quarters.
<b><u>DUTIES</u></b>	:	Rendering of the emergency calls regarding the maintenance at MHSF HQ. Registering of all complains in the register. Liaise with the on-site contractors, RQSM and DPW. Familiarise with the environment. Registering of all complaints from different departments. Do follow ups with contractors. Making of job cards accordingly.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Warrant Officer Class 1 M.E. Khasi Tel No: (012) 671 5403
	:	Department of Defence, South African Military Health Service, Military Health Support Formation HQ, Private Bag X1019 Lyttleton, 0140, or may be hand delivered to 4 Avro Road, Lyttleton.
<b><u>POST 39/85</u></b>	:	<b><u>CLEANER REF NO: SG 05/22/13 (X3 POSTS)</u></b> Military Health Support Formation HQ (Military Health Base Depot)
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R104 073 per annum (Level 02) Pretoria
	:	NQF Level 1 - 4 with 2 years' experience as a cleaner. Special requirements (skills needed): Physically able to clean on a daily basis. The ability to communicate in English will be an advantage. Have knowledge of chemicals. Good interpersonal and organizing skills.
<b><u>DUTIES</u></b>	:	Cleaning of offices, hallways, passages and all other types of rooms. Cleaning of ablution facilities. Sweeping of verandas and pathways. Refuse removal out

		of the building and cleaning of windows. Providing domestic and hygiene cleaning service. Observing OHASA regulations.
<b><u>ENQUIRIES</u></b>	:	Warrant Officer Class 1 M.E. Khasi Tel No: (012) 671 5403
<b><u>APPLICATIONS</u></b>	:	Department of Defence, South African Military Health Service, Military Health Support Formation HQ, Private Bag X1019 Lyttleton, 0140, or may be hand delivered to 4 Avro Road, Lyttleton.
<b><u>POST 39/86</u></b>	:	<b><u>CLEANER REF NO: SG 05/22/14 (X2 POSTS)</u></b>
<b><u>SALARY</u></b>	:	R104 073 per annum (Level 02)
<b><u>CENTRE</u></b>	:	Area Military Health Unit Gauteng, Pretoria
<b><u>REQUIREMENTS</u></b>	:	NQF Level 1 – 4 with relevant experience. Special requirements (skills needed): Communicate effectively. Must be physically healthy.
<b><u>DUTIES</u></b>	:	Clean the interior of buildings/Sickbay, dust and polish furniture, pick up rubbish, empty garbage containers and take content to waste area for removal. Vacuum and clean carpets, curtains/blinds and floors. Wash windows, wash ablution facilities, remove dust and dirt from ceilings, walls, overhead pipes and fixtures, sweep floors.
<b><u>ENQUIRIES</u></b>	:	Warrant Officer Class 2 A.J.H.J. Pretorius Tel No: (012) 319 3140
<b><u>APPLICATIONS</u></b>	:	Department of Defence, Area Military Health Unit Gauteng, South African Military Health Service, Private Bag X02, Gezina, 0031 or maybe hand delivered to Area Military Health Unit Gauteng, 185 Rose Street, Gezina, Pretoria