

DEPARTMENT OF HEALTH

It is the Department's intension to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan.

- APPLICATIONS** : The Director-General, National Department of Health, Private Bag X399, Pretoria. 0001. Hand delivered application may be submitted at Reception (Brown Application Box), Dr AB Xuma Building, 1112 Voortrekker Rd, Pretoria Townlands 351-JR or should be forwarded to recruitment@health.gov.za quoting the reference number on the subject e-mail.
- FOR ATTENTION** : Ms M Shitiba
- CLOSING DATE** : 28 August 2023
- NOTE** : All short-listed candidates for the advertised posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. In addition, all shortlisted candidates will be subjected to a competency assessment prior to the interview. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment batteries. Applications should be submitted on the new Z83 form obtainable from any Public Service department and should be accompanied by a CV only (previous experience must be comprehensively detailed). The Z83 must be fully completed (all sections), failure to complete or disclose all information will automatically disqualify the applicant. Applicants are not required to submit copies of qualification and other relevant documents on application. Certified copies of qualifications and other relevant documents will be requested prior to final selection phase. Applications should be on one PDF format. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.

MANAGEMENT ECHELON

- POST 28/39** : **CHIEF EXECUTIVE OFFICERS – CENTRAL HOSPITALS (X5 POSTS)**
- SALARY** : R1 663 581 per annum, (an all-inclusive remuneration package) consists of 70% of total package, the State's contribution to the Government Employee's Pension Fund (13% of basic salary) and a flexible portion]. The flexible portion of the package can be structured according to Senior Management Service Guidelines
- CENTRE** : Steve Biko Academic Hospital: Gauteng Ref No: NDOH 41/2023
Chris Hani Baragwanath Academic Hospital: Gauteng Ref No: NDOH 42/2023
Dr George Mukhari Academic Hospital: Gauteng Ref No: NDOH 43/2023
Nelson Mandela Academic Hospital: Mthatha Ref No: NDOH 44/2023
Inkosi Albert Luthuli Central Hospital: KZN Ref No: NDOH 45/2023
- REQUIREMENTS** : Bachelor's degree (NQF 7) in the Health/Medical Sciences and qualification in Management. Plus, a post-graduate (NQF8) qualification in the health or management sciences. At least eight (8) years to 10 years' experience in the health management and preferably of a hospital. Proven management competencies with specific reference to the health care environment. Ability to manage KPAs of highly qualified health specialists. Knowledge of health systems, health services and priority health programs and relevant legislation including but not limited to: The National Health Act, PFMA, Public Service Act and related Regulations and policies. A valid driver's license. SMS pre-entry Certificate is required for appointment finalization.
- DUTIES** : Strategic planning and management; prepare a strategic plan for the hospital to ensure that it is in line with the National, Provincial, Regional and District plans. Develop and implement an annual business plan for service delivery

based on current and future needs assessment and priorities within the parameters of the package of care that is to be provided by the hospital. Financial Management; Ensure compliance with the hospitals' statutory responsibilities in terms of the PFMA and other National and Provincial Policies and guidelines. Maximize revenue through collection of all income due to the hospital. Facility Management; Ensure business support and systems to promote optimal management of the institution as well as optimal service delivery. Ensure that systems and procedures are in place to ensure planning and timeous maintenance of facilities and equipment. Human Resource Management; Develop, implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilization of human resources to improve service delivery within the Public Service regulatory framework and relevant delegations. Promote a safe and healthy working environment through compliance with relevant legislation including occupational health and safety committees. Procurement and Management of Equipment and Supplies; Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority and in line with the PFMA. Ensure that goods and services are procured in a cost effective and timely manner. Clinical and Corporate Governance and Quality of care; Ensure that policies and procedures are developed and maintained to render effective, efficient, quality and safe clinical care and patient administration services to attain optimal patient experience and clinical outcomes within the Academic Health Complex. Oversee clinical governance including continuous quality improvement, morbidity and mortality monitoring and management, management of adverse events and patient complaints and implementation of corrective measures to ensure high standards of patient care. Teaching, Training and Research; Ensure the health service platform is appropriately accessible for the training of health professionals. Ensure that the teaching, training and research responsibilities should be collaboratively managed with the HEIs through the formalization of MOA / SLAs and regularly reviewed. Information Management and Management policies and systems; Ensure proper record - keeping in the hospital through the utilization of paper based and electronic systems. Implement and utilize the prescribed transverse Public Service information systems (e.g., PERSAL).

ENQUIRIES
NOTE

: Dr MP Mahlali Tel No: (012) 395 9079 or Dr R Ncha Tel No: (012) 395 8257
: Please refer to the below link for further details on the requirements
<https://www.health.gov.za/wp-content/uploads/2023/08/CEO-of-Central-Hospital-adverts-August-2023.pdf>