

DEPARTMENT OF FORESTRY, FISHERIES AND ENVIRONMENT

- APPLICATIONS** : Cape Town / Eastern Cape: Director-General, Department of Forestry, Fisheries and Environment, Private Bag X4390, Cape Town, 8000 or hand-deliver to 14 Loop Street, Cape Town or hand-deliver to Bisho Office, ERF 5000 Building, Corner Independent Avenue and Circular Drive, office number 006, 3rd floor
- FOR ATTENTION** : Human Resource Management
- CLOSING DATE** : 18 September 2023
- NOTE** : Application must be submitted on a signed and dated Z83 form obtainable from any Public Service Department accompanied by a recent detailed Curriculum Vitae only, to be considered. Shortlisted candidates will be required to submit certified copies of qualifications, Senior Certificate, identity document and driver's license on or before the day of the interview. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only. Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizen Status; Credit worthiness; Previous employment (reference checks); and Qualification verification. The persons appointed to this position will be subjected to a security clearance. The Department reserves the right not to make an appointment. No faxed, e-mailed, and late applications will be considered. If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful.

OTHER POSTS

- POST 31/11** : **DEPUTY DIRECTOR: COMMERCIAL FORESTRY REF NO: FOM51/2023**
Re-Advertisement (FOM33/2023). All applicants are encouraged to re-apply.
- SALARY** : R958 824 per annum
- CENTRE** : Eastern Cape
- REQUIREMENTS** : Degree/National Diploma (NQF6) in Forestry or equivalent qualification with the relevant field A minimum of three (3) years relevant experience of which three (3) of them should be at entry/junior managerial level (Assistant Director level or equivalent) with the relevant experience in Commercial Forestry. Knowledge of Forestry and environmental management sector, Project and programme management, Public Finance Regulations, Public Service Regulations, Knowledge of all relevant Acts such as NFA, NVFFA, NEMA, NEMBA, Protected areas. Knowledge of enumeration for collection of data. Planning and Execution, Financial management skills, Facilitation and negotiation skills, Report writing skills, Computer literacy. Ability to work long hours voluntarily. Ability to develop and apply policies. Ability to work individually and in team, Ability to work with difficult persons and to resolve conflict. A valid driving licence and must be willing to travel.
- DUTIES** : Manage and coordinate the implementation, maintenance, and improvement of the Sustainable Forest Management (SFM) business processes. Develop and implement plans that will facilitate the rehabilitation and restoration of timber within the forest plantations in the province. Business processes for SFM are developed, implemented, reviewed, and disseminated to all forest managers within the Departmental plantations. ensure procurement plans in line with allocated budgets are in place, project management and management of Professional Service Providers. Ensure development, review, and implementation of forest growth and yield model for commercial forest plantations., Maintain an inventory for biological asset register through stock enumeration, develop plan to ensure physical verification is conducted for all state forest plantations in the Region, Ensure and support monitoring and assessment of the performance of state forest plantations against the principles, criteria and indicators of sustainable forest management, including the implementation of policies and regulations, ensure that revenue collection in the plantations is in line with finance policies and prescripts, Advice the management on forestry related issues. Monitor forest protection for risk and mitigation. Identify the risk areas and develop interventions for the protection of forests and strengthening human resource development, technical capacity

and cooperation at a regional level to ensure implementation of appropriate legislation for the management of forests. Ensure efficient and effective rapid response to forest fires and fires threatening forests, develop strategies and fire protection plans, Participate in the Fire Protection Association activities in the region. Facilitate the establishment of liaison Forums and manage stakeholder liaison, Deal with all queries relating to forestry issues within the region, participate in the forestry provincial development forums and development initiatives by other organisations, Engagement with the local communities in ensuring participation in forestry management, Represent the department in local and international conferences. Address internal and external audit findings by: Providing management response to RFI, ensure portfolio of evidence is submitted to AG, ensure audit action plans are developed for audit findings, monitor progress on audit action plans, ensure maximum participation of commercial forest in the implementation of forest sector master plan.

ENQUIRIES : Ms. GC Sgwabe Tel No: 040 492 0096
CLOSING DATE : 25 September 2023

POST 31/12 : **DEPUTY DIRECTOR: SMALL MEDIUM MACRO ENTERPRISE (SMME) DEVELOPMENT: REF NO: EP9010/2023**

Applicants who previously applied for the Deputy Director: Business Development EP9010/2023 need not reapply as the job specifications remain the same.

SALARY : R811 560 per annum (all-inclusive salary package)
CENTRE : Cape Town/Pretoria
REQUIREMENTS : National Diploma/Degree (NQF level 6) in Business Administration or relevant qualification Coupled with a minimum of three (3) years in Business Development of which three 3 years should be at junior managerial level (Assistant Director Level or equivalent). Knowledge SMME development and Strategic organisational coordination/ organising planning. Knowledge of Business planning, development of best practices, monitoring and evaluation approaches, research methodologies, risk management, departmental procedures, - policies, and - prescripts, as well as project management and business administration. Skills: Planning/organising, business writing and interpersonal skills. Ability to communicate well (both orally and written) with stakeholders. Be able to work individually and in a team. Sense of responsibility, Service Orientated, Protect the confidentiality of documents and ability to gather and analyse information.

DUTIES : Develop, review and support implementation of enabling frameworks and plans for SMMEs for the EP Branch. Develop a branch SMME Development Framework. Conduct stakeholder consultations (internal & external) on the Framework with relevant stakeholders. Conduct roadshows and workshops for the implementation of the multi-year implementation plan. Coordinate the procurement process and project manage a contracted service Provider to implement SMME projects requirements for a multi-year implementation plan for the Branch. Engage in appropriate procurement processes to contract a service provider for implementation. Support and manage the inception of a relevant service provider/s according to the departmental prescripts. Facilitate Stakeholder Engagements to strengthen and support SMME development of EP contractors. Develop and maintain a SMME database, manage the DSBD/DFFE implementation plan and quarterly reporting as the branch focal point. Develop and implement the contractor development exit strategy. Conduct workshops on the Exit Strategy Implementation plan.

ENQUIRIES : Ms M Dreyer, Tel: 0727001212
CLOSING DATE : 18 September 2023

POST 31/13 : **DEPUTY DIRECTOR: BUDGET FINANCIAL PLANNING & CONTROL MANAGEMENT REF NO: CFO/2023**

SALARY : R811 560 per annum
CENTRE : Cape Town
REQUIREMENTS : National Diploma/Degree (NQF level 6) in Financial Management or relevant qualification. Coupled with a minimum of three (3) years relevant experience in finance related field of which three (3) years should be at junior managerial level (Assistant Director Level or equivalent). Knowledge of Financial Management, Accounting, Government budgeting processes, cost accounting.

Knowledge of Public Service Financial legislative framework, strategic planning and budgeting, HR management practices. Skills: Advanced skills in policy formulation, adequate skills in computer use. Relationship management and stakeholder engagement. Ability to work long hours voluntarily, ability to develop and apply policies. Ability to work under pressure and with difficult persons and to resolve conflict.

DUTIES : Ensure the development and review of the annual and medium-term expenditure framework budgets. Coordinate and collate the MTEF, MTEC, ENE and adjustments budget inputs. Support the development and review of financial plans in line with the operational plans. Align annual plans of operations to Bas Financial reporting. Manage cash flow and ensure proper financial reporting. Develop contracts for EPWP contract and Partnerships. Provide financial contract administration support. Develop systems and procedures for the management of contracts amendments process. Establish effective partnerships that support the unlocking of natural resource restoration and management.

ENQUIRIES : Mr. N Essack; Tel. No: (021) 493 7165
CLOSING DATE : 18 September 2023

POST 31/14 : **CONTROL SCIENTIFIC TECHNICIAN GRADE A: AQUACULTURE INNOVATION AND TECHNOLOGY DEVELOPMENT (REF NO: FIM42/2023)**

SALARY : R499 275 per annum (OSD)
CENTRE : Cape Town (Sea Point Aquarium)
REQUIREMENTS : Bachelor's degree or National Diploma in Environmental Management/ Natural Sciences or relevant and equivalent qualification as recognised by SAQA. Six (6) years practical experience in aquarium operations, system management and aquarium management. Compulsory registration as a certificated natural scientist. Knowledge and understanding of aquaculture system maintenance and operations. Knowledge of marine animal biology and physiology, fish nutrition and diseases. Experience in programme and project management. Proven skills in computer literacy, research and construction, live animal collection and transport and mechanical and electrical fault finding. The post requires regular checking of intake and outflow of pipes, as well as supporting other research projects with skippering or assistance at sea. Therefore, a skipper certificate and/or scuba diving experience will be an advantage. A valid Driver's License.

DUTIES : Perform final review or audits on technical scientific projects/output in the Aquarium. Set technical standards, specifications and monitor service levels according to organisational objectives related to efficient operations of the Marine Research Aquarium. Provide strategic leadership on technical scientific matters. Manage technical facilities building and components. Participate in a national, regional and international for a and project research support. Lead the development, management, and coordination of databases within the regulatory framework. Manage the evaluation, monitoring and dissemination of data, address and respond to any incidents, issues, and challenges. Initiate, lead, co-ordinate, conduct and support research in the aquarium. Manage technical support for scientific research in terms of building functioning, allocation of research space. Conceptualize and develop equipment through continuous monitoring and improvement of systems. Supervision of technical staff, support and processes including budgets, procurement plans and annual plans. Coordinate promotion of aquaculture science.

ENQUIRIES : Ms Andrea Bernatzeder Cell: 0826875333
CLOSING DATE : 18 September 2023