

PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF HEALTH

OTHER POSTS

- POST 34/171** : **HEAD CLINICAL UNIT (UROLOGY) GRADE 1 REF NO: HRM 45/2023 (X1 POST)**
Directorate: Urology Services
- SALARY CENTRE REQUIREMENTS** : Grade 1: R1 887 363 – R2 001 927 per annum, (all-inclusive package)
: King Edward VIII Hospital Complex
: Grade 12 / Senior Certificate. A Degree (MBCHB) or equivalent Plus. Registration with HPCSA as a Medical Specialist in Urology Plus. Current registration with HPCSA as Medical Specialist in Urology (2023/2024) 5 years post registration experience as a Medical Specialist-Urology. Recommendation: computer Literacy and 5 years Management experience will be an added advantage. Knowledge, Skills, Training and Competencies Required: An in-dept. knowledge of the functioning of the Urology department, Ability to perform appropriate specialized procedures within the field of expertise, Assessment, diagnosis and management of patients within the field of expertise, Proven academic capabilities and training experience, Sound knowledge of management and human resources, Sound knowledge of current health and Public service legislation and policy, Good communication and supervisory skills, Ability to work within a team, Stress tolerance and self-confidence, Capacity to build and maintain relationships, Good communication skills and Leadership and decision making skills.
- DUTIES** : Management of designated areas of responsibility within the Urology department at King Edward/St. Aidans Hospital, Conducting of clinics, ward rounds and consultations to other disciplines, Drawing up of protocols for patients and ward/clinic management, Performance of procedures relevant to the discipline, Supervision of /participation in post graduate and undergraduate training, Participation in the academic programs of the department, Conducting relevant research within the Department of Urology, Performing regular audits of the Department, Liaising with the hospital management and other agencies to ensure the efficient provision of clinical Urology services at King Edward/St. Aidans Hospital, Providing consultative/support services to peripheral institutions as part of the departments outreach program.
- ENQUIRIES APPLICATIONS** : Dr. KB Bilenge Tel No: (031) 360 3854
: All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. Building or thandeka.mkhonza@kznhealth.gov.za
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants for employment must be full completed Z83 form and updated CV only Copies of certified qualifications and other relevant documents will be requested from shortlisted candidates. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 90 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.
- CLOSING DATE** : 09 October 2023
- POST 34/172** : **MEDICAL SUB SPECIALIST REF NO: SUBSPECGASTRO/1/2023**
Department: Gastroenterology
- SALARY** : R1 406 565 per annum, all-inclusive salary package, (excluding commuted overtime)

R1 605 330 per annum, all-inclusive salary package, (excluding commuted overtime)

R1 753 425 per annum, all-inclusive salary package, (excluding commuted overtime)

**CENTRE
REQUIREMENTS**

: Inkosi Albert Luthuli Central Hospital
: Degree in medicine (MBCHB) and specialist registration in Internal Medicine and a Certificate in required sub-speciality. Current Registration as a Medical Sub-specialist in Gastroenterology. Full registration with the Health Professions Council as a Medical Practitioner, Certificate of service endorsed by Human Resource Department. Experience: **Grade 1:** No experience required. **Grade 2:** Five (5) years but less than ten (10) years' experience after registration with the Health Professions Council of South Africa as a Medical Specialist in Gastroenterology. **Grade 3:** Ten (10) years and above experience after registration with the Health Professions Council of South Africa as a Medical Specialist in Gastroenterology. Knowledge, Skills, Training and Competences Required: Sound clinical knowledge, skills and experience in gastroenterology. Competence in the clinical evaluation, performance and interpretation of investigations and management within the subspecialty. Excellent human relations, communication, leadership and team building skills. Computer literacy. Sound negotiation, planning, organising, decision making and conflict management skills. Ability to teach undergraduate and post graduate students and participate in research and continuing professional development. Maintain satisfactory clinical, professional and ethical standards in the unit.

DUTIES

: The incumbent of the posts is to assist the Head Clinical Unit in the following areas: Developing and managing the designated subspecialty services for the area. Ensure the efficient and effective provisions of in and out patient service. Formulate policies and procedures for clinical services as required and ensure that they are in accordance with the current statutory regulations and guidelines. Provide leadership, management and support to all medical staff under their supervision. Assist with quality improvement imperatives including clinical audits, morbidity and mortality reporting and reviewing clinical documentation, clinical governance procedures etc. Ensure that cost-effective service delivery is maintained within the unit. Manage and direct performance and EPMDs of junior staff within unit as required. Actively participate in the academic programme for the training of subspecialist fellows. Clinical teaching, examination and administration of undergraduate and postgraduate students. Engage in academic research culminating in the publication of papers in scientific journals or the presentation of the results of such research at scientific congresses and supervise registrar research. Partake in outreach programmes of the unit. After-hours participation in call roster. Assist with additional duties as delegated by the Head Clinical Unit.

**ENQUIRIES
APPLICATIONS**

: Dr VG Naidoo Tel No: (031) 240 1354, Email: naidoo3@ukzn.ac.za
: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.

NOTE

: An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large

number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

- CLOSING DATE** : 09 October 2023
- POST 34/173** : **MEDICAL SPECIALIST RADIATION ONCOLOGY REF NO: MEDSPECONC/1/2023**
Department: Radiation Oncology
- SALARY** : Grade 1: R1 214 805 per annum, all-inclusive salary package, (excluding commuted overtime)
Grade 2: R1 386 069 per annum, all-inclusive salary package, (excluding commuted overtime)
Grade 3: R1 605 330 per annum, all-inclusive salary package, (excluding commuted overtime)
- CENTRE REQUIREMENTS** : IALCH
: MBChB or equivalent. Registration Certificate as a Specialist: Radiotherapy Oncologist with the HPCSA and Current Registration Card with HPCSA. Experience: **Grade 1:** Experience Not applicable. Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with Health Professional Council of South Africa as a Specialist in Radiation Oncology. **Grade 2:** Five (5) years but less than ten (10) years appropriate experience as a Medical Specialist after registration with the HPCSA as a Specialist in Radiation Oncology. **Grade 3:** Ten (10) years and above appropriate experience as a Medical Specialist after registration with HPCSA as a Specialist in Radiation Oncology. Knowledge, Skills, Training and Competencies Required: Sound clinical knowledge within the discipline. Ability to deal with all oncological emergencies. Knowledge of ethical medical practice. Ability to assess, diagnose and manage adult patients with solid organ malignancies and selected lymphomas. Competent in the radiotherapy management of paediatric malignancies.
- DUTIES** : Provision of holistic care for oncology patients in the Ethekweni Oncology complex including Addington and Inkosi Albert Luthuli Hospitals. Outreach services to Ngwelezane/Queen Nandi Hospital. Maintain medical records. Participate in the Quality Improvement Programmes of the Department/Hospital. Maintain clinical, professional and ethical standards. Be involved in community-orientated/outreach programmes including the provision of expert advice and services to all health facilities within the province as delegated by head of department and the needs of the Province. Participation in provision of postgraduate health personnel teaching, including registrar teaching. Attend and participate in departmental academic sessions and meetings. The successful applicant will be required to perform after hour duties and be part of a multi-disciplinary team when deemed necessary. Participate in Clinical Governance.
- ENQUIRIES APPLICATIONS** : Dr Shona Bhadree Tel No: (031) 240 1920
: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref

APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

- CLOSING DATE** : 09 October 2023
- POST 34/174** : **MEDICAL SPECIALIST REF NO: MEDSPECPAEDSENDO/1/2023**
Department: Paediatrics Medical (Paediatric Endocrinology)
- SALARY** : Grade 1: R1 214 805 per annum, all-inclusive salary package, (excluding commuted overtime)
Grade 2: R1 386 069 per annum, all-inclusive salary package, (excluding commuted overtime)
Grade 3: R1 605 330 per annum, all-inclusive salary package, (excluding commuted overtime)
- CENTRE REQUIREMENTS** : Inkosi Albert Luthuli Central Hospital
: MBChB; FCPaed (SA) Plus Current registration with the Health Professions Council of South Africa as a Specialist Paediatrician. Registration in the subspecialty of Endocrinology Paediatrics will be an advantage. Experience: **Grade 1:** No Experience required. **Grade 2:** Five (5) years but less than ten (10) years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist (Paediatrics). **Grade 3:** Ten (10) years and above appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist (Paediatrics). Knowledge, Skills, Training and Competencies required: Knowledge of working in general Paediatrics, Paediatric Endocrinology and Ethics. Good communication and supervisory skills. Appropriate specialist assessment, diagnosis and management of patients. Familiarity with procedures and management protocols within the subspecialty of Endocrine. Working with multi-disciplinary teams. Supervision and teaching of Undergraduates and post-graduates. Behavioral attributes: Stress tolerance. Ability to work within a team. Self-confidence. Capacity to build and maintain relationships.
- DUTIES** : The core function of this post is the provision of paediatric endocrinology clinical services. This includes the outpatient consultation and management of inpatient services at IALCH for the subspecialty. Provide consultative and written expert opinion in medico-legal matters for referred patients. Participate in academic and administrative duties. Training of registrars, undergraduate and postgraduate students. The incumbent has to maintain satisfactory clinical, professional and ethical standards related to all services provided. Duties also include participating in the Outreach Programme and conducting appropriate research activities. The incumbent is expected to perform after hour's calls and relief duties.
- ENQUIRIES APPLICATIONS** : Prof PM Jeena Tel No: (031) 240 2046
: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current

and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

- CLOSING DATE** : 09 October 2023
- POST 34/175** : **MEDICAL SPECIALIST: UROGYNAECOLOGY REF NO: MEDSPEC UROGYN/1/2023**
Department: Obstetrics and Gynaecology
- SALARY** : Grade 1: R1 214 805 per annum, all-inclusive salary package, (excluding commuted overtime)
Grade 2: R1 386 069 per annum, all-inclusive salary package, (excluding commuted overtime)
Grade 3: R1 605 330 per annum, all-inclusive salary package, (excluding commuted overtime)
- CENTRE** : IALCH and rotations through the Durban Metropolitan Complex of hospitals as delegated by the Head of Department
- REQUIREMENTS** : Medical Specialist qualification in Obstetrics and Gynaecology. Registration with the Health Professions Council of South Africa as a Medical Specialist in Obstetrics and Gynaecology. Recommendation – previous experience in a specialist position. Experience: **Grade 1:** No experience required. **Grade 2:** Five (5) years but less than ten (10) years appropriate experience as a Medical Specialist after registration with the HPCSA as Medical Specialist- Obstetrics and Gynaecology. **Grade 3:** Ten (10) years and above appropriate experience as a Medical Specialist after registration with the HPCSA as Medical Specialist Obstetrics and Gynaecology. Knowledge, Skills, Training and Competencies Required: Sound clinical knowledge and experience in Obstetrics and Gynaecology. Knowledge of current Health and Public Service legislation, regulations and policies including medical ethics, epidemiology and statistics. Good communication, leadership, decision-making and clinical skills.
- DUTIES** : Management of clinical services as delegated. Outpatient and inpatient clinical responsibilities with after-hour participation in designated hospitals as per the departmental call roster. Participate in the development and on-going provision of under- and post- graduate health personnel teaching as per the academic program of the department. Participate in the Quality Improvement Programmes of the Department. Maintain clinical, professional and ethical standards. Maintain necessary discipline over staff under his/her control. Attend to administrative matters as pertains to the Department. Be involved in community-orientated programmes (outreach) including the provision of expert advice and services to all health facilities within the province as delegated.
- ENQUIRIES** : Dr SR Ramphal Tel No: (031) 240 2407 /031 240 2345
- APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of

registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying. Please note: This is a service post, and is not necessarily linked to being trained as a gynaecological urogynaecologist - the latter requires separate application when the training position is available.

- CLOSING DATE** : 09 October 2023
- POST 34/176** : **MEDICAL SPECIALIST (RADIOLOGY) GRADE 1 REF NO: HRM 44/2023 (X1 POST)**
Directorate: Radiology Services
- SALARY CENTRE REQUIREMENTS** : Grade 1: R1 214 805 – R1 288 095 per annum, (all-inclusive package)
: King Edward VIII Hospital Complex
: Senior Certificate/Grade 12, MBCHB degree or equivalent qualification Plus, registration certificate with the HPCSA as an Independent Medical Specialist in Radiology Plus current registration with the HPCSA (2023/2024). Grade 1: None to less than 5 years after registration with the HPCSA as an Independent Medical Specialist. Recommendation: Computer Literacy. Knowledge, Skills, Training and Competencies Required: The ability to teach and supervise staff and students, Middle management and research skills, Good administrative, leadership, decision making and communication skills, Able to work in a team, Valid driver's license.
- DUTIES** : Provide specialist radiology services in all imaging modalities to all departments at King Edward VIII Hospital and related referral hospitals, Although involved in all imaging , modalities, successful applicants will have to oversee Mammography/Breast Imaging and Fluoroscopy, Maintain clinical, professional and ethical standards related to these services, To perform, interpret and report radiological procedures and studies, Provide after hour care in accordance with the commuted overtime contract, Training and supervision of staff and students in Radiology, Provide expert opinion where required and consult with specialists on radiological procedures, Participate in Quality Improvement Programs of the Department, Conduct, participate and assist in research, Participate in both academic and clinical administrative activities and duties, Be part of a multi-disciplinary team
- ENQUIRIES APPLICATIONS** : Dr. KT Bilenge Tel No: (031) 360 3854
: All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. Building or thandeka.mkhonza@kznhealth.gov.za
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants for employment must be full completed Z83 form and updated CV only Copies of certified qualifications and other relevant documents will be requested from shortlisted candidates. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be

subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 90 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

<u>CLOSING DATE</u>	:	09 October 2023
<u>POST 34/177</u>	:	<u>MEDICAL SPECIALIST: GENERAL SURGERY GRADE 1, 2 OR 3 REF NO: DPKISMH 53/2023 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R1 214 805 – R1 288 095 per annum, (all-inclusive salary package) Grade 2: R1 386 069 – R1 1469 883 per annum, (all-inclusive salary package) Grade 3: R1 605 330 – R2 001 927 per annum, (all-inclusive salary package) (All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules.)
<u>CENTRE REQUIREMENTS</u>	:	Dr Pixley Ka Isaka Seme Memorial Hospital Senior Certificate /Grade 12 or equivalent. An appropriate tertiary qualification (MBCHB). Registration certificate with HPCSA as a Medical Specialist in General Surgery Plus Current registration with HPCSA as a Specialist in General Surgery (2023/2024 receipt). FCS (SA), Mmed. Certificate of Service endorsed by Human Resource Department. Grade 1: Appropriate qualification Plus registration with HPCSA as a Specialist in General Surgery. No experience required. Grade 2: Appropriate qualification Plus five (05) years post registration experience as a Medical Specialist in General Surgery. Grade 3: Appropriate qualification Plus ten (10) years post registration experience as a Medical Specialist in General Surgery. Knowledge Skills Training and Competencies Required: Sound clinical knowledge of General Surgery. Good communication and human relations. Sound knowledge of procedures and protocols within the discipline. Assessment, management and referral of patients. Sound surgical techniques in the operating theatre. Participate in continuing professional development. Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relations.
<u>DUTIES</u>	:	Providing outpatients, inpatients and outreach general surgery services. Teaching and supervision of medical officers and registrars. Ensuring provision of a high-quality and efficient comprehensive general surgery service. Assist with quality improvement initiatives including clinical audits and continued professional development activities aligned to department needs. Assist in the development of management policies and protocols. Perform compulsory commuted overtime. Ability to provide Specialist General Surgery consultation and services. Accept responsibility for administration duties related to the Department of General Surgery. Assess patients, plan, initiate and supervise medical care management. Align clinical service delivery plans with hospital plans and priorities. Willingness to participate in the after-hours call system, with an undertaking to sign a contract to participate in commuted overtime per week, is essential. Develop, maintain and audit the correct implementation of clinical protocols and guidelines. Implement and maintain an efficient, effective and seamless service delivery process within the Institution and referring facilities. Plan and provide continuous medical education to multidisciplinary team members and conduct and stimulate research. Supervision of postgraduate and undergraduate training. Participate in postgraduate and other relevant academic / and training programmes. Participate in the continued medical education programme in the institution. Manage EPMDs of junior staff. Participate in the extended management activities. Develop, implement and monitor quality improvement programmes. Develop and participate in the outreach/in reach programmes. Engage in academic research culminating in the publication of papers in scientific journals or the presentation of the results of such research at scientific congresses. Provide support to the Head of Department, in ensuring an efficient standard of patient care and services are maintained. Leadership and decision-making abilities as well as problem solving and conflict management. Knowledge of Human Resource management. Information management and quality assurance. Ensure the proper and economical use of equipment and other resources.

ENQUIRIES : Dr HA Hlela (Senior Manager Medical Services) Tel No: (031) 530 1471

APPLICATIONS : To be hand delivered to 310 Bhejane Street (Hospital Gate Number 2) Kwamashu or Emailed to: Pixley.recruitment@kznhealth.gov.za

FOR ATTENTION : Deputy Director: HRM

NOTE : The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website- www.kznhealth.gov.za. No attachments on application, only Z83 and CV. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. DPKISMH 40/2023. NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post. advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post.

CLOSING DATE : 09 October 2023

POST 34/178 : **MEDICAL SPECIALISTS REF NO: MEDSPECANAESTH/2/2023**
Department: Anaesthetics

SALARY : Grade 1: R1 214 805 per annum, all-inclusive salary package, (excluding commuted overtime)
Grade 2: R1 386 069 per annum, all-inclusive salary package, (excluding commuted overtime)
Grade 3: R1 605 330 per annum, all-inclusive salary package, (excluding commuted overtime)

CENTRE : Inkosi Albert Luthuli Central Hospital

REQUIREMENTS : Senior Certificate (Matric). MBCHB or equivalent qualification registered with the HPCSA. FCA (SA) or MMed (Anaes) Plus Current Registration with the Health Professions Council of South Africa as a "Specialist Anaesthesiologist". Candidates who have completed their period of registrar training as registrars may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions Council of South Africa. Additional experience in providing a specialist service as a senior anaesthetist in the sub-specialty areas of Anaesthesia will be considered an advantage. Recommendations: Diploma in anaesthesia and Primary FCA examinations in anaesthesia and experience in Anaesthetics. Experience: **Grade 1:** No experience required. **Grade 2:** plus Five (5) years but less than ten (10) years' experience after registration with the Health Professions Council of South Africa as a Medical Specialist in Anaesthesiology. **Grade 3:** Ten (10) years and above experience after registration with the Health Professions Council of South Africa as a Medical Specialist in Anaesthesiology. Knowledge, Skills, Training and Competencies: Knowledge and skills in Clinical Anaesthesia, including Emergency, Medical and Surgical Care and Acute and Chronic Pain. Demonstrate the ability to supervise and teach junior staff. Demonstrate the ability to work as part of a multidisciplinary team. Proven management ability, sound communication, negotiation, planning, organising, leadership, decision-making and interpersonal skills. Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationships.

DUTIES : Provide a specialist anaesthesia service and assist the Anaesthetic head of department and heads of clinical units with effective overall management of the

provision of Anaesthetic services based at IALCH. Assist with management of patients with acute and chronic pain in the wards and Pain Clinic. Provide a consultative service and expert opinion on Anaesthesia related matters at IALCH within the staffing norms. Provide after-hours (nights, weekends, public holidays) Anaesthetic consultative service for the theatres and units based at IALCH within the commuted overtime contract. Assist with preoperative assessment of patients in the wards or in the pre-anaesthetic clinic. Maintain clinical, professional and ethical standards related to these services. Assist the head of department and heads of clinical units with the development and implementation of guidelines, protocols and clinical audits, revising as needed to optimise patient care in the theatres and wards with the resources available. Assist with auditing the activity and outcomes of service of the Anaesthetic Department. Be part of the multi-disciplinary team to optimise patient care and use of Human and other resources. Be actively involved in the Departmental undergraduate and post-graduate teaching programmes. Participate in both academic and clinical administrative activities. Participation in commuted overtime is compulsory.

- ENQUIRIES** : Dr L Cronjé Tel No: 031) 240 1805/1804
- APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.
- CLOSING DATE** : 09 October 2023
- POST 34/179** : **PRINCIPAL CLINICAL PSYCHOLOGIST REF NO: DPKISMH 54/2023 (X1 POST)**
- SALARY** : Grade 1: R1 127 631 – R1 249 254 per annum
- CENTRE** : Dr Pixley Ka Isaka Seme Memorial Hospital
- REQUIREMENTS** : Senior Certificate /Grade 12 or equivalent. Master's Degree in Clinical Psychology. Registration certificate with HPCSA as a Clinical Psychologist (Independent Practice). Current registration with HPCSA as a Clinical Psychologist (2023/2024 receipt). A minimum of three (03) years' experience as a Clinical Psychologist in a Public General Hospital. Certificate of Service endorsed by Human Resource Department. All successful candidates will have to spend minimum 1 year in service. Recommendation: Fluency in isiZulu/Xhosa language will be an added advantage. Knowledge Skills Training and Competencies Required: Experience in working with medical professionals, PFMA and MHCA. Commitment to work as a member of Multi-

Disciplinary Team in a Multi-Cultural environment. Leadership, Project management and administrative skills. Data analysis, conflict management and change management skills. Sound knowledge in Psycho-diagnostic, psychotherapy and psychological assessment suitable to hospital settings. Sound knowledge of medico-legal assessment tests and report writing of forensic reports. Sound knowledge of principles, policies, and protocols and act applicable to the profession (Including ethics, mental health and patient risk management. Report writing skills. Excellent verbal and written communication skills. Good interpersonal, decision-making and problem-solving skills. Good time management, planning, organizing and administrative skills. Self-motivation, resilience and dedication to service delivery. Ability to work in a fast-paced environment. Ability to work under pressure. Computer proficiency. Quantitative and Qualitative research skills.

DUTIES

: General management of the Psychology Department. Facilitate effective, efficient and economical use of allocated resources including human resources. Supervision of Clinical Psychologists including EPMDs and performance of RWOPRS. Liaison with other stakeholders to promote quality of care within the institution. Work closely with clinical departments to promote quality of service rendered. Monitor and control overtime usage as required by the institution to challenge the stigma. Sound knowledge and ability to intervene in substance use related conditions. Handle psychiatric patients and keep accurate records as required by MHCA and Health District office. Participate in academic and education on mental health related issues. Monitor caseload and quality of services rendered. Demonstrate ability to take the department to the next level. Adherence to the ethical code of conduct thorough the scope of practice. Develop Standard Operational Procedures (SOP's) and other relevant referral and treatment protocols. Hosting and participation in meetings and policy committee. Oversee the professional, ethical and adequate provision of services to the patients. Provide clinical psychology services and expert opinion in the Department of Health and other government departments.

**ENQUIRIES
APPLICATIONS**

: Dr N Mpuku (Manager Medical Services) Tel No: (031) 530 1424
: To be hand delivered to 310 Bhejane Street (Hospital Gate Number 2)
: Kwamashu or Emailed to: Pixley.recruitment@kznhealth.gov.za

**FOR ATTENTION
NOTE**

: Deputy Director: HRM
: The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website-www.kznhealth.gov.za. No attachments on application, only Z83 and CV. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. DPKISMH 40/2023. NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post. advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post.

CLOSING DATE

: 09 October 2023

- POST 34/180** : **MEDICAL OFFICER ANAESTHETICS REF NO: MO-ANAEST/1/2023 (X2 POSTS)**
 Department: Anaesthetics
- SALARY** : Grade 1: R906 540 per annum, (all-inclusive salary package), excluding commuted overtime
 Grade 2: R1 034 373 per annum, (all-inclusive salary package), excluding commuted overtime
 Grade 3: R1 197 150 per annum, (all-inclusive salary package), excluding commuted overtime
- CENTRE REQUIREMENTS** : IALCH
 : Senior Certificate (Matric). MBCHB or equivalent qualification registered with the HPCSA. Current Registration with the Health Professions Council of South Africa, Independent practice. Candidates who have completed their period of registrar training but still awaiting specialist registration are also encouraged to apply. **Grade 1:** requires appropriate qualification plus registration with the Health Professions Council of South Africa. **Grade 2:** requires appropriate qualification, registration certificate plus Five (5) years but less than ten (10) experience after registration with the Health Professions Council of South Africa, independent practice. **Grade 3:** requires appropriate qualification, registration certificate plus 10 years' Ten (10) years and above experience after registration with the Health Professions Council of South Africa, independent practice. Recommendations: Diploma in Anaesthesia a recommendation. Experience in anaesthesia at registered training institutions. Knowledge, Skills, Training and Competencies: Knowledge and skills in Clinical Anaesthesia, including Emergency, Medical and Surgical Care and Acute and Chronic Pain. Demonstrate the ability to work as part of a multidisciplinary team. Sound communication, planning, organising, and decision-making and interpersonal skills.
- DUTIES** : Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationships. Provide an anaesthesia service under appropriate supervision. Assist with management of patients with acute and chronic pain in the wards and Pain Clinic. Provide after-hours (nights, weekends, public holidays) onsite anaesthetic cover for the theatres and units based at IALCH within the commuted overtime contract. Assist with preoperative assessment of patients in the wards or in the pre-anaesthetic clinic. Maintain clinical, professional and ethical standards related to these services. Assist with auditing the activity and outcomes of service of the Anaesthetic Department. Be part of the multi-disciplinary team to optimise patient care and use of Human and other resources. Be actively involved in the departmental meetings and teaching programs. Participate in both academic and clinical administrative activities. Participation in commuted overtime is compulsory.
- ENQUIRIES APPLICATIONS** : Dr. L Cronjé Tel No: (031) 240 1804/5
 : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC

(Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

- CLOSING DATE** : 09 October 2023
- POST 34/181** : **MEDICAL OFFICER: PAEDIATRIC HIGH AND CRITICAL CARE, RADIOLOGY (SEDATION)**
Department: Paediatric and Child Health
- SALARY** : Grade 1: R906 540 per annum, (all-inclusive salary package), excluding commuted overtime
Grade 2: R1 034 373 per annum, (all-inclusive salary package), excluding commuted overtime
Grade 3: R1 197 150 per annum, (all-inclusive salary package), excluding commuted overtime
- CENTRE** : Inkosi Albert Luthuli Central Hospital
- REQUIREMENTS** : Current registration with Health Professions Council as a Medical Practitioner. Completed of Community Service. Experience in Paediatrics will be an advantage. Experience: **Grade 1:** No Experience required from South African qualified employees. One year relevant experience after registration as a Medical Practitioner with recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** Five (5) years but less than ten (10) appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. Six (6) Years' relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Ten (10) years and above appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. Eleven (11) years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Knowledge Skills and Experience Required: Knowledge and skills in Paediatrics including emergencies. Demonstrate the ability to work as part of a multidisciplinary team. Sound communication, negotiation, planning, organising, leadership, decision-making and interpersonal skills.
- DUTIES** : The candidate will be expected to work in the Paediatric Medical service which includes neonatal and paediatric Intensive care, high care, Paediatric subspecialty services and within the Radiology Department providing sedation. After-hours clinical participation in the call roster. Assist with the provision and development of Paediatric services as determined by the Clinical HOD at Inkosi Albert Luthuli Central Hospital. Active participation in the clinical activities in the allocated domain (in-patient, out-patient and after-hours). Ensure sound labour relations in compliance with relevant legislation while maintaining the interests of the patient. To participate in clinical audit programmes and research. To assist in outreach and teaching when required.
- ENQUIRIES** : Prof PM Jeena Tel No: (031) 240 2046
- APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current

and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

CLOSING DATE

: 09 October 2023

POST 34/182

: **MEDICAL OFFICER (GRADE 1,2,3) REF NO: GS 73/23**

Component: Internal Medicine

SALARY

: Grade 1: R906 540 per annum

Grade 2: R1 034 373 per annum

Grade 3: R1 197 150 per annum

All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form annually.

CENTRE REQUIREMENTS

: Greys Hospital: Pietermaritzburg Complex

: Senior Certificate (Grade 12) or equivalent, MBCHB Degree or equivalent qualification Plus Current Registration with the Health Professions Council of South Africa as an Independent Medical Practitioner. Only shortlisted candidates will be required to submit proof of experience/certificate of service endorsed by HR Department. Non-Community Service applicants: must have Independent Medical Practitioner registration at the time of the interview. Community Service doctor applicants: must have Independent Medical Practitioner registration by the time of appointment. **Grade 1:** Experience: Not Applicable. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Experience: 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Experience: 10 years experience after registration with the HPCSA as a Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa. Recommendations: ACLS course completed (current valid certificate). Studying for, or successfully completed, Primary (Part 1) examinations in Internal Medicine. Studying for, or successfully completed, Diploma in Internal Medicine. Knowledge, Skills and Experience: Sound clinical and patient management skills; human resource management; information management; quality assurance programs. Current health and public service legislation, regulations and policy, and medical ethics.

DUTIES

: Medical care of patients: Level of care required – medical care appropriate to Grey's Hospital, a tertiary and referral health facility; Sub-discipline rotations – terms of duty in any or all sub-disciplines of Internal Medicine will be required and will include Neurology, Dermatology and ICU, depending on the needs of the services, Overtime requirements – commuted overtime is mandatory if required by operational demands, Geographical limits – the post(s) will be

based at Grey's but you will be expected to perform duties at various health facilities, which will include rotations at facilities within the Pietermaritzburg metropole (Edendale, Northdale and Greys Hospital). Outreach services to facilities in Area 2 may be required either regularly or from time to time. Administration and management: Supervise junior medical staff, including in clinical work, attendance, time management, conflict management etc, Service logistics – assist in administrative aspects of running the Department e.g. roster and rotation planning, clinical and operational protocol development, Quality improvement – assist and participate in quality improvement, including audits. Medico-legal matters – assist with medico-legal tasks such as medical reports for insurance claims, mortality and morbidity analysis etc. Academic programme: Training - provide in-service training to staff or be a recipient of in-service training, as appropriate for a medical officer and to meet the needs of the service, Teaching – participate in under-graduate and post-graduate training programmes (teaching, examinations, administration etc) as required by the programmes and appropriate for a medical officer, Academic activities – active participation in academic activities such as journal clubs, academic presentations etc. Research – participate in departmental research. Initiation and performance of research is optional but desirable.

- ENQUIRIES** : Dr M.K. Bizaare Tel No: (033) 897 3289
- APPLICATIONS** : Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag X9001, Pietermaritzburg, 3200
- FOR ATTENTION** : Mrs M. Chandulal
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Application for Employment Form (Z83) - 81/971431 effective 01 January 2021 and a detailed Curriculum Vitae only. Applicants must fill all sections of Z83. The Employment Equity Target for this post is: African Male and African Female.
- CLOSING DATE** : 09 October 2023
- POST 34/183** : **MEDICAL OFFICER GRADE 1, 2 & 3 REF NO: EGUM 30/2023 (X1 POST)**
- SALARY** : Grade 1: R906 540 – R975 738 per annum
Grade 2: R1 034 373 – R1 129 116 per annum
Grade 3: R1 197 150 – R1 491 627 per annum
Plus 13th cheque/service bonus plus Rural allowance 18% plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)
- CENTRE** : E G & Usher Memorial Hospital
- REQUIREMENTS** : Matric or senior certificate. A tertiary medical qualification: MBCHB Degree. Registration with the Health Professional Council of South Africa as an Independent Medical Practitioner. Current registration with the Health Professional Council of South Africa (HPCSA 2023 – 2024 Annual Practice). Current and previous experience endorsed and stamped by Human Resource (Employment History). **Grade 1:** One (1) year relevant experience after registration as a Medical Practitioner with a recognised Foreign Health Professional Council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** Five (5) years post registration experience as Medical Practitioner, Six (6) years relevant experience after registration as a Medical practitioner with a recognised Foreign Health Professional Council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Ten (10) years post registration experience as Medical Practitioner, Eleven (11) years relevant experience after registration as a Medical practitioner with a recognised Foreign Health Professional Council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. Knowledge, Skills, Training and Competencies Required: Ability to diagnose and manage common medical problems including emergencies in all disciplines of medicine. Clinical knowledge and surgical skills as a generalist. Experience in Out-patients, Casualty and ward areas of a District Hospital. Good communication skills, leadership and decision making qualities.
- DUTIES** : Manage patients presenting to district level OPD, In-patients services and acute medical Emergencies. Ensure the provision of safe, ethical and high quality medical care. Manage and handle medicine and surgical emergencies, gynecological and obstetrics, PHC coverage. Provide after hour's medical service as per on call roster, including obstetric services and anesthetic.

Manage and facilitate the formulation of medical service policies and procedures of the institution and ensure that these are in line with the current statutory regulations and code of ethics. Assist with the development, maintaining and updating of clinical protocols. Assist in training of CSO in the institution. Ensure that Clinical audits, Standard Treatment Guidelines and quality assurance initiatives are implemented. Participate in National Core Standards assessment, Infection Control, Ideal Clinic Realization and Ideal Clinic Realization and etc. Participate in Perinatal, PIPP/CHIPP, information sharing meetings adverse events, complaints management, specimen gatekeeping and etc.

**ENQUIRIES
APPLICATIONS**

: Ms. NF Mxhalisa Tel No: (039) 797 8100
: Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts. Applicants that applied before must re-apply for the post.

**FOR ATTENTION
NOTE**

: Human Resource Department
: The following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za, updated and fully detailed Curriculum Vitae. In addition, Only shortlisted applicants will be requested to bring originals / certified copies of qualifications, Identity document and proof of registration for related council when required in the advert. Candidates are encouraged to send applications via email: EgusherMemorial.JbobApp.kznhealth.go.za and no faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 03/2022.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possessions of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, Please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to financial constraints, No S&T will be paid to candidates when attending the interviews.

CLOSING DATE

: 09 October 2023 @ 16H00 afternoon

POST 34/184

: **MEDICAL OFFICER (GRADE 1,2,3) REF NO. GS 74/23**
Component: Emergency Department

SALARY

: Grade 1: R906 540 per annum
Grade 2: R1 034 373 per annum
Grade 3: R1 197 150 per annum
All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form annually.

**CENTRE
REQUIREMENTS**

: Greys Hospital: Pietermaritzburg Complex
: Senior Certificate (Grade 12) or equivalent, MBCHB Degree or equivalent qualification Plus Registration with the Health Professions Council of South Africa as a Medical Practitioner. Only shortlisted candidates will be required to submit proof of experience/certificate of service endorsed by HR Department.

Grade 1: Experience: Not Applicable. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Experience: 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Experience: 10 years experience after registration with the HPCSA as a Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa. Recommendations: Prior clinical care experience in Emergency Medicine will be considered as an advantage at short-listing. ACLS, ATLS, PALS, Dip. PEC. Knowledge, Skills and Experience: Sound clinical and patient management skills; Possess High clinical acumen and resuscitation skills fitting for a Tertiary Hospital ED, Ability to diagnose and manage all emergencies (Adult and Paediatric) in all disciplines, Knowledge and skills in emergency care, trauma, including emergency diagnostic and therapeutic procedures; Disaster, outbreak and risk management, Assist with the maintenance of standards of care, clinical governance framework within the department. Assist with the training & development AND supervision & support of CSOs, interns and students in the Department. Triage and patient scheduling, Information management; completion of ICD10 coding; death notification and certifications; RAF; WCA; J88; as required. Participate in Quality assurance programs; and academic activities, Ability to work under stress and maintain a good working relationship at all times with all stakeholders, including public/private sector, Good time management skills, meeting tight deadlines, punctuality, Excellent communication skills (verbal and written), Knowledge of current health and public service legislation, regulations and policy, and medical ethics.

- DUTIES** : Clinical responsibility in Emergency Medicine and competence to run the ED floor. Processing of medical reports (including J88 forms, WCA, RAF, etc.) Management reports, e.g. statistics of patients managed, classification of cases, etc. Managing complaints effectively. Compulsory attendance and participating in audits, M&M meetings, QIP's etc. Adhering to existing policies and procedures. Participate actively in disaster management and resuscitation activities. Participation in ED duties as rostered. Overtime is compulsory. Work as part of a team within the Pietermaritzburg Metropolitan Complex Hospitals. Dr P Ramraj Tel No: (033) 897 3172/ 0826504864
- ENQUIRIES APPLICATIONS FOR ATTENTION NOTE** : Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag X9001, Pietermaritzburg, 3200
Mrs M. Chandulal
Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Application for Employment Form (Z83) - 81/971431 effective 01 January 2021 and a detailed Curriculum Vitae only. Applicants must fill all sections of Z83. The Employment Equity Target for this post is: African Male and African Female.
- CLOSING DATE** : 09 October 2023
- POST 34/185** : **DEPUTY DIRECTOR: DISTRICT HEALTH SERVICE DELIVERY&PLANNING REF NO: ILE15/2023 (X1 POST)**
Component: ILE: DIV: HR PLAN&OIS
- SALARY** : R811 560 per annum. Benefit: 13thCheque, homeowner's allowance, and Medical aid optional [Employee must meet prescribed conditions]
- CENTRE REQUIREMENTS** : Ilembe Health District Office
Grade 12 (Senior certificate) Standard 10/or (Vocational National Certificate) plus, A Bachelor Degree/National Diploma in the field of Human Science/ Administration or in Health Sciences Plus A minimum of five (5) years Managerial experience of which 2 years must be an experience in District Health Systems. A Valid Drivers' license. Computer literacy (MS Office programmes) previous and current work experience (certificate/s of service) endorsed and stamped by HR Office to be submitted if shortlist N.B All the above mentioned documents need not be attached on application but will be requested only if shortlisted above mentioned documents need not be attached

on application but will be requested only if shortlisted. Sound project management skills. Ability to make independent decisions. Strong communication and presentation skills. Understanding of data and information management processes, the critical need for reliable district health information. Decision making, time management, facilitation skill, risk management and good interpersonal relation skills. Managerial and facilitation skills.

DUTIES : Ensure development of the District Infrastructure Development Plan, the implementation and monitoring thereof as well as the provisioning of technical support to institutions. Manage and oversee the development of the annual District Health Service delivery plan in conjunction with Programme managers and Institutions. Manage the provision of information in the District to enable sound monitoring and evaluation activities and to inform decision-making processes. Ensure the timeous development of District Resource Plan (HR Plan, Budget, Procurement Plan) facilitate implementation, monitor, evaluate and report thereof inclusive of the provision of technical support to institutions. Oversee the coordination, integration and development of inputs into the District Health Plan to ensure that the final Plan is in line with the Strategic and Service Transformation Plans of the Department and other policy directive. Manage the utilization of resources allocated to the section inclusive of the Development of staff. Facilitate quarterly reviews, analyses results and realign strategies to improve service delivery at health institution and clinics in the Ilembe District. Ensure the development, implementation and maintenance of a reliable District Health Information System in line the departmental policy and system imperatives.

ENQUIRIES : Dr R. Sahadeo: Deputy Director, Planning, Monitoring & Evaluation, Ilembe Health District Office Tel No: (032) 437 3500

APPLICATIONS : Please forward all applications to: The District Director: Human Resource Management Services, Ilembe Health District Office, Private Bag X10620, KwaDukuza, 4450 or Hand delivered to: 1 King Shaka Street, King Shaka Centre, and KwaDukuza, 4450 or Email to Ilembe.HRJobapplication@kznhealth.gov.za

FOR ATTENTION : Human Resources Management Department

NOTE : Directions to Candidates: The following documents must be submitted, the most recent Z83 application form for employment which is obtainable at any Government Department or the website: www.kznhealth.gov.za, The Z83 form must be completed in full. The reference number must be indicated in provided form Z83 e.g. ILE/03/2022. Detailed Curriculum Vitae (CV). Information such as educational qualification dates(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV. Applicants are not required to submit Copies of qualifications and other relevant documents on application only Z83 and CV required. Such documents will be requested from shortlisted candidates only. Applications must be submitted on or before the closing date. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). Persons with disabilities should feel free to apply for the post. Further, respective successful candidate will be required to enter into a permanent employment contract with the Department of Health and a Performance Agreement with his/her immediate supervisor. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. The Department Reserves the Right to or not to make appointment(s) to the advertised post(s).

CLOSING DATE : 13 October 2023

POST 34/186 : **ASSISTANT MANAGER NURSING PHC REF NO: AMN PHC 39/2023**

SALARY : R683 838 - R767 184 per annum. Other Benefits: medical aid (optional), 8 % rural allowance, housing allowance: employee must meet the prescribed requirements.

CENTRE : Eshowe District Hospital

REQUIREMENTS

: Grade 12/Standard 10 / Matric. National Diploma/ Degree in nursing that allow evaluation in health care environment. A minimum of 10 years Appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 6 of period referred above must be appropriate/ recognisable experience after obtaining post basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate / recognised experience at Management level. Current registration with South African Nursing Council (SANC). NB: Certificate of service from previous employers, verification of employment from current employer, which must be endorsed and signed by Human Resource Management, will only be requested for submission from shortlisted candidates. Knowledge, Skills, Competencies and Training Required: Knowledge of nursing care process and procedures, nursing statutes, and other relevant legal frameworks i.e. Nursing Act, Occupational Health & Safety Act, Patient's Right charter, Batho Pele principles, Public Service Regulations, Handling of Misconduct and grievance procedure. Etc. Leadership, organizing, decision making and problem solving abilities. Interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining to nursing care. Team building and interpersonal relations. Good communication skills. Computer.

DUTIES

: Strategically lead and supervise PHC services to provide quality nursing care within the catchment area. Manage and supervise all PHC units involving all stakeholders. Ensure facilitation of an integrated planning and implementation of all services/ programs aligning to those of the department. Ensure that all Priority programs are implemented, facilitate the realization and maintenance of ideal clinical program. Analyse operational imperatives set in the National PHC package, National Norms and standard, policies and guidelines for implementation of better outcomes. Monitor and evaluate staff performance in terms of Employee Performance Management Development systems (EPMDS). Deal with disciplinary and grievance matters including monitoring and managing absenteeism. Participate in Operation Sukuma Sakhe. Support PHC re –engineering by ensuring that outreach teams are functional. Analyse, Facilitate, and interpret statistics including PHC programme indicators.

ENQUIRIES

: Deputy Manager Nursing: Mr MT Dube Tel No: (035) 473 4500

APPLICATIONS

: Direct your application quoting the relevant reference number to: The Chief Executive Officer Eshowe District Hospital, Private Bag X504, Eshowe, 3815. Hand delivered applications may be submitted to the Human Resource Section, Eshowe District Hospital, before 16H00 on or before the closing date.

FOR ATTENTION

: Mrs GZ Dube: Human Resource Manager

NOTE

: Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates only, which may be submitted to Human Resources on or before the day of the interview. No faxed or e-mailed applications will be considered. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained from the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers licence, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities should feel free to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).

CLOSING DATE

: 13 October 2023

<u>POST 34/187</u>	:	<u>OPERATIONAL MANAGER NURSING – PRIMARY HEALTH CARE REF NO: EGUM 35/2023 (X1 POST)</u>
<u>SALARY</u>	:	R627 474 – R703 752 per annum. Plus 13th cheque/service bonus plus Rural allowance 8% plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)
<u>CENTRE REQUIREMENTS</u>	:	E G & Usher Memorial Hospital – Gateway Clinic Grade 12 Certificate or equivalent. Degree/Diploma in General Nursing plus 1 year post basic qualification in Clinical Nursing Science, Assessment, Diagnosis, Treatment and Care. Current registration with SANC as a General Nurse with Midwifery (2022 receipt). A Minimum of 9 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with South African Nursing Council (SANC). Five (5) years of the period referred to above, must be appropriate / recognized experience after obtaining a 1 year post basic qualification in Clinical Nursing Science, Assessment, Diagnosis, Treatment and Care. Current and previous experience endorsed and stamped by Human Resource (Employment History). All the attachments /proof will be submitted by shortlisted candidates only). Knowledge, Skills, Training and Competencies Required: Knowledge of Nursing care processes and procedures, nursing statutes and other relevant legal framework such as Nursing Act, Health Act, Occupational Health and Safety Act, Public Service Regulations, Labour Relations Act, disciplinary code and procedures, grievance procedures etc. Knowledge of SANC rules and Regulations and other relevant Legal Framework. Knowledge of Quality Assurance programmes Batho Pele principles and Patient Rights Charter. Insight into procedures and policies pertaining to Nursing care. Human Resource Management and Basic financial management skills. Leadership organisational, supervisory and report writing skills. Good communication, counselling, interpersonal relations, conflict management, decision making and problem solving skills. Computer skills in basic programmes. Recommendation: Training certificate on Nurse initiated and management of ART (Nimart). Possession of Driver's licence (code 8 or 10).
<u>DUTIES</u>	:	Monitor provision of quality and comprehensive primary health care package, ICSM in the Clinic. Assist in planning, organizing and monitoring of objectives of the specialized unit. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. Ability to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including participating actively in Operation Sukuma Sakhe Programme. Work as part of the multidisciplinary team to ensure good service delivery care. Demonstrate effective communication with patients, community and multidisciplinary team. Participate in the attainment of National Core Standards Status. Contribute to the ideal Clinic realization and maintenance (ICRM) status. Provide direct and indirect supervision of all staff within the unit and give guidance. Demonstrate and understanding of Human Resource and Financial Management Policies and Procedures. Monitor and evaluate the care and management of all patients through clinical audits. Monitor implementation of PHC Re-Engineering in the clinic, including ICDM. Monitor implementation and performance on indicators on daily, weekly and monthly basis, provide feedback to management, analyze data and draw up quality improvement plan and implementation plan. Exercise control of discipline and any other Labour Related issues in terms of laid down procedures. Ensure complaint management is functional of in the Clinic. Ensure functionality of the Clinic committee programme so that community involvement and participation is achieved.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr. DB Nkosi Tel No: (039) 797 8100 Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts. Applicants that applied before must re-apply for the post.
<u>FOR ATTENTION NOTE</u>	:	Human Resource Department The following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the

Website - www.kznhealth.gov.za, updated and fully detailed Curriculum Vitae. In addition, Only shortlisted applicants will be requested to bring originals / certified copies of qualifications, Identity document and proof of registration for related council when required in the advert. Candidates are encouraged to send applications via email: EgusherMemorial.JbobApp.kznhealth.go.za and no faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 03/2022.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possession of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, Please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: DUE to financial constraints, No S&T will be paid to candidates when attending the interviews.

- CLOSING DATE** : 09 October 2023 @ 16H00 afternoon
- POST 34/188** : **ASSISTANT DIRECTOR: AUDIOLOGY REF NO: PSH 69/2023 (X1 POST)**
- SALARY** : R578 367 per annum
- CENTRE** : Port Shepstone Regional Hospital
- REQUIREMENTS** : Grade 12, Diploma/Degree as an Audiologist. Minimum of 8 years' experience after registration as an Audiologist of which 5 years must be appropriate experience in Management. Registration with HPCSA as an Audiologist. Knowledge, Skills and Experience: Sound knowledge of clinical and patient management skills within the discipline. Ability to provide overtime during weekend. Ability to assess, diagnose and manage patients. Good communication skills. Sound ethical practice skills. Knowledge of data verification procedure and budgeting.
- DUTIES** : Present department on various meetings including cash flow. Monthly in-service training. Development, implementation and supervision of quality improvement programmes within the Audiology department. Development, implementation of assessment, protocols and guidelines in line with local and international standards and best practice. Provide continuous professional development. Monitor and control all expenditure in the department. Conduct employee performance and development system. Overs the day to day management, administration and supervising of clinical services. Ensure that audiology services comply with health and safety and IPC regulations.
- ENQUIRIES** : Dr M Panajatovic Tel No: (039) 688 6044 or Dr PB Dlamini Tel No: (039) 688 6147
- APPLICATIONS** : Detailed Application for employment (Z83) and Curriculum Vitae should be posted to: The Human Resource Manager, Port Shepstone Regional Hospital, P/Bag X5706, Port Shepstone, 4240.
- FOR ATTENTION** : ZM Zulu
- NOTE** : Detailed Application for employment (Z83) and Curriculum Vitae. Only shortlisted candidates will be requested to submit proof of qualifications and other relevant documents. Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive

outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications.

- CLOSING DATE** : 09 October 2023
- POST 34/189** : **ASSISTANT DIRECTOR: DIETETICS REF NO: PSH 70/2023 (X1 POST)**
- SALARY** : R578 367 per annum
CENTRE : Port Shepstone Regional Hospital
REQUIREMENTS : Grade 12, Diploma/Degree as a Dietitian. Minimum of 8 years' experience after registration as a Dietitian of which 5 years must be appropriate experience in Management. Registration with HPCSA as a Dietitian. Knowledge, Skills and Experience: Sound knowledge of clinical and patient management skills within the discipline. Ability to provide overtime during weekend. Ability to assess, diagnose and manage patients. Good communication skills. Sound ethical practice skills. Knowledge of data verification procedure and budgeting.
- DUTIES** : Present department on various meetings including cash flow. Monthly in-service training. Development, implementation and supervision of quality improvement programmes within the Dietetics department. Development, implementation of assessment, protocols and guidelines in line with local and international standards and best practice. Provide continuous professional development. Monitor and control all expenditure in the department. Conduct employee performance and development system. Overs the day to day management, administration and supervising of clinical services. Ensure that dietetics services comply with health and safety and IPC regulations.
- ENQUIRIES** : Dr M Panajatovic Tel No: (039) 688 6044 or Dr PB Dlamini Tel No: (039) 688 6147
- APPLICATIONS** : Detailed Application for employment (Z83) and Curriculum Vitae should be posted to: The Human Resource Manager, Port Shepstone Regional Hospital, P/Bag X5706, Port Shepstone, 4240.
- FOR ATTENTION NOTE** : ZM Zulu
Detailed Application for employment (Z83) and Curriculum Vitae. Only shortlisted candidates will be requested to submit proof of qualifications and other relevant documents. Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications.
- CLOSING DATE** : 09 October 2023
- POST 34/190** : **ASSISTANT DIRECTOR: OPTOMETRY REF NO: PSH 71/2023 (X1 POST)**
- SALARY** : R578 367 per annum
CENTRE : Port Shepstone Regional Hospital
REQUIREMENTS : Grade 12, Degree as an Optometrist. Current registration with HPCSA as an Optometrist. Minimum of 8 years' experience after registration as an Optometrist of which 5 years must be appropriate experience in Management. Knowledge, Skills and Experience: Sound knowledge of clinical and patient management skills within the discipline. Ability to provide overtime during weekend. Ability to assess, diagnose and manage patients. Good communication skills. Sound ethical practice skills. Knowledge of data verification procedure and budgeting.
- DUTIES** : Present department on various meetings including cash flow. Monthly in-service training. Development, implementation and supervision of quality improvement programmes within the Ophthalmology department. Development, implementation of assessment, protocols and guidelines in line with local and international standards and best practice. Provide continuous professional development. Monitor and control all expenditure in the department. Conduct employee performance and development system. Overs the day to day management, administration and supervising of clinical services.

		Ensure that Ophthalmology services complies with health and safety and IPC regulations.
<u>ENQUIRIES</u>	:	Dr M Panajatovic Tel No: (039) 688 6044 or Dr PB Dlamini Tel No: (039) 688 6147
<u>APPLICATIONS</u>	:	Detailed Application for employment (Z83) and Curriculum Vitae should be posted to: The Human Resource Manager, Port Shepstone Regional Hospital, P/Bag X5706, Port Shepstone, 4240.
<u>FOR ATTENTION NOTE</u>	:	ZM Zulu
	:	Detailed Application for employment (Z83) and Curriculum Vitae. Only shortlisted candidates will be requested to submit proof of qualifications and other relevant documents. Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications.
<u>CLOSING DATE</u>	:	09 October 2023
<u>POST 34/191</u>	:	<u>CHIEF OCCUPATIONAL THERAPIST: GRADE 1 REF NO: HRM 75/2023 (X1 POST)</u>
<u>SALARY</u>	:	R520 785 – R578 367 per annum, including 13th cheque, medical aid (optional), housing allowance (employee must meet prescribed conditions)
<u>CENTRE</u>	:	King Edward VIII Hospital complex
<u>REQUIREMENTS</u>	:	Matric/Senior Certificate or equivalent qualification PLUS Degree / Diploma in Occupational Therapy Plus Registration certificate with HPCSA as an Occupational Therapist Plus Current registration with HPCSA as an Occupational Therapist (2023) A minimum of 3 years relevant experience after Registration with HPCSA as an Occupational Therapist. Recommendations: Computer Literacy, Relevant experience in Cerebral Palsy Intervention, Special Seating and Medico-Legal cases. Knowledge, Skills, Training and Competencies Required: Sound Knowledge and skill in OT Paediatric and general diagnostic and therapeutic procedures, Good Skills and knowledge in the use of OT equipment and assistive devices, Good Skill and knowledge in the treatment and management of children with Cerebral Palsy including seating needs, Experience with involvement in Medico legal Management, Experience in conducting Functional Capacity Evaluations and report writing, Good Knowledge of Institutional Administrative tasks and duties, Good Knowledge of Ethical code and scope of practice, Knowledge of relevant health acts and legislation that governs KZN and profession eg Health and Safety, National health Act etc., Excellent verbal and written communication Skills, Ability to problem-solving and apply analytical processes to patient care and management processes, Good interpersonal skills, Ability to plan and work well within a Multidisciplinary team.
<u>DUTIES</u>	:	Perform all delegated Clinical and management responsibilities within applicable legislation, Manage all Medico legal case work including assessment, treatment report writing and other administrative and practical aspects of the Management unit, Treat and manage a Clinical caseload including practical teaching and mentorship, Ensure a comprehensive paediatric and general OT service encompassing assessment, treatment, caregiver training, community/ home / clinic visits, outreach, group work, block therapy and assistive device manufacture, issue and replacement including specialized seating and wheelchairs/buggies, Involvement in outreach program to Sister Hospital, Assessment and treatment in Psych unit if required, Contribute to the development and implementation of Quality Improvement Programs, clinical guidelines, audit (infection control, ideal hospital etc) as delegated, Provide supervision, support and mentorship to junior staff and students as delegated, Participate in professional development programs and teaching, Assist Manager with Planning and implementation of Operational and Procurement plans and budget analysis for the department, Contribute to compilation of budget for adequate equipment, Consumables and assistive devices in line with clinical services rendered, Assume effective administrative

responsibilities: report writing, statistics, audits, meetings, legal report writing, labour relations, leave, policy documents etc., Ensure good interpersonal skills with staff, patients and other role players within the institution, Assist to ensure a cost effective service with adequate resources, Support the Manager with all transformative and additional management tasks as required to.

**ENQUIRIES
APPLICATIONS**

: Dr. J.V.W. Kalala Tel No: (031) 360 3022
: All applications can either be submitted via email to twiggy.garib@kznhealth.gov.za or hand delivered at King Edward VIII Hospital complex and placed in the red box marked "applications" next to the ATM in the Administration building.

NOTE

: The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary Plus proof of previous and current experience (certificate of service) and stamped by HR, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref KE 28/2023. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying).

CLOSING DATE

: 09 October 2023

POST 34/192

: **CHIEF PHYSIOTHERAPIST REF NO: EGUM 32/2023 (X1 POST)**

SALARY

: Grade 1: R520 785 per annum. Plus 13th cheque/service bonus plus Rural allowance 12% plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)

**CENTRE
REQUIREMENTS**

: E G & Usher Memorial Hospital
: Matric/Senior Certificate. Degree / National Diploma in Physiotherapy; and Current registration with the Health Professions Council of South Africa (HPCSA) as a Physiotherapist. A minimum of 3 years relevant experience after registration with HPCSA as a Physiotherapist. Annual HPCSA registration. Computer Literacy. NB: Certificate of service from previous employers is compulsory, please include verification of employment from current employer, which must be signed and endorsed by Human Resource Management. All the required attachments /proof will be submitted by shortlisted candidates only). Recommendation: Possession of Valid driver's license code 08 (B) or 10 (C1).
: Execute all physiotherapy supervisor duties, functions and responsibilities to the best of ability and within all applicable legislation. Provide a consultative physiotherapy and rehabilitation services to health professionals and patients. Assist in developing protocols to ensure that physiotherapy and rehabilitation services comply with occupational health and safety. To solve complex professional problems and policy issues by exercising sound judgment on the best possible outcome. Maintain the optimal utilisation of human resources in the rehabilitation department. Assist in providing advice and guidance on the selection and purchase of rehabilitation equipment whilst ensuring quality cost effectiveness. Provide clinical training to physiotherapy students from tertiary institutions. Respond to the priorities of transformation within rehabilitation department.

DUTIES

: Execute all physiotherapy supervisor duties, functions and responsibilities to the best of ability and within all applicable legislation. Provide a consultative physiotherapy and rehabilitation services to health professionals and patients. Assist in developing protocols to ensure that physiotherapy and rehabilitation services comply with occupational health and safety. To solve complex professional problems and policy issues by exercising sound judgment on the best possible outcome. Maintain the optimal utilisation of human resources in the rehabilitation department. Assist in providing advice and guidance on the selection and purchase of rehabilitation equipment whilst ensuring quality cost effectiveness. Provide clinical training to physiotherapy students from tertiary institutions. Respond to the priorities of transformation within rehabilitation department.

**ENQUIRIES
APPLICATIONS**

: Dr. NF Mxhalisa Tel No: (039) 797 8100
: Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being

**FOR ATTENTION
NOTE**

unsuccessful. Persons with disabilities should feel free to apply for these posts. Applicants that applied before must re-apply for the post.

: Human Resource Department
: The following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za, updated and fully detailed Curriculum Vitae. In addition, Only shortlisted applicants will be requested to bring originals / certified copies of qualifications, Identity document and proof of registration for related council when required in the advert. Candidates are encouraged to send applications via email: EgusherMemorial.JbobApp.kznhealth.go.za and no faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 03/2022.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possessions of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, please accept that your application has been unsuccessful. Please note that the target group in terms of the employment equity target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to financial constraints, No S&T will be paid to candidates when attending the interviews.

CLOSING DATE

: 09 October 2023 @ 16H00 afternoon

POST 34/193

: **OPERATIONAL MANAGER- GENERAL STREAM REF NO: PSH 73/ 2023 (X1 POST)**

SALARY

: R497 193 per annum. Other Benefits: 12% Rural Allowance, Medical Aid (optional) and Housing Allowance (employee must meet prescribed requirements).

**CENTRE
REQUIREMENTS**

: Port Shepstone Regional Hospital
: Matric/Senior Certificate, Degree / Diploma in General nursing science, Diploma in Midwifery nursing science, Diploma in Psychiatric nursing science. Computer certificate. Current registration with South African Nursing Council as a general nurse, midwife/Accoucher and psychiatric nurse. A minimum of 7 years appropriate / recognizable experience in nursing after registration as a General nurse, midwife and psychiatric nurse in a hospital environment. Current SANC Receipt for 2022. NB: Shortlisted candidates will be advised to submit proof of working experience endorsed by Human Resource Department/ Employer, qualification certificates and SANC receipt. Knowledge, Skills and Experience: Leadership, management, planning, organizing and co-ordination skills. Knowledge of relevant Acts, prescripts, policies and procedures governing health care service delivery. Clinical competencies and policy formulation. Sound knowledge of nursing care delivery approaches and scope of practice in the areas under their control. Sound knowledge of priority programs, clinical guidelines, protocols, policies and procedures. Good communication, interpersonal, negotiation, decision-making, problem-solving, conflict management, counselling, teaching, mentorship and supervisory skills. Basic financial management skills. Knowledge of Code of Conduct, Labour Relations and related policies.

DUTIES

: Ensure adequate supervision of staff and provision of quality patient care in an efficient and cost-effective manner. Facilitate and strengthen implementation of health care service delivery policies, procedures, clinical guidelines, protocols, plans and strategies aimed at achieving service excellence. Participate and ensure implementation of Regulated Norms and Standards, National Health Priorities, Ideal hospital and maintenance realization, Batho

Pele principles, quality improvement initiatives including national priority program plans. Identify staff training needs, ensure that effective development takes place and monitor performance thereof. Ensure that KZN priority objectives are met and demonstrate effective communication with staff, patients, colleagues and clinicians including report writing and presentation and ensure effective and efficient management and utilization of resources including staff, material, financial, etc. Exercise control of discipline, grievance and labour relations in terms of laid down policies and procedures. Participate in analysis, formulation, implementation and review of hospital and unit standard operating procedures, standards and procedures. Take charge ship of hospital after hours in the absence of senior management. Ensure efficient data flow and information management and maintain client and staff satisfaction through setting and monitoring of service standards. Demonstrate adequate knowledge of Covid-19 protocols. Attend meetings held in the institution/outside.

- ENQUIRIES** : Mrs MC Maqutu Tel No: (039) 688 6117
- APPLICATIONS** : Detailed Application for employment (Z83) and Curriculum Vitae should be posted to: The Human Resource Manager, Port Shepstone Regional Hospital, P/Bag X5706, Port Shepstone, 4240.
- FOR ATTENTION** : ZM Zulu
- NOTE** : Detailed Application for employment (Z83) and Curriculum Vitae. Only shortlisted candidates will be requested to submit proof of qualifications and other relevant documents. Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications.
- CLOSING DATE** : 09 October 2023
- POST 34/194** : **CLINICAL PROGRAMME COORDINATOR (HAST) GRADE 1 REF NO: UMZIN/ 22/2023**
- SALARY** : R497 193 per annum. Other Benefits: 13th cheque. Medical aid: Optional, Homeowner's allowance: Employee must meet prescribed requirements, Rural allowance on claim basis.
- CENTRE** : Umzinyathi Health District Office
- REQUIREMENTS** : An appropriate B Degree/National Diploma or equivalent qualification in Nursing Plus Minimum of 7 years appropriate /recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing. Current Registration with SANC; plus. Valid Driver's License. Recommendations: Previous experience in the HAST programme. Experience and exposure to data information systems e.g. tier.net, web. dhis, synch etc. Knowledge, Skills and Competencies Required: Project management. Excellent management, facilitation, communication and interpersonal skills. Report writing abilities. Financial Management skills. Empathy and counselling skills and knowledge. Ability to make independent decisions. An ability to priorities issues and other work related matters and to comply with timeframes. Proven initiative, decisiveness and the ability to acquire new knowledge swiftly. A clear understating of challenges facing the Public Sector.
- DUTIES** : Lead the HAST Team at a District level whilst supporting the Sub-District HAST teams to achieve and sustain the 95 95 95 targets. Coordinate HIV/AIDS counselling and testing, Anti-Retroviral Treatment (ART), Sexually Transmitted Infections (STI), TB and HIV integration of programs in the District. Develop and implement the HIV and AIDS business plan whilst working closely with the HAST Finance Manager. Conduct facility support visits to ensure proper implementation of HIV and AIDS guidelines. Develop and implement quality assurance programs for HAST to ensure compliance with Norms and Standards and ICRM prescripts. Promote a good and sound working culture with other District and Sub-District Program Managers through integration of health programs. Ensure implementation of HIV and AIDS preventive strategies at a community level whilst working with all community cadres to

ensure realization of the Community Based Model. Promote Intersectoral collaboration through Operation Sukuma Sakhe (OSS). Monitor and evaluate HAST indicators at all levels and compile and present DQPR reports. Attend all Provincial, District and Sub-District meetings and prepare HAST presentations in accordance with stipulated requirements. Liaise with Civil Society, State Aided Institutions and all relevant stakeholders in planning District HAST activities. Work closely with supporting partners, District Adherence Facilitator and District Social Worker. Ensure that the District and Sub-District Nerve Center meetings sit as per District SOP.

- ENQUIRIES** : Mrs. S Sibiya Tel No: (034) 299 9114
- APPLICATIONS** : All applications can be hand delivered at The Human Resource Manager, 34 Wilson Street, Umzinyathi Health District Office, Dundee, 3000, Private Bag X2052, Dundee, 3000.
- FOR ATTENTION** : Human Resource Office
- NOTE** : Please note that due to financial constraints, there will be no payment of S&T claims.
- CLOSING DATE** : 13 October 2023
- POST 34/195** : **PROFESSIONAL NURSE SPECIALTY OPERATING THEATRE & SDU REF NO: CBH34/ 2023 (X1 POST)**
- SALARY** : R431 265 – R497 193 per annum. Other Benefits: Medical Aid: optional, commuted overtime, 13th Cheque, 8% Rural Allowance
- CENTRE** : Catherine Booth Hospital
- REQUIREMENTS** : Standard 10 or Grade 12. Degree / Diploma in General Nursing and Midwifery. A Post Basic Diploma in Operating Theatre. A minimum of 4 years appropriate / recognizable experience after registration as a professional with SANC. Only shortlisted candidates will be required to submit proof of all documents. Sound knowledge of latest technology in Theatre Nursing. Sound knowledge of nursing care. Sound of nursing care delivery approach. Sound knowledge of IPC, H&S and other policies. Knowledge in record keeping and communication skills.
- DUTIES** : Ability to handle all operations and able to operate all theatre equipment and ensure safe keeping and utilization. Provide safe, therapeutic environment as laid down by Nursing Act. Provide optimal, holistic specialized nursing care set standards and be within a professional and legal framework. Delegate duties and support staff in the execution of patient care. Effective utilization of human and material resources. Assist with supervision of the unit in the absence of the Operational Manager. Ability to manage all operations and emergencies in the absence of other qualified staff. Manage SDU and keep records. To partake in overall specialized unit functions. Good management of all resources within the unit. Only shortlisted candidates will be required to submit proof of all documents.
- ENQUIRIES** : Mrs. P.Z. Mbonambi Tel No: (035) 474 8402
- APPLICATIONS** : All applications should be forwarded to: Catherine Booth Hospital: Private Bag X105, Amatikulu, 3801 or Hand deliver to: KwaKhoza Reserve, Ezingwenya Area, Umlalazi Municipality Ward15, Amatikulu, 3801.
- NOTE** : The following documents must be submitted: Application for employment form (Z83), obtainable at any Public Service Department or from the website-www.kznhealth.gov.za, A comprehensive CV indicating three reference persons: Names and contact numbers. Applicants are not required to submit copies of qualification. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only, which maybe submitted to HR on or before the day of an interview. It is applicants responsibility who have the foreign qualification to be evaluated by SAQA (South African Qualifications Authority). Reference checks will be done on nominated candidate(s), Security checks, security vetting, qualification verification and criminal checking. Note: Failure to comply with all of the above mentioned directions to candidate(s) will result in your application not being considered. Please note that due to the large number of applications we envisage to receive; only shortlisted candidates will be contacted. Due to financial constraints, no S&T allowance will be paid to candidate for attending interview and no resettlement allowance during appointment be paid out. Preference will be given to African Male.
- CLOSING DATE** : 09 October 2023

<u>POST 34/196</u>	:	<u>PROFESSIONAL NURSE: (SPECIALTY NURSING STREAM) OPHTHALMOLOGY REF NO: PN (SPECNURSSTREAM) OPHTHAL/1/2023</u> Department: Ophthalmology Nursing
<u>SALARY</u>	:	Grade 1: R431 265 per annum, plus 13th cheque: Housing Allowance- Employee to meet prescribed requirements: Medical Aid: optional. Grade 2: R528 696 per annum, plus 13th cheque: Housing Allowance- Employee to meet prescribed requirements: Medical Aid: optional.
<u>CENTRE REQUIREMENTS</u>	:	Inkosi Albert Luthuli Central Hospital Grade 12/Matric/Senior Certificate. Degree / Diploma in General Nursing and Midwifery (R425 or equivalent qualification). Certificate of registration with SANC as a Professional Nurse and midwife. One (1) year post basic qualification in Ophthalmology Nursing Science accredited by SANC. Current registration with SANC as General Nurse and Midwife (SANC receipt 2023). Proof of experience / certificate endorsed by HR Department. NB: Proof of Current and Previous Experience (Certificate of service) stating the relevant experience endorsed and stamped by HR will be requested only to the shortlisted candidates. Experience: Grade 1: A minimum of 4 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General nursing is required. Grade 2: A minimum of 14 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General nursing is required. At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific Specialty after obtaining the 1 year post basic qualification in the specialized field. Knowledge, Skills, Training and Competencies Required: Demonstrate a comprehensive understanding of nursing legislation and related legal and ethical nursing practices. In-depth knowledge on procedures, policies, prescripts related to nursing care. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patient's needs, requirements and expectations (Batho Pele). Ability to prioritize matters related to work and patient care. Skills: Leadership, organizational, decision making, problem solving abilities within the limits of the public sector and interpersonal skills. Personal attributes: responsiveness, communication skills for dealing with patients, professionalism, supportive, assertive, writing of reports when required and must work within multi-disciplinary team.
<u>DUTIES</u>	:	Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework. Effective utilization of resources. Participation in training and research. Provision of support to nursing services. Maintain professional growth/ethical standards and self-development. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and work as part of a mulita-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. Strengthen ethics and professionalism. Provide a therapeutic environment for patient's staff and public. Advocate for quality care of patients. Ensure unit compliance with infection prevention and control as well as Occupational health and safety. Maintain accreditation standards by ensuring compliance with Norms and Standards, Ideal hospital framework and Make me look like hospital project. Attend meetings, workshops and training as assigned supervisor. Participate in quality cycles and quality improvement projects to improve patient outcomes. Be cognisant of measures to prevent patient safety incidents and litigation. Assume shift leader role when necessary or as delegated by supervisor. Participate in staff development using EPMDS System and other work related programmes and training.
<u>ENQUIRIES APPLICATIONS</u>	:	H Ndemera - Assistant Manager Nursing Tel No: (031) 240 1063 All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
<u>NOTE</u>	:	An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za . Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the

interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

- CLOSING DATE** : 09 October 2023
- POST 34/197** : **PROFESSIONAL NURSE SPECIALTY WITH MIDWIFERY AND NEONATAL NURSING SCIENCE (ADM) REF NO: WWH/PN-NEO/11/ (X2 POSTS)**
- SALARY** : Grade 1: R431 265 per annum
Grade 2: R528 696 per annum
Other Benefits: 13th Cheque, Medical Aid (conditions apply), Housing Allowance (Optional)
- CENTRE REQUIREMENTS** : Wentworth Hospital
: **Grade 1:** Matric/ Grade 12 certificate. Diploma degree in General Nursing science and Midwifery Basic qualification. Additional 1 year Diploma in post basic midwifery and neonatal nursing science. A minimum of 4 years appropriate recognizable experience after obtaining General Nursing Diploma. Registration with SANC current year (2023) as a General nurse and Advanced Midwife. (No copies/certified copies/proof on application, only Z83 and CV).
Grade 2: Matric/ Grade 12 certificate. Diploma degree in General Nursing science and Midwifery Basic qualification. Additional 1 year Diploma in post basic midwifery and neonatal nursing science. A minimum of 14 years appropriate recognizable experience after obtaining General Nursing Diploma. At least 10 years of the period referred above must be appropriate recognizable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty. Registration with SANC current year as a General nurse and Advanced Midwife. (No copies/certified copies/proof on application, only Z83 and CV).
- DUTIES** : Implement the activities that are aimed at the reduction of infant, under five and maternal mortality. Implement activities aimed at the improvement of women's health. Ensure that high quality patient care is rendered to all clients accessing maternal services in the facility taking into account that CARMMA, objectives, ESMOE, KINC, HBB are adhered to manage the utilization and Supervision of resources. Provide directions and supervision for the implementation of the nursing plan (clinical practice/quality patient care. Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Ensure that here is proper management and integration of HAST programme within the Maternity unit. Maintain the utilization and supervision of resources. Coordinate the provision of effective training and research, focusing on improving the maternal and child programme. Maintain a constructive working relationship with nursing and other stakeholders. Instil discipline, professionalism and work ethics among employees. Ensure compliance to quality, infection prevention and control (IPC) programme and IDHRM and OHSC. Maintain a constructive working relationship with multi-disciplinary health team members. Provide effective support to Nursing service e.g assist with relief duties to nursing management.
- ENQUIRIES** : Mrs P.N Ngcobo Tel No: (031) 460 5209

<u>APPLICATIONS</u>	:	application to be forward to: The Assistant Director HRM, Wentworth Hospital, Private Bag X02, Jacobs, 4026 or hand deliver at 01 Boston road, Wentworth hospital (drop off at the box by Security Hospital main gate).
<u>FOR ATTENTION NOTE</u>	:	Mr. M.S. Mgoza
	:	The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR from the website www.kznhealth.gov.za as issued by Minister for DPSA in line with the regulations 10 of the Public Service Regulations 2016. Applicants must utilize the most recent Z83 form. The Z83 form must be fully completed in a manner that allows the selection committee to access the quality of a candidate based on the information provided in the form; Failure to do so will results in disqualification. A detailed Curriculum Vitae (CV). Please note that it is no longer a requirement to submit any qualification or supporting documents, only shortlisted candidate will be required to produce certified copies of documents on or before the day of interview. It is the responsibility of the applicant to have foreign qualification evaluated by the South African Qualification Authority. Applicants applying for more than one (1) post must submit a separate form Z83 as well as the documentation mentioned above in respect of each post. The Reference Number and Position of the post you applying, as stated in the advert must be clearly indicated in the columns provided on the form Z83. Failure to comply with the above instructions will disqualify applicants. Fax, email, incomplete and late applications will not be considered / accepted. Please note that due to a large number of applications received, applications will not be acknowledged. However, should you not received any response after four weeks from the closing date of this advert; Consider your application as unsuccessful. People with disabilities should feel free to apply for the posts. The appointment is subject to positive outcome obtained from the SSA to the following checks.
<u>CLOSING DATE</u>	:	13 October 2023
<u>POST 34/198</u>	:	<u>PROFESSIONAL NURSE (THEATRE SPECIALTY NURSING) GRADE 1 OR 2 REF NO: WWH/PN-THEA/12/2023 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R431 265 per annum Grade 2: R528 696 per annum Other Benefits: 13th Cheque, Medical Aid (conditions apply), Housing Allowance (Optional)
<u>CENTRE REQUIREMENTS</u>	:	Wentworth Hospital Grade 1: Senior Certificate/Grade 12 or equivalent qualification. Diploma/Degree in General Nursing that allow registration with SANC as a Professional Nurse. Plus 1 year post basic qualification in Operating Theatre Technique. Current registration with SANC as a General Nurse, Midwifery and Operating Theatre. A minimum of 4 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General nursing. (No copies/certified copies/proof on application, only Z83 and CV). Grade 2: Senior Certificate/Grade 12 or equivalent qualification. Diploma/Degree in General Nursing that allow registration with SANC as a Professional Nurse. Plus 1 year post basic qualification in Operating Theatre Technique. Current registration with SANC as a General Nurse, Midwifery and Operating Theatre. A minimum of 14years appropriate recognizable experience in nursing after registration with SANC in general nursing and midwifery. At least 10 years of the period mentioned above must be recognizable experience in the specific specialty, after obtaining the one year post basic qualification in the relevant specialty. (No copies/certified copies/proof on application, only Z83 and CV).
<u>DUTIES</u>	:	Must be able to handle obstetric and emergencies and high risk conditions. To execute duties and functions with proficiency within prescript of applicable legislation. Provision of quality patient care through setting of standards, policies and procedures. To participate in quality improvement programmes and clinical audits. Uphold Batho Pele and patients rights principles. Provide a safe, therapeutic environment as laid down by the Nursing act. Maintain accurate and complete patient records according to legal requirements. Exercise control over discipline, grievance and labour relations issues. Manage and supervise effective utilization of all resources e.g. Human, Financial, material etc. Implementation and management of infection control and prevention protocols. Assist with performance reviews i.e. EPMDS as well as student progress reports. Maintain a plan to improve the quality of Nursing and

<u>ENQUIRIES</u>	:	health care in operating theatre. Formulation of theatre policies to ensure good practice. Ensuring the availability of the necessary basic equipment.
<u>APPLICATIONS</u>	:	Mr K.R Mthimkhulu Tel No: (031) 460 5207
<u>FOR ATTENTION</u>	:	application to be forward to: The Assistant Director HRM, Wentworth Hospital, Private Bag X02, Jacobs, 4026 or hand deliver at 01 Boston road, Wentworth hospital (drop off at the box by Security Hospital main gate).
<u>NOTE</u>	:	Mr. M.S. Mgoza
	:	The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR from the website www.kznhealth.gov.za as issued by Minister for DPSA in line with the regulations 10 of the Public Service Regulations 2016. Applicants must utilize the most recent Z83 form. The Z83 form must be fully completed in a manner that allows the selection committee to access the quality of a candidate based on the information provided in the form; Failure to do so will results in disqualification. A detailed Curriculum Vitae (CV). Please note that it is no longer a requirement to submit any qualification or supporting documents, only shortlisted candidate will be required to produce certified copies of documents on or before the day of interview. It is the responsibility of the applicant to have foreign qualification evaluated by the South African Qualification Authority. Applicants applying for more than one (1) post must submit a separate form Z83 as well as the documentation mentioned above in respect of each post. The Reference Number and Position of the post you applying, as stated in the advert must be clearly indicated in the columns provided on the form Z83. Failure to comply with the above instructions will disqualify applicants. Fax, email, incomplete and late applications will not be considered / accepted. Please note that due to a large number of applications received, applications will not be acknowledged. However, should you not received any response after four weeks from the closing date of this advert; Consider your application as unsuccessful. People with disabilities should feel free to apply for the posts. The appointment is subject to positive outcome obtained from the SSA to the following checks.
<u>CLOSING DATE</u>	:	13 October 2023.
<u>POST 34/199</u>	:	<u>PROFESSIONAL NURSE SPECIALTY (PAEDIATRICS) REF NO: WWH/PN-PAEDS/13/2023 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R431 265 per annum Grade 2: R528 696 per annum Other Benefits: 13th Cheque, Medical Aid (conditions apply), Housing Allowance (Optional)
<u>CENTRE</u>	:	Wentworth Hospital
<u>REQUIREMENTS</u>	:	Matric/Senior Certificate or equivalent qualification, valid driver's licence. Grade 1: Diploma/ Degree in General Nursing Science and Midwifery) that allows Registration with the 'South African Nursing Council' (SANC) as a Professional Nurse. A minimum of 04 years appropriate/recognizable experience in nursing after registration as a Professional nurse with SANC in General Nursing. Additional 1 year diploma in post basic Child nursing science accredited with SANC. Certificates of Registration with the SANC (General Nursing and relevant post basic qualification) Proof of current registration with the SANC (2023) (NO copies/certified copies/proof on application, only Z83 and CV). Grade: 2 Matric / Grade 12. Diploma Degree in General nursing science and Midwifery Basic qualification. Additional 1 year Diploma in post basic Child nursing science accredited with SANC. A minimum of 14 years appropriate recognizable experience after obtaining General Nursing Diploma. At least 10 years of the period referred above must be appropriate recognizable experience in the specific speciality after obtaining the 1 year post basic qualification in the relevant speciality. Registration with SANC current year as a General nurse and Advanced Midwife. (No copies/certified copies/proof on application, only Z83 and CV).
<u>DUTIES</u>	:	Implement activities aimed at the improvement of child health. Ensure that high quality patient care is rendered to all clients accessing paediatric services in the facility taking into account that CHIPP, KINK, ETAT, MBFI and PMTCT programmes. Manage the utilization and Supervision of resources in the Paediatric unit. Practice/quality patient care: Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Ensure that here is proper management and integration of HAST programme within the Paediatric unit. Maintain the utilization and supervision

of resources. Coordinate the provision of effective training and research, focusing on improving the maternal and child programme. Maintain a constructive working relationship with nursing and other stakeholders. Instil discipline, professionalism and work ethics among employees. Ensure compliance to quality, infection prevention and control (IPC) programme and IDHRM and OHSC. Maintain a constructive working relationship with multi-disciplinary health team members. Provide effective support to nursing service e.g. assist with relief duties to nursing management.

**ENQUIRIES
APPLICATIONS**

: Mr. K.R. Mthimkhulu Tel No: (031) 460 5207
 : application to be forward to: The Assistant Director HRM, Wentworth Hospital, Private Bag X02, Jacobs, 4026 or hand deliver at 01 Boston road, Wentworth hospital (drop off at the box by Security Hospital main gate).

**FOR ATTENTION
NOTE**

: Mr. M.S. Mgoza
 : The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR from the website www.kznhealth.gov.za as issued by Minister for DPSA in line with the regulations 10 of the Public Service Regulations 2016. Applicants must utilize the most recent Z83 form. The Z83 form must be fully completed in a manner that allows the selection committee to access the quality of a candidate based on the information provided in the form; Failure to do so will result in disqualification. A detailed Curriculum Vitae (CV). Please note that it is no longer a requirement to submit any qualification or supporting documents, only shortlisted candidate will be required to produce certified copies of documents on or before the day of interview. It is the responsibility of the applicant to have foreign qualification evaluated by the South African Qualification Authority. Applicants applying for more than one (1) post must submit a separate form Z83 as well as the documentation mentioned above in respect of each post. The Reference Number and Position of the post you applying, as stated in the advert must be clearly indicated in the columns provided on the form Z83. Failure to comply with the above instructions will disqualify applicants. Fax, email, incomplete and late applications will not be considered / accepted. Please note that due to a large number of applications received, applications will not be acknowledged. However, should you not received any response after four weeks from the closing date of this advert; consider your application as unsuccessful. People with disabilities should feel free to apply for the posts. The appointment is subject to positive outcome obtained from the SSA to the following checks.

CLOSING DATE

: 13 October 2023

POST 34/200

: **PROFESSIONAL NURSE SPECIALTY (O & G) GRADE 1 & 2, REF NO: DPKISMH54/2023 (X11 POSTS)**
 Component: Antenatal, Postnatal, Labour & Gynaecology Services

SALARY

: Grade 1: R431 265 - R497 193 per annum
 Grade 2: R528 696 - R645 720 per annum
 Other Benefits: 13th cheque, Housing Allowance (employees must meet the prescribed requirement), Medical Aid (Optional).

**CENTRE
REQUIREMENTS**

: Dr Pixley Ka Isaka Seme Memorial Hospital
 : Matric/Senior Certificate or equivalent qualification. Degree / Diploma in General Nursing with Midwifery. Registration with S.A.N.C. as a General Nurse and Specialty Nurse. One-year Post Basic registration Degree/Diploma in Advanced Midwifery and Neonatal Nursing Science plus 4 years appropriate / recognizable registration experience as a General Nurse. Proof of current registration with SANC as a Professional Nurse. Certificate of service endorsed by Human Resource Department must be produced on or before the day of the interview. **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing plus one year post basic qualification in Advanced Midwifery and Neonatal Nursing Science. **Grade 2:** A minimum of 14 years Appropriate/Recognizable experience in Nursing after registration as professional nurse with SANC in general nursing of which 10 years from the period referred above must be appropriate/recognizable experience in the specialty after obtaining the one-year post basic qualification in Advanced Midwifery and Neonatal Nursing Science. Knowledge, Skills, Training and Competence Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks, such as Nursing Act, Health Act, Patients' Rights Charter, Batho Pele Principles, Public Service

Regulations, Disciplinary Code and Procedures in the Public Service. Report writing, leadership, organization, decision making and problem solving abilities. Financial management skills and budgeting knowledge. Empathy and counselling skills and knowledge. Strong interpersonal, communication and presentation skills. Ability to make independent decisions. Ability to relieve in the service areas. Team building and supervisory skills. Ability to formulate patient care related policies. An understanding of the challenges facing the Public Health Sector. Ability to translate transformation objectives into practical plans. Ability to prioritise issues and other work related matters and to comply with timeframes.

DUTIES

: Provide holistic nursing care to patients in all clinic streams in a cost effective and efficient manner. Execute duties and functions with proficiency in support of the vision, mission, and strategic objectives of the institution and within the prescripts of all other legislation. Ensure the utilization of Maternal and Neonatal updated guidelines and protocols. Participate in the sub-district perinatal meetings ensuring compliance in MNCHW programmes including EMTCT. Take charge of the unit during the absence of the Operational Manager in charge and to manage the unit accordingly. Provision of nursing care that leads to improved service delivery. Perform standard procedures and solve problems communicating with patients and relatives. Maintain clinical competence by ensuring that the scientific principles of nursing care are maintained, and observing the principles of Infection Prevention and Control practices. Participate in the implementation of priority programmes and strategies to reduce morbidity and mortality rates, communicable and non-communicable diseases. Implementation of quality improvement plans. Ensuring accurate reliable statistics and reports are submitted timeously, including care of medical records. Protect and advocate rights of patients regarding health care. Maintain a professional and ethical practice as well as enabling environment for ethical practice. Communicate with the multi-disciplinary health care team and assist in decision-making pertaining to health care delivery. Utilize human, material and physical resources efficiently and effectively. Ensure staff ongoing education and training in ESMOE, MBFI, EMTCT, etc. Maintain client satisfaction through quality service innovation and professionalism. Conduct clinical audits and compile summary reports. Ensure implementation of Mother Baby Friendly Initiatives.

**ENQUIRIES
APPLICATIONS**

: Ms. S.C. Nduli Tel No: (031) 530 1428
 : To be hand delivered to 310 Bhejane Street (Hospital Gate Number 2) Kwamashu or Emailed to: Pixley.recruitment@kznhealth.gov.za

**FOR ATTENTION
NOTE**

: Deputy Director: HRM
 : The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website- www.kznhealth.gov.za. No attachments on application, only Z83 and CV. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. DPKISMH 40/2023. NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post. advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post.

CLOSING DATE

: 09 October 2023

POST 34/201 : **PROFESSIONAL NURSE: SPECIALTY STREAM REF NO: SAH31/2023 (X1 POST)**
Component: Trauma

SALARY : Grade 1: R431 265 – R497193 per annum
Grade 2: R 528 696 - R645720 per annum
Benefit: 13th cheque, 12% rural allowance, Home owners allowance (employee must meet prescribed requirements), Medical Aid (Optional)

CENTRE REQUIREMENTS : ST Andrews Hospital
Grade 1: Grade 12 (Senior certificate) Standard 10/or (Vocational National Certificate) plus, Diploma/ Degree in General Nursing and Midwifery plus, a 1 year Post Basic Nursing Qualification Diploma/Degree in Trauma and Emergency Nursing Science (Emergency Nursing Science) of at least One (1) year experience post basic qualification in Emergency Nursing Science plus ,a minimum of 4 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General nursing is required plus, current registration with SANC as General Nurse, Midwife and Trauma and Emergency Nursing Science (SANC receipt 2023). **Grade 2:** Grade 12 (Senior certificate) Standard 10/or (Vocational National Certificate) plus, Diploma/ Degree in General Nursing and Midwifery plus, a 1 year Post Basic Nursing Qualification Diploma/Degree in Trauma and Emergency Nursing Science (Emergency Nursing Science) of at least One (1) year experience post basic qualification in Emergency Nursing Science plus, A minimum of 14 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General Nursing is required. At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific Specialty after obtaining the 1 year post basic qualification in the specialized field plus, current registration with SANC as General Nurse, Midwife and Trauma and Emergency Nursing Science (SANC receipt 2023).previous and current work experience (certificate/s of service) endorsed and stamped by HR Office to be submitted if shortlist N.B All the above mentioned documents need not be attached on application but will be requested only if shortlisted . knowledge, skills and competencies :Demonstrate a comprehensive understanding of nursing legislation and related legal and ethical nursing practices, In-depth knowledge on procedures, policies, prescripts related to nursing care, Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patient's needs, requirements and expectations (Batho Pele),Ability to prioritize matters related to work and patient care, Skills: Leadership, organizational, decision making, problem solving abilities within the limits of the public sector and interpersonal skills, Personal attributes: responsiveness, communication skills for dealing with patients, professionalism, supportive, assertive, writing of reports when required and must work within multi-disciplinary team.

DUTIES : Render optimal holistic quality specialized nursing care as directed by the scope of practice and service standards, Maintain quality standards by ensuring compliance with Regulated Norms and Standards and Ideal Hospital Realization and Maintenance, Effective and efficient management of all resources at your disposal. Manage generated data as per data management policy, Be well versed with management of major incident procedure, Display competency in resuscitation and actively involved in in-service education to accumulate CPD points, Promote ethics and professionalism in the work environment. Participate in quality cycles and quality improvement projects to improve patient outcomes, be cognizant of measures to prevent patient safety incidents and litigation and Assume shift leader role when necessary or as delegated by supervisor.

ENQUIRIES APPLICATIONS : Ms MR Singh, ST Andrews Hospital Tel No: (039) 4331955
Please forward all applications to: the Chief Executive Officer, ST Andrew's Hospital, Private Bag X1010, Harding, 4680 or hand delivered applications to human resources at ST Andrew's Hospital or Email to Standrewshospital.HRjobapplication@kznhealth.gov.za

FOR ATTENTION NOTE : Human Resources Management
Directions to Candidates: The following documents must be submitted, the most recent Z83 application form for employment which is obtainable at any Government Department or the website: www.kznhealth.gov.za, The Z83 form must be completed in full. The reference number must be indicated in provided form Z83 e.g. SAH/03/2023. Detailed Curriculum Vitae (CV). Information such

as educational qualification dates(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV. Applicants are not required to submit Copies of qualifications and other relevant documents only Z83 and CV on application. Such documents will be requested from shortlisted candidates only. Applications must be submitted on or before the closing date. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). Persons with disabilities should feel free to apply for the post. Further, respective successful candidate will be required to enter into a permanent employment contract with the Department of Health and a Performance Agreement with his/her immediate supervisor. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. The Department Reserves the Right to or not to make appointment(s) to the advertised post(s).

- CLOSING DATE** : 09 October 2023
- POST 34/202** : **PROFESSIONAL NURSE (SPECIALTY) ICU REF NO. DPKISMH 48/ 2023**
Branch: ICU
- SALARY** : Grade 1: R431 265 – R497 193 per annum
Grade 2: R528 696 – R645 720 per annum
- CENTRE** : Dr Pixley Ka Isaka Seme Memorial Hospital
- REQUIREMENTS** : Senior Certificate, Degree/Diploma qualification that allows registration to General Nursing. A relevant one (01) year Post Basic qualification in ICU registered with SANC. Registration certificate with South African Nursing Council (SANC). Current SANC receipt (2023). 4 years' experience in Nursing after registration as a Professional Nurse. Diploma in midwifery. Successful candidate will have to spend minimum of one year in service. Experience:
Grade 1: A minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing, midwifery plus one- year ICU post basic diploma. **Grade 2:** A minimum of 14 (fourteen) years appropriate/ recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing of which at least 10 (ten) years must be appropriate/ recognizable experience in the speciality after obtaining the 1 (one) year post basic qualification in ICU. Diploma in Midwifery. Knowledge, Skills and Competencies: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal framework. Good communication skills-verbal and written. Co-ordination and liaison skills. Problem solving skills and critical thinking skills. Ability to work within the multidisciplinary team.
- DUTIES** : Assist in planning/organizing and monitoring of objectives of the specialized unit. Provide a therapeutic environment for staff, patients and public. Provide comprehensive, quality nursing care. Provide direct and indirect supervision of all Nursing Staff/Housekeeping staff and to give them guidance and ensure continuity of patient care on all level. Demonstrate effective communication patient and families with the multi-disciplinary team, other department within the hospital. Assist with allocation/change list, day and night duty rosters and inputs for leave. Assist in record keeping and provide statistical information on training and staffing. To assist in EPMDS evaluation of staff and implement EAP. Assist in orientation, induction and monitoring of all nursing staff. To complete patient related data and partake in research. Promote quality specialized nursing care as directed by scope of practice and standards determined by the relevant speciality. To assist with relief duties of the supervisor and act as junior shift-leader on both day and night shift. To partake in overall specialized unit functions, i.e. team building. Effective and efficient management of all resources. Liaise with professional Nurse in charge in High care/Renal unit. To nurse a critically ill patient who is ventilated, on haemodialysis and continuous-veno venous haemodialysis. To nurse all types of patients regardless of diagnoses according to disease profile within the directorate. To nurse a paediatric ventilated/high care patient in ICU within

directorate. Maintain Professional growth/ethical standard and self-development. Assist in reduction of complaints within the directorate.

ENQUIRIES : Mrs Y.N. Ngema Tel No: (031) 530 1419
APPLICATIONS : pixley.recruitment@kznhealth.gov.za or Hand delivered to 310 Bhejane Street, (Hospital Gate Number 2), Kwamashu or Couriered to 310 Bhejane Street, (Hospital Gate Number 2), Kwamashu
FOR ATTENTION : Human Resource
NOTE : Application for employment Form (Z.83) which is obtainable from any Government Department or from the website- www.kznhealth.gov.za. Applicants for employment are NOT required to submit copies of qualification and other relevant documents on application but submit the Z83 form and detailed Curriculum Vitae (CV) with detailed experience, full details of qualifications & registration status only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. The reference number must be indicated in the column provided on the form Z.83 e.g. DPKISMH 46/2023. Persons with disabilities should feel free to apply for the post/s N.B. Failure to comply with the above instructions will disqualify applicants. Faxed or Emailed applications will be in the interim be accepted. Appointments are subject to positive outcomes obtained from State Security Agency (SSA) to the following checks: security clearance (vetting), criminal clearance, credit records, citizenship, verification of educational qualification by SAQA, and verification from the Company Intellectual Property (CIPC). (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.) Please note that due to financial constraints this institution will not reimburse candidates for S & T claims for attending interviews.

CLOSING DATE : 10 October 2023

POST 34/203 : **CLINICAL NURSE PRACTITIONER REF NO: EGUM 33/2023 (X2 POSTS)**

SALARY : Grade 1: R431 265 – R497 193 per annum
 Grade 2: R528 696 – R645 720 per annum
 Plus 13th cheque/service bonus plus Rural allowance 8% plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)

CENTRE : E G & Usher Memorial Hospital (Greater Kokstad Clinic)
REQUIREMENTS : Matric/Senior Certificate. Degree/Diploma in General Nursing and Midwifery or equivalent qualification that allows registration with SANC as a Professional Nurse, 1 (One) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care accredited by SANC. Proof of current registration with South African Nursing Council as a General Nurse, Midwife and Clinical Nursing Science, Health Assessment, Treatment and Care Nurse (SANC Receipt for 2022). All the required attachments /proof will be submitted by shortlisted candidates only). Current and previous experience endorsed and stamped by Human Resource (Employment History). All the required attachments /proof will be submitted by shortlisted candidates only). **Grade 1:** A minimum of 4 years appropriate / recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. **Grade 2:** A Minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse in General Nursing of which at least (10) years of the period must be appropriate / recognized experience after obtaining one (1) year Post Basic Qualification in Clinical Nursing Science, Health Assessment, Treatment and Care. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures. Knowledge of SANC Rules and Regulations and other relevant Legal Framework. Knowledge of Quality Assurance programmes, Batho-Pele Principles, Patient Rights Charter. Human Resource Management and Basic Financial Management skills. Leadership, Supervisory and Report writing skills. Good Communications, counselling, interpersonal relations, conflict management, decision making and problem solving skills. Recommendation: Valid driver's licence code 08 (B) /10 (C1).

DUTIES : Participate in Ideal Clinic realization and maintenance (ICRM). Provide quality comprehensive Primary Health Care by providing promotive, preventative, curative and health rehabilitative services for the clients and community. Ensuring proper utilization and safekeeping of basic medical equipment, surgical pharmaceutical and stock. Assist in orientation, induction and

monitoring of all nursing staff. Provide direct and indirect supervision of all nursing staff and to give guidance. To provide nursing care that leads to improved health service delivery by upholding principles of Batho Pele. Execute duties and functions with proficiency and perform duties according to scope of practice. Implement infection control standards and practices to improve quality of nursing care. Ensure proper implementation on Norms and Standards, Quality and Clinical audits. Improve the knowledge of staff and patients through health education and in-service training. Maintain a constructive working relationship with nursing staff and other stakeholders. Ensuring proper utilization of Human, Material and Financial resources and keeping up to date records of resources. Ensure data management and record keeping for the clinic. Plan, organize and conduct community rallies and events that convey health messages and practices which support programme strategies.

**ENQUIRIES
APPLICATIONS**

: Mr. DB Nkosi Tel No: (039) 797 8100
 : Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts. Applicants that applied before must re-apply for the post.

**FOR ATTENTION
NOTE**

: Human Resource Department
 : The following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za, updated and fully detailed Curriculum Vitae. In addition, Only shortlisted applicants will be requested to bring originals / certified copies of qualifications, Identity document and proof of registration for related council when required in the advert. Candidates are encouraged to send applications via email: EgusherMemorial.JobApp.kznhealth.go.za and no faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 03/2022.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification by the Company Intellectual Property Commission (CIPC). Applications in possession of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, Please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to financial constraints, No S&T will be paid to candidates when attending the interviews.

CLOSING DATE

: 09 October 2023 @ 16H00 afternoon

POST 34/204

: **CLINICAL NURSE PRACTITIONER REF NO: EGUM 34/2023 (X2 POSTS)**

SALARY

: Grade 1: R431 265 – R497 193 per annum
 Grade 2: R528 696 – R645 720 per annum
 Plus 13th cheque/service bonus plus Rural allowance 8% plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)

**CENTRE
REQUIREMENTS**

: E G & Usher Memorial Hospital (Gateway Clinic)
 : Matric/Senior Certificate. Degree/Diploma in General Nursing and Midwifery or equivalent qualification that allows registration with SANC as a Professional Nurse, 1 (One) year post basic qualification in Clinical Nursing Science, Health

Assessment, Treatment and Care accredited by SANC. Proof of current registration with South African Nursing Council as a General Nurse, Midwife and Clinical Nursing Science, Health Assessment, Treatment and Care Nurse (SANC Receipt for 2022). All the attachments /proof will be submitted by shortlisted candidates only). Current and previous experience endorsed and stamped by Human Resource (Employment History). All the attachments /proof will be submitted by shortlisted candidates only). **Grade 1:** A minimum of 4 years appropriate / recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. **Grade 2:** A Minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse in General Nursing of which at least (10) years of the period must be appropriate / recognized experience after obtaining one (1) year Post Basic Qualification in Clinical Nursing Science, Health Assessment, Treatment and Care. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures. Knowledge of SANC Rules and Regulations and other relevant Legal Framework. Knowledge of Quality Assurance programmes, Batho-Pele Principles, Patient Rights Charter. Human Resource Management and Basic Financial Management skills. Leadership, Supervisory and Report writing skills. Good Communications, counselling, interpersonal relations, conflict management, decision making and problem solving skills. Recommendation: Valid driver's licence code 08 (B) /10 (C1).

DUTIES

: Ensure proper utilization and safekeeping of basic medical equipment, surgical stock and pharmaceutical stock. Provide quality comprehensive Primary Health Care by providing promotive, preventive, curative and rehabilitative services for the clients and the community. Assist in the orientation, induction and monitoring of all clinic staff. Provide direct and indirect supervision of all clinic staff and to give guidance. Execute duties and functions with proficiency and perform duties according to scope of practice and by upholding the principles of Batho Pele. Implement Infection Control Standards and practices to improve the quality of nursing care. Ensure proper implementation of National Core Standards, quality and clinical audits. Expected to work extended hours and provide outreach services. Ensure that the clinic implement departmental projects and quality data management. Improve the knowledge of staff and patients through health education and in-service training. Maintain a constructive working relationship with nursing and other stakeholders. Ability to plan and organise own work and that of support personnel to ensure proper nursing care in Clinic. Support the realisation and maintenance of Ideal Clinic Programme in the facility. Implement standards, practices criteria for quality nursing.

**ENQUIRIES
APPLICATIONS**

: Mr. DB Nkosi Tel No: (039) 797 8100
 : Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts. Applicants that applied before must re-apply for the post.

**FOR ATTENTION
NOTE**

: Human Resource Department
 : The following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za, updated and fully detailed Curriculum Vitae. In addition, only shortlisted applicants will be requested to bring originals / certified copies of qualifications, Identity document and proof of registration for related council when required in the advert. Candidates are encouraged to send applications via email: EgusherMemorial.JbobApp.kznhealth.go.za and no faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 03/2022.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company

Intellectual Property Commission (CIPC). Applications in possession of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to financial constraints, No S&T will be paid to candidates when attending the interviews.

- CLOSING DATE** : 09 October 2023 @ 16H00 afternoon
- POST 34/205** : **PROFESSIONAL NURSE- SPECIALTY (ADVANCED MIDWIFERY & NEONATOLOGY REF NO: GS 76/23)**
Component: Nursing
- SALARY** : Grade 1: R431 265 per annum, plus 13th cheque, medical- aid (optional), Housing Allowance (employees must meet the prescribed requirement)
Grade 2: R528 696 per annum, plus 13th cheque, Housing Allowance (employees must meet the prescribed requirement), medical Aid Optional
- CENTRE REQUIREMENTS** : Greys Hospital- Pietermaritzburg
Grade 12 Certificate, Degree / Diploma in General Nursing and Midwifery. Current Registration with SANC as a Professional Nurse (2023 SANC Receipt). A minimum of 4 years appropriate / recognizable experience after registration as Professional Nurse with the SANC in General Nursing Plus One Year Post Basic Qualification in Advanced Midwifery and Neonatology. Only Shortlisted candidates will be required to submit proof of experience/ service certificate endorsed by HR Department. **Grade 1:** Experience: A minimum of 4 years appropriate/recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing, plus one year Post Basic qualification in the relevant Speciality. **Grade 2:** Experience: A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience in the speciality after obtaining the one year post basic qualification in the relevant speciality. Knowledge, Skills and Experience: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks such as: Nursing act, Occupational health and safety act, Patients' rights charter, Bathe Pele principles, public service regulations, Labour relations act, Disciplinary codes and procedures, Grievance procedure, Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining to nursing care. Leadership, organizational, decision making and problem solving abilities within the limit of the public sector and institutional policy framework. Interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Computer skills in basic programs.
- DUTIES** : Implement the activities that are aimed at the reduction of infant, under five and maternal mortality. Implement activities aimed at the improvement of women's health. Ensure that high quality nursing care is rendered to all clients accessing maternal services in the facility taking into consideration that CARMA objectives; ESMOE, KINC; Helping Babies breath and IMCI programs are properly implemented. Implement BANC and other Antenatal care programs to enhance antenatal care to all pregnant women accessing care to the facility. Ensure that there is proper management and integration of HAST programs within the maternity unit of the facility. Manage the utilization and supervision of resources. Coordinate the provision of effective training and research, focusing on the programs aimed at the improvement of maternal and child health. Instil discipline, professionalism and work ethics among employees. Ensure compliance to quality, infection prevention and control (IPC) programs e.g. Ideal hospital realization and maintenance (IHRM) and Norms and Standards (N&S). Maintain a constructive working with the multi-disciplinary team members. Provide effective support to Nursing services e.g. assist with relief duties to nursing management.
- ENQUIRIES** : Mr FS Matibela Tel No: (033) 897 3331

APPLICATIONS : Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag X9001, Pietermaritzburg, 3200.

FOR ATTENTION NOTE : Mrs M. Chandulal
: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Application for Employment Form (Z83) - 81/971431 effective 01 January 2021 and a detailed Curriculum Vitae only. Applicants must fill all sections of Z83. The employment equity target for this post is: African Male, White Male, Indian Male, Coloured

CLOSING DATE : 09 October 2023

POST 34/206 : **PROFESSIONAL NURSE- SPECIALTY (CRITICAL CARE NURSING SCIENCE) REF NO: GS 77/23**
Component: Nursing

SALARY : Grade 1: R431 265 per annum, plus 13th cheque, medical- aid (optional), Housing Allowance (employees must meet the prescribed requirement)
Grade 2: R528 696 per annum, plus 13th cheque, Housing Allowance (employees must meet the prescribed requirement), medical Aid Optional

CENTRE REQUIREMENTS : Greys Hospital: Pietermaritzburg
: Grade 12 Certificate, Degree / Diploma in General Nursing. One year Post Basic Qualification in Critical Care Nursing Science. Current Registration with the South African Nursing Council. A minimum of 4 years appropriate/recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing Plus one (01) year Post Basic qualification in Critical Care Nursing Science. Only Shortlisted candidates will be required to submit proof of experience/ service certificate endorsed by HR Department. **Grade 1:** Experience: A minimum of 4 years appropriate/recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing, plus one year Post Basic qualification in the relevant Speciality. **Grade 2:** Experience: A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience in the speciality after obtaining the one year post basic qualification in the relevant speciality. Knowledge, Skills and Experience: Knowledge of Nursing Care, Process and Procedures, nursing statutes, and other relevant Legal frameworks, such as Nursing Acts, Health Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Disciplinary Code and Procedures in the Public Service. Leadership, Organizational, Decision Making, Problem Solving, Co-ordination, Liaisons and Interpersonal Skills within the limits of the Public Sector. Personal Attitudes, Responsiveness, Professionalism, Supportive, assertive and must be a team player.

DUTIES : Demonstrate an in depth understanding of legislation and related ethical nursing practices and how this impact on service delivery. Provide a therapeutic environment for staff, patients and public. Manage utilization of all resources efficiently and effectively. Maintain competence in the execution of her/his duties, while managing high standards of performance including for others. Assist in the coordination and implementation of the National Core Standards in A & E and in the whole institution for better quality patient care. Manage the unit in the absence of the Supervisor. Ensure adherence to principles of IPC practices in the unit. Assist with the allocation / change list, day and night duty rosters and inputs for leave. Assist in orientation, induction and monitoring of all nursing staff. To complete patient related data and partake in research. Demonstrate effective communication patient and families with the multi-disciplinary team, other department within the hospital. Ensure accurate record keeping for statics purposes. Ensuring clinical nursing practice by the nursing team in accordance with the scope of practice and nursing standards as determined by the relevant health facility.

ENQUIRIES APPLICATIONS : Mr FS Matibela Tel No: (033) 897 3331
: Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag X9001, Pietermaritzburg, 3200

FOR ATTENTION NOTE : Mrs M. Chandulal
: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Application for Employment Form (Z83) - 81/971431 effective 01 January 2021 and a detailed Curriculum Vitae only. Applicants must fill all sections of Z83. The employment equity target for this post is: African Male, White Male, Indian Male, Coloured Male

CLOSING DATE : 09 October 2023

POST 34/207 : **PROFESSIONAL NURSE- SPECIALTY (OPERATING THEATRE NURSING SCIENCE) REF NO: GS 78/23**
Component: Nursing

SALARY : Grade 1: R431 265 per annum, plus 13th cheque, medical- aid (optional), Housing Allowance (employees must meet the prescribed requirement)
Grade 2: R528 696 per annum, plus 13th cheque, Housing Allowance (employees must meet the prescribed requirement), medical Aid Optional

CENTRE REQUIREMENTS : Greys Hospital: Pietermaritzburg
Grade 12 Certificate, Degree / Diploma in General Nursing. A minimum of 4 years appropriate/recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing Plus One year Post Basic Qualification in Operating Theatre Nursing Science accredited with the SANC. Current Registration with the South African Nursing Council (2023). Only Shortlisted candidates will be required to submit proof of experience/ service certificate endorsed by HR Department. Experience: **Grade 1:** A minimum of 4 years appropriate/recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing, plus one year Post Basic qualification in Operating Theatre Nursing Science. Experience: **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience in the speciality after obtaining the one year post basic qualification in Operating Theatre Nursing Science. Knowledge, Skills and Experience: Knowledge of Nursing Care, Process and procedures, nursing statutes, and other relevant legal frameworks such as, Nursing Acts, Occupational Health and Safety Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Labour Relations Act, Disciplinary Codes and Procedures, Grievance Procedure, Financial and Budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining to nursing care. Leadership, organizational, decision making and problem solving abilities within the limit of the Public Sector and institutional policy framework. Interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Computer skills in basic programs.

DUTIES : Assist in planning/organizing and monitoring of objectives of the specialized unit. Provide therapeutic environment for staff, patients and the public. Demonstrate effective communication to patients, families, multidisciplinary team members and other stake holders within the hospital. Ensure that high quality nursing care is rendered to all clients accessing Operating Theatre units at Grey's Hospital. Manage the utilization and supervision of resources. Coordinate the provision of effective training and research, focusing on the programs aimed at the improvement Operating Theatre are nursing. Instil discipline, professionalism and work ethics among employees. Ensure compliance to quality, infection prevention and control (IPC) programs e.g. Ideal hospital realization and maintenance (IHRM) and Norms and Standards (N&S). Maintain a constructive working with the multi-disciplinary team members. Provide effective support to Nursing services e.g. assist with relief duties to nursing management.

ENQUIRIES APPLICATIONS : Mr FS Matibela Tel No: (033) 897 3331
: applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag X9001, Pietermaritzburg, 3200.

FOR ATTENTION NOTE : Mrs M. Chandulal
: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Application for Employment Form (Z83) - 81/971431 effective 01 January 2021 and a detailed Curriculum Vitae only. Applicants must fill all sections of Z83. The Employment equity target for this post is: African Male, White Male, Indian Male, Coloured Male

CLOSING DATE : 09 October 2023

POST 34/208 : **CLINICAL NURSE PRACTITIONER GRADE 1 REF NO: OTH CHC 35/2023 (X2 POSTS)**

SALARY : Grade 1: R431 265 per annum. Other Benefits: 13th cheque, Medical Aid (Optional), Home owner's allowance (employee must meet prescribed Requirements), 12% Rural Allowance.

<u>CENTRE REQUIREMENTS</u>	:	Othobothini Community Health Centre (Jozini)
	:	Matric / Grade 12. Diploma/ Degree in nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Current registration with SANC (2023). Registration with SANC in General Nursing, Midwifery and Primary Health Care. A post basic nursing qualification (of at least 1 year) in Clinical Nursing Science, health Assessment, Treatment and care accredited with SANC. A minimum of 4 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework such as Batho Pele Principles, Patients' rights, Nursing Act etc. Conflict handling and counselling skills. Good report writing skills. Good communication skills both verbal and written. Good interpersonal skills. Project, financial and time management skills. Understanding of challenges facing Public Health Sector. Ability to plan and prioritise issues and other work related matters and comply with time frames.
<u>DUTIES</u>	:	Ensure the efficient and effective control of surgical sundries, pharmaceuticals, equipment and miscellaneous stores. Screening, diagnosing and treatment of patients. Maintain accurate and complete patients records according to legal requirements. Assist in compiling and updating of procedural guidelines. Identify problems, areas needing improvement and communicate them to Operational Manager. Co- ordination of services within the institution and other services related to community health (NGO's, CBO's, CHW. Ensure supervision, provision and basic patient's needs. Evaluate and follow up patients during clinic visits. Promote preventive health for clients. Initiate treatment, implementation of programs and evaluation of patients clinical conditions. Attend and participate during doctor's visits. Provide education to patients, staff and public. Assess in service training needs, planning and implementation of training.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms. N.N Mdletshe Tel No: (035) 572 9002
	:	Please forward applications quoting reference number to: Human Resource Management Service, Othobothini CHC, Private Bag X12, Jozini, 3969 or hand deliver to Othobothini CHC, HR Department.
<u>NOTE</u>	:	Applications must be submitted on the Application for Employment Form (Z83), which is obtainable at any Government Department or from website- www.kzhealth.gov.za and Curriculum Vitae (CV). Applicants are not required to submit Copies of ID, Std 10 certificate, educational qualifications, certificate of service / proof of experience signed by HR office such documents will be requested only from shortlisted Candidates. People with disabilities should feel free to apply. Reference numbers must be indicated on the space provided. Please note that appointment will be subject to positive outcome obtained from NIA on the following checks: security clearance, credit record, qualifications, citizenship, and previous experience verification. Should you not hear from us three months after the closing date, please accept that your application was not successful.
<u>CLOSING DATE</u>	:	09 October 2023
<u>POST 34/209</u>	:	<u>CLINICAL NURSE PRACTITIONER GRADE 1, 2 REF NO: MBO 60/2023 (X2 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R431 265 - R497 193 per annum Grade 2: R528 696 - R645 720 per annum Other Benefits: Medical Aid (optional), Home Owners Allowance: Employee must meet prescribed requirements, 8% Rural Allowance, 13th cheque.
<u>CENTRE REQUIREMENTS</u>	:	Ntumeni Clinic and Osungulweni Clinic
	:	Grade 1: Senior certificate /Grade 12 or equivalent. Degree/Diploma in General Nursing Science and Midwifery plus. One (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). Current registration with SANC (2023). Only shortlisted candidates will be required to submit proof of previous and current work experience written by supervisor. Only shortlisted candidates will be required to submit certificate of service endorsed and stamped by HR Office. Experience: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional with SANC in General nursing. Grade 2: Senior Certificate/Grade 12 or equivalent. Degree/Diploma in General Nursing Science and Midwifery plus. One (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC).

Current registration with SANC (2023). Only shortlisted candidates will be required to submit proof of previous and current work experience written by supervisor. Only shortlisted candidates will be required to submit certificate of service endorsed and stamped by HR Office. Experience: A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which At least 10 years must be appropriate / recognizable experience after obtaining One (1) year post basic qualification in Primary Health Care. Knowledge, Skills and Competences Required: Knowledge of all applicable legislations such as Nursing Act, Mental Act, OH&S Act, Batho Pele principles and Patients' Rights Charter, Labour Relations Act, Grievance Procedures etc. Leadership, organizational, decision making and problem solving, conflict handling and counselling. Good listening and communication skills. Co-ordination and planning skills. Team building and supervisory. Good interpersonal relationship. Good insight of procedures and policies pertaining to nursing care.

DUTIES

: Provide promotive, preventative, curative and rehabilitative services to the community. Ensure proper utilization and safekeeping of basic medical equipment. Assist in orientation and induction of staff. Provide direct and indirect supervision of all nursing staff. Implement Batho Pele principles. Execute duties and functions with proficiency and perform duties according to scope of practice. Implement infection control standards and practices to improve quality of nursing care. Ensure proper implementation of National Core Standards, Ideal Clinic, Quality and Clinical Audits. Ensuring proper utilization of Human, material and financial resources and keeping up to date records of resources. Plan and organize own work to ensure proper nursing care in the clinic. Conduct health education to community. Assist in data management. Ensure pharmaceutical management. Assist in the management of mother and child programmes.

ENQUIRIES

: Mr. VH Zikhali Tel No: (035) 4766242, ext. 1008

APPLICATIONS

: should be forwarded to: Human Resource Manager, Private Bag X126, Kwa-PETT, 3820 or Hand Deliver to: Mbongolwane District Hospital

FOR ATTENTION

: Human Resource Manager

NOTE

: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Therefore only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. The Circular minute number must be indicated in the column (part A) provided therefore on the Z83 form. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, every applicant will be advanced of the outcome of his/her application, in due course. Please note that No Faxed, E-mailed or late applications will be accepted and considered. 10 October 2023

CLOSING DATE

: 10 October 2023

POST 34/210

: **PROFESSIONAL NURSE: SPECIALTY (OPHTHALMIC) REF NO: MBO 56/2023 (X1 POST)**
Component: Outpatient Department

SALARY

: Grade 1: R431 265 - R497 193 per annum
Grade 2: R528 696 - R645 720 per annum
Other Benefits: Home Owners allowance (prescribed requirements to be met), 13th Cheque, Rural allowance 8% and Medical Aid (Optional).

CENTRE REQUIREMENTS

: Mbongolwane District Hospital
: Senior certificate /Grade 12 certificate OR equivalent. Diploma/ Degree in General Nursing and Midwifery. Only shortlisted candidates will be required to submit proof of current registration with SANC as a General Nurse (2023) and Ophthalmology. One (1) year post basic qualification in Ophthalmology. Current registration with SANC as a General nurse, midwifery and ophthalmology.

Grade 1: Minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC plus One (1) year post qualification in Ophthalmology. **Grade 2:** Minimum of fourteen (14) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing of which at least ten (10) years of the period referred to above must be appropriate recognizable experience after obtaining the 1 year post basic qualification in Ophthalmology. Only shortlisted candidates will be required to submit proof of current and previous experience endorsed and stamped by Human Resource (service certificate). Knowledge, Skills and Competencies: Knowledge of Nursing care processes and procedures, nursing statutes and other relevant legal frameworks. Nursing statutes and relevant legal framework. Good communication skills. Facilitation and coordination skills. Networking and problem solving skills. Information Management. Ability to formulate patient care related policies.

DUTIES

: Provide comprehensive quality nursing care to patients/clients in a speciality unit in a cost-effective and efficient manner. Assist in planning organizing and monitoring of objectives of the specialized unit. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. Demonstrate compliance with Nursing Act and SANC regulations. Able to plan and organize own work and that of support personnel to ensure proper Nursing Care. Display a concern for patients promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs requirements and expectations (Batho Pele and patients' rights charter). Work as part of the multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, supervisors and other clinicians including report writing when required. Ensure compliance with all National, Provincial and professional prescripts/legislation. Participate in the analysis and formulation of nursing policies and procedures. Order, monitor and control levels of consumables. Provide a safe therapeutic and hygiene environment. Work effectively and amicably with other employees/patients of diverse intellectual, cultural, racial or religious differences. Demonstrate understanding of Human Resource and Financial Management policies and procedures. Monitor and evaluate the care and management of all patients and ensure the maintenance of accurate and complete patient records. Implement plan of action in emergency situations according to protocols and guidelines. To attend monthly nursing and multidisciplinary meetings and implement action plans.

ENQUIRIES

: Mr NM Mhlongo Tel No: (035) 476 6242, ext. 1011/ndumiso.mhlongo@kznhealth.gov.za

APPLICATIONS

: should be forwarded to: Human Resource Manager, Private Bag X126, Kwa-Pett, 3820 or Hand delivered to: Mbongolwane Hospital or Online (E-Services) www.e-services.gov.za

NOTE

: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Therefore only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. The Circular minute number must be indicated in the column (part A) provided therefore on the Z83 form. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, every applicant will be advanced of the outcome of his/her application, in due course. Please note that No Faxed, E-mailed or late applications will be accepted and considered.

CLOSING DATE

: 10 October 2023

POST 34/211 : **SPEECH THERAPIST REF NO: DPKISMH 46/ 2023**
Branch: Speech Therapy

SALARY : Grade 1: R359 622 – R408 201 per annum
Grade 2: R420 015 – R477 771 per annum
Grade 3: R491 676 – R595 251 per annum

CENTRE REQUIREMENTS : Dr Pixley Ka Isaka Seme Memorial Hospital
National Senior Certificate (Grade 12), Degree / National Diploma in Speech Therapy Current registration with the Health Professions Council of South Africa (HPCSA) as a Speech Therapist. NB: Certificate of service from previous employers is compulsory. Successful candidate will have to spend minimum of one year in-service. Experience: **Grade 1:** No experience required after registration as Speech Therapist, **Grade 2:** Minimum of 10 years relevant experience after registration as Speech Therapist and **Grade 3:** Minimum of 20 years relevant experience after registration as Speech Therapist. Recommendations: Drivers licence and Proficient in Isizulu. Knowledge, Skills and Competencies: Speech therapy paediatric and general diagnostic, therapeutic procedures. Knowledge of departmental administrative tasks, knowledge of ethical code and scope of practice. Ability to problem solving and to apply analytical process to patient care. Supervisory skills for junior staff and students.

DUTIES : Provision of effective and comprehensive assessment and treatment for paediatrics and general speech therapy to services to all patients. Sound knowledge of paediatric dysphagia assessments and management. Comprehensive caregiver training, patient education and related concerns. Perform outreach services as needed, conduct group work / therapy and or block therapy as identified. Confidential and ethical multidisciplinary approach to treatment of patients. Conduct home and school visits and other community visits as needed. Administrative work related to patient care: report writing, statistics. Meetings, case conference, legal reports as needed e.g. disability grants, medico legal work and insurance. Quality improvement plan initiatives: clinical guidelines, teaching and training, audits (core standards, infection control, ideal hospital, etc.) Effective communication with all stake holders (patients, NGOs, caregivers, etc.). Ensure professional development in line with patient care profile. Support the supervisor in all projects and transformative efforts.

ENQUIRIES APPLICATIONS : Miss T.F. Mhlongo Tel No: (031) 530 1528
pixley.recruitment@kznhealth.gov.za or Hand delivered to 310 Bhejane Street (Hospital Gate Number 2), Kwamashu or Couriered to 310 Bhejane Street (Hospital Gate Number 2), Kwamashu

FOR ATTENTION NOTE : Human Resource
Application for employment Form (Z.83) which is obtainable from any Government Department or from the website- www.kznhealth.gov.za. Applicants for employment are NOT required to submit copies of qualification and other relevant documents on application but submit the Z83 form and detailed Curriculum Vitae (CV) with detailed experience, full details of qualifications & registration status only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. The reference number must be indicated in the column provided on the form Z.83 e.g. DPKISMH 46/2023. Persons with disabilities should feel free to apply for the post/s N.B. Failure to comply with the above instructions will disqualify applicants. Faxed or Emailed applications will be in the interim be accepted. Appointments are subject to positive outcomes obtained from State Security Agency (SSA) to the following checks: security clearance (vetting), criminal clearance, credit records, citizenship, verification of educational qualification by SAQA, and verification from the Company Intellectual Property (CIPC). (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.) Please note that due to financial constraints this institution will not reimburse candidates for S&T claims for attending interviews.

CLOSING DATE : 10 October 2023

POST 34/212 : **SPEECH THERAPIST REF NO: PSH 72/2023 (X1 POST)**

SALARY : R359 622 per annum
CENTRE : Port Shepstone Regional Hospital

<u>REQUIREMENTS</u>	:	Grade 12, Degree as a Speech Therapist. Current registration with HPCSA as Speech Therapist. Knowledge, Skills and Experience: Sound knowledge of clinical and patient management skills within the discipline. Ability to assess, diagnose and manage patients. Good communication skills. Sound ethical practice skills. Knowledge of data verification procedure.
<u>DUTIES</u>	:	Attend departmental related various meetings. Monthly in-service training. Development, implementation of assessment, protocols and guidelines in line with local and international standards and best practice. Provide continuous professional development. Ensure that speech therapy services comply with health and safety and IPC regulations.
<u>ENQUIRIES</u>	:	Dr M Panajatovic Tel No: (039) 688 6044 or Dr PB Dlamini Tel No: (039) 688 6147
<u>APPLICATIONS</u>	:	application should be posted to: The Human Resource Manager, Port Shepstone Regional Hospital, P/Bag X5706, Port Shepstone, 4240.
<u>FOR ATTENTION</u>	:	ZM Zulu
<u>NOTE</u>	:	Detailed Application for employment (Z83) and Curriculum Vitae. Only shortlisted candidates will be requested to submit proof of qualifications and other relevant documents. Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications.
<u>CLOSING DATE</u>	:	09 October 2023
<u>POST 34/213</u>	:	<u>EMPLOYEE WELLNESS PRACTITIONER REF NO: NSEL 46/2023 (X1 POST)</u>
<u>SALARY</u>	:	R359 517 – R420 402 per annum, 13th cheque, Medical Aid subsidy (Optional), Housing Allowance (Employee must meet prescribed requirements)
<u>CENTRE</u>	:	Nseleni Community Health Centre (Human Resource)
<u>REQUIREMENTS</u>	:	Grade 12/ Senior Certificate, Degree/Diploma in Social Sciences/Social Work or National Diploma in Employee Wellness. A minimum of 3-5 years' experience in relevant field. NB: All shortlisted candidates will be required to submit proof of work experience signed and stamped by their employers prior to or on the date of interviews, those currently not in-service will be required to submit a certificate of service from their previous employer/s endorsed by HR. Knowledge of Public Sector, Sound knowledge in Employee Wellness, Knowledge in developing guidelines and standards, Sound knowledge of the Healthy Lifestyle Programmes, HIV/AIDS, Sick Leave, PILIR, Stress Management. Knowledge of National, Provincial and Departmental policies, prescripts and legislation. Good communication skills (Internal and External) and conflict management skills, Good interpersonal relations and ability to deal with all levels of management. Problem solving, presentation skills, time management. Computer Literacy and policy development skills, Report writing skills and facilitation skills. Be able to maintain high level of confidentiality.
<u>DUTIES</u>	:	To ensure implementation and maintenance of policies and procedures that will address Employee Wellness Programme at Institutional level. Establish and facilitate Employee Wellness Programmes. Monitor and evaluate the Employee Wellness Programme, Provide an assessment, referral, intervention and appropriate, counselling and aftercare services to employees at the institutions based on relevant qualifications and experience. Marketing and promotion of Employee Wellness Programme within institution. Ensure implementation of special programmes such as HCT, Financial wellness that is retirement planning, garnishee management, financial education, as well as Substance abuse and absenteeism management. Co-ordinate sport activities for staff at the facility.
<u>ENQUIRIES</u>	:	Mrs NP Ndlovu Tel No: (035) 795 1124, ext. 175
<u>APPLICATIONS</u>	:	should be forwarded to: NseleniCHC.HRJobApplication@kznhealth.gov.za or Hand delivered to: Human Resource Office, 645 Ubhejane Road, Nseleni Township between (7H30-16H00). Applicants are encouraged to apply through the online eRecruitment system at www.kznonline.gov.za/kznjobs .

<u>FOR ATTENTION NOTE</u>	<p>: The Assistant Director: HRM</p> <p>: Directions to candidates: The following documents must be submitted: Applications for employment form (the new amended Z.83 form must be used) which is obtainable from any government Department or from website – www.kznhealth.gov.za Applications must be submitted on the prescribed application for employment fully completed (Z83) form and accompanied by a detailed Curriculum Vitae (CV) only, stating applicants training, qualifications, competencies, knowledge and experience. Documents as per minimum requirements of the post will be requested from shortlisted candidates ONLY on/before the date of interviews. The Reference Number must be indicated in column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance vetting) criminal clearance, credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of foreign qualifications will be requested when shortlisted to submit a verification certificate from the South African Qualifications Authority (SAQA). Non-RSA Citizens/Permanent residents/ work permit holders must have documentary proof and submit it when shortlisted. Due to large number of applications anticipated receipt of applications will not be acknowledged. However correspondence will be limited to shortlisted candidates only. Please note that due to financial constraints no S&T claims will be considered for payment to candidates that are invited for interviews. NB: People with disabilities are encouraged to apply.</p>
<u>CLOSING DATE</u>	<p>: 09 October 2023</p>
<u>POST 34/214</u>	<p>: <u>PUBLIC RELATIONS OFFICER REF NO: BETH 50/2023</u></p>
<u>SALARY</u>	<p>: R359 517 per annum. 13th Cheque, Medical Aid Optional and Home Owners /Housing Allowance (Employee must meet prescribed requirements).</p>
<u>CENTRE REQUIREMENTS</u>	<p>: Bethesda District Hospital - (KwaZulu - Natal)</p> <p>: Grade 12 / Senior Certificate. Degree / Diploma in Communication or Journalism. 1-2 years' relevant experience. Recommendations: Computer literacy. Vali Driver's license. Knowledge, Skills, Training and Competencies Required: Good verbal and written communication skills. Good interpersonal skills. Planning and organizing skills. Maintaining of high volume of confidentiality.</p>
<u>DUTIES</u>	<p>: Liaise with the media on behalf of the Health Institution and transmit official statements and information terms to the media or general public. Answer queries on behalf of the Health Institution and handle all complaints arising from reports about the Institution. Plan and take action to promote good relations between the general public, media, Health Institution and the Department. Compile official declaration and write speeches and reports in consultation with and on behalf of the Health Institution. Issue press release in consultation with and on behalf of the Health Institution with a special focus on determination and rectification of shortfalls within the Department service delivery. Advise the Health Institution and other line functionaries in respect of issues relating to liaising with the media or general public.</p>
<u>ENQUIRIES</u>	<p>: Mr. M.I Mathe (Chief Executive Officer) Tel No: (035) 595 3103</p>
<u>APPLICATIONS</u>	<p>: Email:BethesdaHospital.HRJobApplication@kznhealth.gov.za</p> <p>: The Human Resources Manager, Bethesda Hospital, Private Bag X602, Ubombo, 3970. Hand delivered applications may be submitted at Human Resources office Bethesda Hospital Ubombo Main Road.</p>
<u>NOTE</u>	<p>: The following documents must be submitted and if not submitted the applicant will be disqualified forthwith: applications must be submitted on the prescribed most recent application for Employment form (Z83) which is obtainable at any Government Department or from the website-www.kznhealth.gov.za and must originally signed and dated. The application form (Z83) must be accompanied by detailed Curriculum Vitae only. The communication from the HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview</p>

following communication from HR. the reference number must be indicated in the column provided on form Z83; e.g. Reference Number (Beth 19/2023). Failure to comply with the above instructions will disqualify the applicants. The appointments are subject to position outcomes obtained from the State Security Agency (SSA); the following checks (security clearance vetting); criminal clearance; credit records; Verification of Educational Qualification by SAQA; verification of previous experience from Employers and verification form the Company Intellectual Property Commission (CIPC). (The institution is an equal opportunity; affirmative action employer; whose aim is to promote representatively at all levels of different Occupational categories in the institution and Persons with disabilities should feel free to apply for the post/s).
13 October 2023

CLOSING DATE

:

POST 34/215

:

ADMINISTRATION CLERK SUPERVISOR (PATIENT ADMIN) REF NO: ITSH 37/2023 (X1 POST)

SALARY

:

R294 321 per annum. Other Benefits: 13th Cheque, Medical Aid (Optional), Housing Allowance (employee must meet prescribed requirements)

CENTRE

:

Itshelejuba Hospital

REQUIREMENTS

:

Matric/Senior Certificate or equivalent qualification, 3 -5 years' experience in Patient Admin. Recommendations: Computer literacy: Certificate in records management, Drivers Licence, National Diploma in Public Management or Public Administration, Computer Literacy in MS office application. Knowledge, Skills, Training and Competencies Required: Knowledge of systems, Good communication skills. Ability to keep abreast of work related developments. Planning Organising, decision making, and conflict management skills. Knowledge of current health and public service legislation regulations and policies. Computer literacy with a proficiency in MS office software applications. Strong interpersonal, communication and presentation skills.

DUTIES

:

Supervise entire Patient Records administration and registry services. Monitor and ensure process of admissions and discharge of patients. Monitor and manage receipt of cash to patients. Handling of request by the 3rd party in terms of PAIA. Maintain patient records, deal with injury on duty cases (IOD) and files. Ensure that all aspect of records keeping and proper filling adhere to relevant policies and standard operating procedures. Handling of motor vehicles accident cases (MVA). Deal with disposal of patients records.

ENQUIRIES

:

Ms.KM Hadebe Tel No: (034) 413 4000

APPLICATIONS

:

All applications must be addressed to Itshelejuba Hospital Private Bag X0047, Pongola, 3170 or hand delivered to the Human Resources Office at Itshelejuba Hospital.

NOTE

:

Applications must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website –www.kznhealth.gov.za it must be accurately completed and signed. Reference number must be indicated in the column provided on the Z.83 form. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the fully completed and signed Z83 and a detailed and informative curriculum vitae (Experience must be clearly indicated with full dates and positions).Documents will be limited to shortlisted candidates, therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. Failure to comply with the above instructions will disqualify the applicants. The correct reference number must be indicated in the column provided on Z83.e.g. reference number (ITSH 01/2021). Please note that due to large number of applications received, applications will not be acknowledged, however, only the shortlisted applications will be advised of the outcome. If you have not heard from us two months after closing date, please consider your application as being unsuccessful. The appointments are subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualifications, citizenship, and previous experience employment verifications). Please note that candidates will not be reimbursed for S&T claims for attending interviews. Person with disabilities should feel free to apply for the post.

CLOSING DATE

:

13 October 2023

POST 34/216 : **SUPPLY CHAIN CLERK REF NO: NSEL 44/2023 (X1 POST)**

SALARY : R294 321 – R334 194 per annum. 13th cheque, Medical Aid subsidy (Optional), Housing Allowance (Employee must meet prescribed requirements)

CENTRE : Nseleni Community Health Centre (Supply Chain)

REQUIREMENTS : Grade 12/ Senior Certificate, Degree/Diploma in Supply Chain Management/Financial Management/Financial Accounting/Business Administration/Public Administration. A minimum of 3-5 years Clerical Administration experience in Supply Chain Management. NB: All shortlisted candidates will be required to submit proof of work experience signed and stamped by their employers prior to or on the date of interviews, those currently not in-service will be required to submit a certificate of service from their previous employer/s endorsed by Human Resource Office. Possess in-depth knowledge of financial prescripts such as PFMA, Treasury Regulations and Practice notes. Possess in-depth knowledge of Supply Chain Management, strong leadership, supervisory, communication and interpersonal skills, Labour relations and disciplinary procedure. Ability to work under pressure and meet deadlines. Have the ability to analyse complex information and produce report. High level of accuracy is required. Be computer literate with a proficiency in MS Office applications.

DUTIES : Responsible for ensuring the provision of logistic management services. Manage stores or warehouse where stock are kept. Ensure compliance with departmental SCM Policy Framework, Practice Notes and Treasury Regulations. Provide support to the clinics in terms of stock management. Prepare and analyse monthly reports including RIDIV template relate to supply chain management. Report on wasteful and fruitless expenditure. Coordinate the sitting of loss and damage committee. Conduct internal auditing and risk management activities on regular basis. Supervise, train and develop staff in line with EPMS and segregation of duties in order to improve service delivery. Oversee the proper management of asset including compilation of assets register and proper barcoding of assets. Capture assets procured by the institution on Fixed Asset Register (FAR), do assets additions and journals. Conduct stock take and verification of assets on quarterly basis and compile reports as per requirement. Coordinate in-service training in order to promote service delivery. Ensure that the asset disposal processes are done regularly and according to the asset management policy and standard operating procedure. Manage services and repairs of medical equipment through Health Technology Services. Co-ordinate SCM including Asset related issues and reports for the entire district.

ENQUIRIES : Mr S Cele Tel No: (035) 795 1124, ext. 159

APPLICATIONS : should be forwarded to: NseleniCHC.HRJobApplication@kznhealth.gov.za, Hand delivered to: Human Resource Office, 645 Ubhejane Road, Nseleni Township between (7H30-16H00). Applicants are encouraged to apply through the online eRecruitment system at www.kznonline.gov.za/kznjobs.

FOR ATTENTION : The Assistant Director: HRM

NOTE : Directions to candidates: The following documents must be submitted: Applications for employment form (the new amended Z.83 form must be used) which is obtainable from any government Department or from website – www.kznhealth.gov.za Applications must be submitted on the prescribed application for employment fully completed (Z83) form and accompanied by a detailed Curriculum Vitae (CV) only, stating applicants training, qualifications, competencies, knowledge and experience. Documents as per minimum requirements of the post will be requested from shortlisted candidates only on/before the date of interviews. The Reference Number must be indicated in column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance vetting) criminal clearance, credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of foreign qualifications will be requested when shortlisted to submit a verification certificate from the South African Qualifications Authority (SAQA). Non-RSA Citizens/Permanent residents/ work permit holders must

have documentary proof and submit it when shortlisted. Due to large number of applications anticipated receipt of applications will not be acknowledged. However correspondence will be limited to shortlisted candidates only. Please note that due to financial constraints no S&T claims will be considered for payment to candidates that are invited for interviews. NB: People with disabilities are encouraged to apply.

- CLOSING DATE** : 09 October 2023
- POST 34/217** : **SUPPLY CHAIN CLERK SUPERVISOR REF NO: SCC DE 40/2023 (X1 POST)**
Component: Supply Chain Management-Demand
- SALARY** : R294 321 per annum (Level 07). Other Benefits: medical aid (optional), housing allowance: employee must meet the prescribed requirements.
- CENTRE** : Eshowe District Hospital
- REQUIREMENTS** : Grade 12 / senior certificate. Minimum of 3 years in experience in Supply Chain Management.). NB: Certificate of service from previous employers, verification of employment from current employer, which must be endorsed and signed by Human Resource Management, will only be requested for submission from shortlisted candidates. Knowledge, Skills, Training and Competencies Required: Knowledge of legislative framework governing the Public Service. Knowledge of supply chain management. Knowledge of SCM Procedures and policies in asset management. Good communication skills. Computer Literacy.
- DUTIES** : Provide need assessment to ensure that required and services are in compliance with Department SCM Policy Framework, Practice notes and treasury Regulations. Determine clear specification for the quality of goods and services required. Ensure that the requirements are linked to budget and analyse the supplying industry for compliance. Respond promptly, courteously and efficiently to suggestions, queries and complaints from the wards, department and stakeholders. Facilitate the quotation process. Compile and maintain supplier's database. Conduct the evaluation and compliance thereafter of vendor's/suppliers performance. Supervise resources (Human Resources, Financial and equipment) in the unit. Co-ordinate the Non Stock item requisition process. Support train and mentor supply chain management officials to ensure the imperatives and practices are implemented. Deal with disciplinary and grievance matters including monitoring and managing Absenteeism and referrals. Monitor and evaluate staff performance in terms of Employee Performance Management Development System (EPMDS).
- ENQUIRIES** : Assistant Director Finance: Ms NZB Khanyile Tel No: (035) 473 4500
- APPLICATIONS** : Direct your application quoting the relevant reference number to: The Chief Executive Officer, Eshowe District Hospital, Private Bag X504, Eshowe, 3815. Hand delivered applications may be submitted to the Human Resource Section, Eshowe District Hospital, before 16H00 on or before the closing date.
- FOR ATTENTION** : Mrs GZ Dube: Human Resource Manager
- NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates only, which may be submitted to Human Resources on or before the day of the interview. No faxed or e-mailed applications will be considered. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained from the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers licence, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities should feel free to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).
- CLOSING DATE** : 13 October 2023

POST 34/218 : **ARTISAN FOREMAN (ELECTRICAL) REF NO: MBO 61/2023 (X1 POST)**

SALARY : R294 321 per annum. Other Benefits: 13th Cheque, Housing Allowance (employee must meet prescribed requirements), Medical Aid (optional).

CENTRE : Mbongolwane Hospital

REQUIREMENTS : Grade 12 or Equivalent qualification, Trade test certificate in Mechanical /Electrical as per terms of section 13(2) of the Manpower Training Act 1998, as amended, 3 year working experience. Valid Code 08 Driver Licence. Recommendations: Understanding of the hospital setup. Knowledge, Skills and Competencies: Project Management. Use of tools and electrical equipment, including power machines. Ability to read relevant drawings and equipment. Identification of spares and equipment. Ability to carry out faulty findings. Occupational health & safety. Problem solving analysis. Team work and creativity.

DUTIES : Perform operational and maintenance functions within the institution and designated clinics. Assume overall responsibility for ensuring that planned and unplanned maintenance and repairs is carried out timeously. Compile reports and motivations for new work, personnel, services etc, and for improvement of existing services .Undertake technical and other such investigations as required by Chief Artisan/Maintenance Manager. Assume overall control and responsibility for the supervision and guidance of all subordinates in the Electrical Division. Be responsible to ensure cleaning of work place/ workshop is carried out properly. Exercise control of tradesman aid and handyman and artisans. Exercise control over equipment /tools and keep in good working order. Keep up to date and current equipment register. Be responsible for material issued and completed job. Always adhere to safe working practice (in according to Occupational Health and Safety Act 85 of 1993). Attend safety and practical orientated training courses and lectures .Perform stand-by duties and after-hours calls-outs. These duties can at times can include the duties. Associated with other trades such as fitter, plumber and carpenter. Working overtime with remuneration when considered and with the approval of the Maintenance Supervisor. Be prepared to visit primary health care clinic to perform maintenance duties when required. Conduct institution walkabout with other institutional managers. Deputize as the section head in the absence of Chief Artisan.

ENQUIRIES : Mr. EB Nyele (Assistant Director: Facilities Management) Tel No: (035) 476 6842, ext. 1014/ Tel No: (035) 476 6242, ext. 1004

APPLICATIONS : should be forwarded to: The Chief Executive Officer, Private Bag X126, Kwa-PETT, 3820 or Hand Deliver to: Mbongolwane District Hospital

FOR ATTENTION : Human Resource Manager

WEBSITE : Online (E-Services) www.e-services.gov.za

NOTE : The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Therefore only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. The Circular minute number must be indicated in the column (part A) provided therefore on the Z83 form. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, every applicant will be advanced of the outcome of his/her application, in due course. Please note that No Faxed, E-mailed or late applications will be accepted and considered.

CLOSING DATE : 10 October 2023

POST 34/219 : **ARTISAN PLUMBER REF NO: MBO 62/2023 (X1 POST)**

SALARY : Grade 1: R220 533 per annum
Grade 2: R258 753 per annum

**CENTRE
REQUIREMENTS**

Other Benefits: 13th Cheque, Home Owners Allowance (employee must meet prescribed requirements), Medical Aid (optional)
Mbongolwane Hospital

Grade 1: Grade 12 or Equivalent qualification. Recognizable trade test certificate in plumbing as per terms of section 13(2) of the Manpower Training Act 1998, as amended. 0-2 year's appropriate/recognizable experience in Plumbing after obtaining relevant trade test. Valid Code 08 Drivers Licence. Only shortlisted candidate will be required to submit proof of current and previous experience endorsed by HR department. **Grade 2:** Grade 12 or Equivalent qualification. Recognizable trade test certificate in plumbing as per terms of section 13(2) of the Manpower Training Act 1998, as amended. 14 years appropriate/recognizable experience in Plumbing after obtaining relevant trade test. Valid Code 08 Drivers License. Only shortlisted candidates will be required to submit proof of current and previous experience endorsed by HR department. Recommendations: Understanding of the hospital setup. Knowledge, Skills and Competencies: Good understanding of the occupational health and safety act. Technical and practical skills and experience of the trade. Good knowledge of water reticulation system. General repair, maintenance and soldering copper pipes. Good verbal and written communication skills, problem solving, conflict resolution. Ability to read drawing and drawing technical plumbing specification.

DUTIES

Visual check and repairs of all plant and equipment under his/her scope of work ie geysers, clarifiers, sanitation, sewer lines, and meter reading and able to operate workshop machinery. Supervise handyman and tradesman aids. Be responsible for material issued to him/her and completion of job-cards. Inspect equipment and or facilities for technical faults. Repair equipment and/or facilities for technical faults. Test repair equipment and facilities according to standards. Service equipment and/or facilities according to schedule. Quality assure service and maintained equipment and/ or facilities. Order and exercise control over plumbing equipment. Conduct walkabout and check leakages and blockages around the hospital and clinics. Form part of multidisciplinary team doing rounds in the hospital and clinics; and take necessary step to fix all identified shortfalls. Compile and submit report, provide inputs on the compilation of technical reports. Deputize as the section head in the absence of Chief Artisan.

ENQUIRIES

Mr. EB Nyele (Assistant Director: Facilities Management) Tel No: (035) 476 6842, ext. 1014/ Tel No: (035) 476 6242, ext. 1004

APPLICATIONS

should be forwarded to: The Chief Executive Officer, Private Bag X126, Kwa-PETT, 3820 or Hand Deliver to: Mbongolwane District Hospital

FOR ATTENTION

WEBSITE

Human Resource Manager
Online (E-Services) www.e-services.gov.za

NOTE

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Therefore only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. The Circular minute number must be indicated in the column (part A) provided therefore on the Z83 form. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, every applicant will be advanced of the outcome of his/her application, in due course. Please note that No Faxed, E-mailed or late applications will be accepted and considered.

CLOSING DATE

10 October 2023

POST 34/220 : **ARTISAN MECHANICAL FITTER REF NO: MBO 57/2023 (X1 POST)**
Component: Systems

SALARY : Grade 1: R220 533 – R244 737 per annum. Other Benefits: Home Owners Allowance (prescribed requirements to be met), 13th Cheque, And Medical Aid (Optional)

CENTRE REQUIREMENTS : Mbongolwane District Hospital
Grade 12 or Equivalent qualification. Trade test certificate mechanical fitter as per terms of section 13(2) of the Manpower Training Act 1981, as amended. 0-2 year experience. Valid Code 08 Driver's License. Recommendations: Good understanding of the hospital setup. Knowledge, Skills and Competencies: Technical analysis knowledge. Computer skills. Technical report writing. Production, process knowledges and skills. Customer focus and responsiveness. Communication and computer skills. Planning and organizing.

DUTIES : Produce designs according to client specification and within limits of production capacity. Quality assurance of produced objects. Inspect equipment and /or facilities for technical faults. Repair equipment and facilities according to standards. Service equipment and or facilities according to schedule. Quality assure serviced and maintained equipment and or facilities. Compile and submit reports. Provide inputs on the compilation of technical reports. Keep and maintain job record and other registers. Supervise and mentor staff. Continuous individual development to keep up with new technology and procedures.

ENQUIRIES : Mr. EB Nyele (Assistant Director: Facilities Management) Tel No: (035) 476 6842, ext. 1014/ Tel No: (035) 476 6242, ext. 1004

APPLICATIONS : should be forwarded to: The Chief Executive Officer, Private Bag X126, Kwa-PETT, 3820 or Hand Deliver to: Mbongolwane District Hospital

FOR ATTENTION WEBSITE : Human Resource Manager
Online (E-Services) www.e-services.gov.za

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CLOSING DATE : 10 October 2023

POST 34/221 : **ARTISAN PRODUCTION: CARPENTER REF NO: MBO 58/2023 (X1 POST)**
Component: Systems

SALARY : Grade 1: R220 533 – R244 737 per annum. Other Benefits: Home Owners Allowance (prescribed requirements to be met), 13th Cheque, And Medical Aid (Optional)

CENTRE REQUIREMENTS : Mbongolwane District Hospital
Grade 12 or Equivalent qualification. Trade test certificate Carpentry as per terms of section 13(2) of the Manpower Training Act 1981, as amended. 0-2 year experience. Valid Code 08 Drivers License. Recommendations: Good understanding of the hospital setup. Knowledge, Skills and Competencies: Technical analysis knowledge. Computer –aided technical applications. Technical report writing. Production, process knowledges and skills. Customer focus and responsiveness. Communication and computer skills. Planning and organizing.

DUTIES : Able to operate workshop. Supervise handyman and tradesman aids. Be responsible for material issued to him/her and completion of job cards. Inspect

		and repair equipment for technical faults. To perform stand-by duties and often hour call outs. Order and exercise control over plumbing equipment. Compile and submit report, provide inputs on the compilation of technical reports. Daily reporting of faults, job progress and completion of jobs. Weekly inspection for all doors, door lockers, frames flooring, roofs and sprockets. Replace locks to cupboard, drawer and doors.
<u>ENQUIRIES</u>	:	Mr. EB Nyele (Assistant Director: Facilities Management) Tel No: (035) 476 6842, ext. 1014/ Tel No: (035) 476 6242, ext. 1004
<u>APPLICATIONS</u>	:	should be forwarded to: The Chief Executive Officer, Private Bag X126, Kwa-PETT, 3820 or Hand Deliver to: Mbongolwane District Hospital
<u>FOR ATTENTION</u>	:	Human Resource Manager
<u>WEBSITE</u>	:	Online (E-Services) www.e-services.gov.za
<u>NOTE</u>	:	The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za . The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Therefore only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. The Circular minute number must be indicated in the column (part A) provided therefore on the Z83 form. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, every applicant will be advanced of the outcome of his/her application, in due course. Please note that No Faxed, E-mailed or late applications will be accepted and considered. 10 October 2023
<u>CLOSING DATE</u>	:	10 October 2023
<u>POST 34/222</u>	:	<u>ARTISAN ELECTRICIAN REF NO: MBO 63/2023 (X1 POST)</u>
<u>SALARY</u>	:	R176 310 per annum. Other Benefits: 13th Cheque, housing allowance (employee must meet prescribed requirements), medical aid (optional)
<u>CENTRE</u>	:	Mbongolwane District Hospital
<u>REQUIREMENTS</u>	:	Grade 12 or Equivalent qualification, Trade test certificate in Electricity as per terms of section 13(2) of the Manpower Training Act 1998, as amended.0-2 year experience. Valid Code 08 Driver Licence. Recommendations: Good understanding of the hospital setup. Knowledge, Skills and Competencies: Good understanding of the occupational health and safety act. Technical and practical skills and experience of the trade. Good knowledge of water reticulation system. General repair, maintenance and soldering copper pipes. Good verbal and written communication skills, problem solving, conflict resolution. Ability to read drawing and drawing technical plumbing specification.
<u>DUTIES</u>	:	Produce designs according to client specification and within limits of production capability. Produce objects with material and equipment according to job specification and recognized standards. Quality assurance of produced objects. Inspect equipment and/or facilities for technical faults. Repair equipment and facilities according to standards. Test repaired equipment and/or facilities against Service equipment and/or facilities according to schedule. Quality assure serviced and maintained equipment and/or facilities. Compile and submit reports. Provide inputs on the compilation of technical reports. Keep and maintain job record. Continuous individual development to keep up with new technologies and procedures. Form part of multidisciplinary team doing rounds in the hospital and clinics; and take necessary step to fix all identified shortfalls. Compile and submit report, provide inputs on the compilation of technical reports. Deputize as the section head in the absence of Chief Artisan.
<u>ENQUIRIES</u>	:	Mr. EB Nyele (Assistant Director: Facilities Management) Tel No: (035) 476 6842, ext. 1014/ Tel No: (035) 476 6242, ext. 1004
<u>APPLICATIONS</u>	:	should be forwarded to: The Chief Executive Officer, Private Bag X126, Kwa-PETT, 3820 or Hand Deliver to: Mbongolwane District Hospital
<u>FOR ATTENTION</u>	:	Human Resource Manager

WEBSITE : Online (E-Services) www.e-services.gov.za

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CLOSING DATE : 10 October 2023

POST 34/223 : **MEDICAL SPECIALIST (X5 SESSIONS) REF NO: MEDSPECSESS RAD/1/2023 (X1 POST)**
Department: Radiology

SALARY : Grade 1: R585.00
Grade 2: R667.00
Grade 3: R772.00

CENTRE : Inkosi Albert Luthuli Central Hospital

REQUIREMENTS : Specialist qualification in Diagnostic Radiology with additional subspecialty qualification or experience in interventional radiology. Current registration with the Health Professions Council of South Africa as a Specialist Radiologist. Fellowship certificate or diploma in interventional radiology will be an added advantage. Experience: **Grade 1:** No Experience required from South African qualified employees. One year relevant experience after registration as a Medical Specialist with recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** Five (5) years but less than ten (10) appropriate experience as a Medical Specialist after Registration with HPCSA as a Medical Specialist. Six years relevant experience after registration as a Medical Specialist with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Ten (10) years Ten (10) years and above appropriate experience as a Medical Specialist after Registration with HPCSA as a Medical Specialist. Eleven years relevant experience after registration as a Medical Specialist with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Knowledge, Skills, Training and Competencies: Sound knowledge and experience in Diagnostic Radiology and Interventional Radiology. Interventional Radiology Experience Necessary. Ability to work independently with vascular and non-vascular interventional radiology procedures. Ability to teach and supervise interventional radiology to registrars and consultants. Ability to work with multidisciplinary team and chair MDT meetings. Middle management skills. Research skills and experience and ability to supervise registrars. Good administrative, leadership, decision making and communication skills. Computer Literacy. The post is aimed at someone that can establish, grow and sustain interventional radiology sub-department in an academic tertiary institution radiology department.

DUTIES : Provide subspecialty service of vascular and non-vascular interventional radiology at Inkosi Albert Luthuli Central Hospital. Teaching and training radiology registrars and consultants how to perform interventional procedures. Maintain clinical, professional and ethical standards related to these services. Training and supervision of medical officers and registrars working in the general radiology department. Provide expert opinion where required and consult with other clinical specialists on radiological procedures. Participate in

		the Quality Improvement Programmes of the Department. Conduct, Participate and assist in research and MDT meetings. Participate in commuted overtime. Dr N. Dlamini. Tel No: (031) 240 2294/5.
<u>ENQUIRIES</u>	:	
<u>APPLICATIONS</u>	:	All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
<u>NOTE</u>	:	An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.
<u>CLOSING DATE</u>	:	09 October 2023
<u>POST 34/224</u>	:	<u>MEDICAL SPECIALIST REF NO: MEDSPECSESS PAEDS GASTRO/1/2023 (X1 POST)</u> Department: Paediatrics – Gastroenterology
<u>SALARY</u>	:	Grade 1: R585.00 Grade 2: R667.00 Grade 3: R772.00 Nature of appointment: Sessional – Not exceeding 12 months; subject to annual review Hourly Rate Per Session/ (Notch per annum)
<u>CENTRE REQUIREMENTS</u>	:	Inkosi Albert Luthuli Central Hospital Current registration with Health Professions Council as a Medical Specialist in Paediatrics. Experience: Grade 1: No Experience required from South African qualified employees. One year relevant experience after registration as a Medical Specialist with recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Five (5) years but less than ten (10) appropriate experience as a Medical Specialist after Registration with HPCSA as a Medical Specialist. Six years relevant experience after registration as a Medical Specialist with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: Ten (10) years Ten (10) years and above appropriate experience as a Medical Specialist after Registration with HPCSA as a Medical Specialist. Eleven years relevant experience after registration as a Medical Specialist with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Knowledge Skills and Experience Required: Knowledge and skills in Paediatric Gastroenterology. Demonstrate the ability to work as part of a multidisciplinary team. Sound communication, negotiation, planning,

- organising, leadership, decision-making and interpersonal skills. Assistance in medico-legal matters would be an advantage.
- DUTIES** : The candidate will be expected to work in the Paediatric Gastroenterology – ward and clinics. Assist with the provision and development of Paediatric services as determined by the Clinical HOD at Inkosi Albert Luthuli Central Hospital. Active participation in the clinical activities in the allocated domain. Ensure sound labour relations in compliance with relevant legislation while maintaining the interests of the patient. To participate in clinical audit programmes. To assist in teaching when required.
- ENQUIRIES** : Prof PM Jeena Tel No: (031) 240 2046
- APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.
- CLOSING DATE** : 09 October 2023