

**PROVINCIAL ADMINISTRATION: GAUTENG  
DEPARTMENT OF HEALTH**

**OTHER POSTS**

<b><u>POST 34/151</u></b>	:	<b><u>CLINICAL MANAGER (MEDICAL) GRADE 1 REF NO: REFS/BGH/2023/09/01 (X1 POST)</u></b> Directorate: Office of the Chief Executive Office
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R1 288 095 - R1 427 352 per annum, (inclusive package) Bertha Gxowa Hospital MBChB or an appropriate qualification. Active Health Professions Council of South Africa (HPCSA) registration as a Medical Practitioner. A minimum of 4 years' appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. A post graduate qualification in business administration, healthcare management or public health. Proficient in Ms package (word, excel outlook, power point) Advantageous: Supervisory experience in medical domain. Leadership and management experience in hospital services, experience in public sector management. Must be willing to work under pressure and stressful situations.
<b><u>DUTIES</u></b>	:	Reporting to the Chief Executive Officer, the incumbent will act as a manager of clinical departments. Provide strategic clinical care for improved patient outcomes. Participate in developing and implementing operational plans (including cost-containment strategies). Ensure the coordination of all activities necessary for quality and efficient 24-hour patient care. Assist in clinical care audits and risk management strategies to improve clinical governance and outcomes. Management, investigation and reporting of patient safety incidents and adverse events. NTSG monitoring and reporting. Chair or be an active member of various clinical governance and management committees. To be responsible for HR (Human Resources), Finance and administrative matters as it relates to the clinical departments. Coaching and mentoring various levels and categories of staff. Ensure adherence to relevant health and public legislation including Public Charter and Batho Pele principles. Ensure compliance to the Ideal Hospital Realization and Maintenance Framework and Department of Health's Six Key Priorities. Representing the hospital as required in cluster and provincial forums.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Ms. P.L. Khumalo Tel No: (011) 278 7669 should be submitted at the Bertha Gxowa Hospital, Admin Building ground floor, Foyer Area, Germiston. Bertha Gxowa Hospital, Angus Street, Germiston or posted to Private Bag X1035, Germiston, 1400
<b><u>NOTE</u></b>	:	Medical surveillance will be conducted on the recommended applicants, at no cost. People with disabilities are welcome to apply. Applications must be filled on a New Z83 as per DPSA directive effectively from 01 January 2021, The Curriculum Vitae should be recently updated that specifies the following: The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. applicants are not required to submit copies of qualifications and other relevant documents on application. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview following communication from HR. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). Candidates will be subjected to security screening and vetting process Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department.
<b><u>CLOSING DATE</u></b>	:	09 October 2023, Time:12h00

- POST 34/152** : **MEDICAL SPECIALIST GRADE 1 REF NO: CHBAH 708 (X1 POST)**  
Directorate: Accident and Emergency
- SALARY** : R1 214 805 per annum, (all-inclusive package)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as Medical Specialist in a normal specialty. Registration with the HPCSA as a Medical Specialist in a normal specialty in Emergency Medicine and current registration for 2023/2024. No experience.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient. Improve quality of care by providing appropriate clinical care supervising of junior medical staff. Willing to do commuted overtime rendering of after-hour (night, weekend, and public holiday) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g., Death certificate). Participation in the academic program in the hospital and all activities of the discipline in relation to teaching and research. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the head of unit on service delivery, clinical audits, and where necessary quality improvement plans. Assist the HOD to monitor, implement and adhere to the compliance to National Core Standards within the department. Assist the Clinical Head with Administration responsibilities. Comply with the Performance Management and Development system (contracting, quarterly reviews and final assessment).
- ENQUIRIES** : Prof Z Mohmed Tel No: (011) 933 0115
- APPLICATIONS** : Applicant should be hand delivered to Human Resources at the Chris Hani Baragwanath Academic (CHBAH), between 8am and 3pm. At CHBAH deliver to Ground floor, Main Admin Building or posted to the Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). Please use the reference as subject.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE** : 09 October 2023

**POST 34/153** : **MEDICAL SPECIALIST: PAEDIATRIC CRITICAL CARE (ICU) REF NO: REFS/019025**  
Directorate: Paediatrics and Child Health

**SALARY** : R1 214 805 per annum, (all-inclusive package)

**CENTRE** : Charlotte Maxeke Johannesburg Academic Hospital

**REQUIREMENTS** : Appropriate qualification that allows for registration with HPCSA as a Medical Specialist in Paediatric critical care. Registration with the HPCSA as Medical Specialty in Paediatric critical care. No experience required after registration with the HPCSA as Medical Specialist. Knowledge: Legislation, policies and procedure pertaining to health care users. Computer literacy. Experience in the public sector would be an advantage. Ability to manage a team of junior and senior doctors.

**DUTIES** : As a consultant, the candidate will be responsible for clinical management of critical ill patients in ICU and HCU. The incumbent will be required to lead operational and academic ward rounds including post-intake, follow-up and grand rounds. Participate in functions of the Critical Care Society of Southern Africa that governs the development and management of Intensive Care in South Africa. As the most senior doctor in the unit, the incumbent will be required to supervise, train and teach registrars, medical officers, intern doctors and students in patient care and the performance of diagnostic and therapeutic procedures. The desired candidate will be required to set an appropriate example of an exemplary medical practitioner and serve as a role model and clinical mentor to junior doctors and associated clinical staff. Develop and Co-ordinate critical care services for children at CMJAH and cluster hospitals. Performance of research within the department. Supervision of research within the department and MMed students. The desired candidate will also be required to provide medical support and guidance to nursing staff and to comply with the performance management and development system in the public sector.

**ENQUIRIES** : Prof. MC. Mulaudzi Tel No: (011) 488 4246  
Ms M.P. Rapetswa Tel No: (011) 488 3711

**APPLICATIONS** : Please note that the salary will be adjusted according to years of experience as per OSD policy. Applicant who are paediatric speciality will be offered fellow training in paediatric gastroenterology. Applications should be submitted strictly on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za. Please use the reference as subject.

**NOTE** : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s).

The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males, Indian Females, White Males and White Females are encouraged to apply.

- CLOSING DATE** : 09 October 2023
- POST 34/154** : **MEDICAL OFFICER GRADE 1 REF NO: CHABH 709 (X3 POSTS)**  
Directorate: ENT Department
- SALARY** : R906 540 per annum, (all-inclusive package)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner, HPCSA registration as an independent medical practitioner and must be post Community Service. Current registration with HPCSA for 2023/2024. Primaries in ENT will be an added advantage.
- DUTIES** : The incumbent will be responsible for seeing patients on a daily basis in the ward and management thereof in liaison with the registrar and the consultant. The incumbent will admit patients to the ward, take bloods, do all the necessary investigations, and help to prepare patients for theatre. The incumbent will be the first point of contact/call when patients in other departments in the hospital require assistance with ENT conditions. The incumbent will review patient files and charts on a daily basis and ensure that latest investigations are available in the files. The incumbent will attend to patients in the outpatient department and attend to their admissions to the ward. The incumbent will be required to attend to all administrative departmental duties, attend meetings in the department and participate in academic activities. The incumbent will liaise with X-Ray department in preparation for weekly X-Ray ENT combined meetings. The incumbent will be expected at all times to adhere to professional standards and uphold same when dealing with patients. The incumbent will be expected to execute their duties in a professional manner so as to reduce medical litigation by exercising good clinical practice. The incumbent should be willing to do commuted overtime and rendering after hours service and continuous uninterrupted care of patients on weekends, public holidays and after hours. The incumbent will be expected to interview, investigate, diagnose and initiated treatment of patients in the department. Comply with the Performance Management and Development system (contracting, quarterly reviews and final assessment).
- ENQUIRIES** : Dr K. Dayal Tel No: (011) 933 9465/8052
- APPLICATIONS** : Applicant should be hand delivered to Human Resources at the Chris Hani Baragwanath Academic (CHBAH), between 8am and 3pm. At CHBAH deliver to Ground floor, Main Admin Building or posted to the Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag x01, Pimville, 1808. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). Please use the reference as subject.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant

information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

- CLOSING DATE** : 09 October 2023
- POST 34/155** : **MEDICAL REGISTRAR REF NO: CHBAH 710 (X1 POST)**  
Directorate: ENT Department
- SALARY** : R906 540 per annum, (all-inclusive package)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner, HPCSA registration as an independent medical practitioner and must be post Community Service. Current HPCSA registration for 2023/2024. Must have Primaries and intermediate exams in ENT, ATLS and BSS in relevant department. The candidate will have rotated through the relevant departments of ICU and other surgical disciplines.
- DUTIES** : The incumbent will be responsible for seeing patients on daily basis in the ward and management thereof in liaison with consultant. The incumbent will be expected to manage patients and do all the necessary investigations and help prepare patients for theatre. The incumbent will review patient files and charts on a daily basis and ensure that the latest investigations are available in the files. The incumbent will attend to patients in the outpatient department and attend to their admissions to the ward, where need be. The incumbent is required to attend all administrative departmental duties, attend meetings in the department and participate in academic activities. The incumbent will liaise with X-Ray department in preparation for weekly X-Ray ENT combined meetings. The incumbent will be expected at all times to adhere to professional standards and uphold same when dealing with patients. The incumbent will be expected to execute their duties in the professional manner so as to reduce medical litigation by exercising good clinical practice. The incumbent should be willing to do commuted overtime and rendering of afterhours services and continuous uninterrupted care of patients on weekends, public holidays and after hours. The incumbent will be expected to interview, investigate, diagnose, and initiate treatment of patients in the department. The incumbent will be involved in teaching undergraduate students, supervise medical officers, and will be required to participate in academic activities, including but not limited to, preparation of academic talks in the department, prepare talks for intervarsity meetings prepare talks/presentation for congress (national/international). Ensure that there is good record keeping in the department and collect data for research purposes. Registrars will be rotated through the different hospitals affiliated to the university of Witwatersrand and will be jointly appointed between the university of the Witwatersrand and Gauteng Provincial Health department.
- ENQUIRIES** : Dr K. Dayal Tel No: (011) 933 9465/ 8052
- APPLICATIONS** : Applicant should be hand delivered to Human Resources at the Chris Hani Baragwanath Academic (CHBAH), between 8am and 3pm. At CHBAH deliver to Ground floor, Main Admin Building or posted to the Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). Please use the reference as subject.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to

submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

- CLOSING DATE** : 09 October 2023
- POST 34/156** : **MEDICAL REGISTRAR REF NO: CHBAH 711 (X1 POST)**  
Directorate: Internal Medicine (Dermatology)
- SALARY** : R906 540 per annum, (all-inclusive package)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Appropriate medical qualification that allows registration with the HPCSA with Independent Practice and be post community service. Current registration for 2023/2024. Diploma in HIV Management and exposure in working in Internal Medicine will be added advantage.
- DUTIES** : The incumbent will be responsible for clinical management plans, managing patients using safe; evidence based and compassionate patient care plans, and application of cost containment measures in service delivery. Academically, registrars will attend the Dermatology teaching programme as per the department of Dermatology of the Witwatersrand. To conduct research under supervision- with respect to the attainment of the MMED; teach and supervise undergraduate students. A high level of ethics and professionalism governs the training and service delivery aspects of trainee specialists.
- ENQUIRIES** : Dr N Mqhayi-Mbambo Tel No: (011) 933 9154/8154
- APPLICATIONS** : Applicant should be hand delivered to Human Resources at the Chris Hani Baragwanath Academic (CHBAH), between 8am and 3pm. At CHBAH deliver to Ground floor, Main Admin Building or posted to the Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag x01, Pimville, 1808. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). Please use the reference as subject.
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in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

- CLOSING DATE** : 09 October 2023
- POST 34/157** : **MEDICAL OFFICER REF NO: REFS/019026**  
Directorate: Surgery
- SALARY CENTRE REQUIREMENTS** : R906 540 per annum, (all-inclusive package)  
: Charlotte Maxeke Johannesburg Academic Hospital  
: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Current registration with the HPCSA as Medical Practitioner. No experience required after registration with the HPCSA as a Medical Practitioner. The following will be added advantage: Must have a driver's license.
- DUTIES** : The incumbent will be responsible for interviewing, investigating, diagnosing, and overseeing the treatment of patient- related administrative duties, participating in all activities of the discipline in relation to teaching and research, participating in departmental audit activities, preparing and writing reports, liaison and communication services and community liaison. Supervising junior doctors (undergraduate students, interns and community service doctors). Attendance of relevant administrative meeting like mortality meetings, near miss meeting and completing MEDICO Legal Documents timeously (e.g., Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participating in all activities of the discipline in relation to teaching and research. Participate in multidisciplinary team for the management of patients. Performance of practical procedures relevant to the care of patients. Participation in departmental meetings, journal clubs, case presentations, lecturers, and ward rounds. Ensure that administration and record keeping are done in the department. Rendering of after-hours (night, weekend, and public holiday) duties to provide continuous uninterrupted care of patient. Medical Officers will inter alia be responsible for rendering clinical services, assessment, and treatment of patients. Medical Officers will be rotated though related departments at various hospitals, comprising hospitals served in their specific outreach programs. Comply with the Performance Management and Development System (contracting, quarterly reviews, and final assessment).
- ENQUIRIES** : Prof. T.E. Luvhengo Tel No: (011) 488 3373  
Ms M.P. Rapetswa Tel No: (011) 488 3711
- APPLICATIONS** : Please note that the salary will be adjusted according to years of experience as per OSD policy. Applications should be submitted strictly on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za. Please use the reference as subject.
- NOTE** : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of

qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males, Indian Females, White Males and White Females are encouraged to apply.

**CLOSING DATE**

: 09 October 2023

**POST 34/158**

: **PROFESSIONAL NURSE SPECIALTY PNB-1 (X3 POSTS)**

(Child Nursing Science, Advanced Paediatric and Neonatal Nursing Science, Advanced Midwifery and Neonatal Nursing Science, Intensive Care Nursing Science, Operating Theatre Nursing Science, Trauma and Emergency Nursing Science, Orthopaedic Nursing Science, Science, Advanced Psychiatric Nursing Science.)

Directorate: Nursing

**SALARY**

: Grade 1: R431 265 - R497 193 per annum, (plus benefits)

Grade 2: R528 696 -R645 720 per annum, (plus benefits)

**CENTRE**

: Bertha Gxowa Hospital

**REQUIREMENTS**

: A Basic R425 qualification (i.e., diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse. Registration with the SANC as Professional Nurse. A post-basic nursing qualification with duration of at least 1 year accredited with the SANC in one of the specialties stated above. A minimum of 4 years appropriate/ recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. A Basic R425 qualification (i.e., diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse. A post-basic nursing qualification with duration of at least 1 year, accredited with the SANC in one of the specialties stated above. A minimum of 14 years appropriate/ recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/ recognisable experience in the specific speciality after obtaining the 1-year post-basic qualification in the relevant specialty.

**DUTIES**

: Perform Specialized a clinical nursing practice in accordance with the scope of practice and required nursing standards. Demonstrate an understanding of nursing legislation and related legal and ethical nursing practises. Promote quality of nursing care as directed by professional scope of practice and standards as determined by the relevant health facility. Able to plan, organise own work, and ensure proper nursing care. Demonstrate effective communications with patients, supervisors and other stake holders including report writing when required. Work as part of the multi-disciplinary team to ensure good nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial, or religious differences. Display a concern for patients, promoting proper treatment and care including



		awareness and willingness to respond to patient's needs, requirements, and expectations (Batho Pele).
<b><u>ENQUIRIES</u></b>	:	Ms. PZN Mofokeng Tel No: (011) 278 7640
<b><u>APPLICATIONS</u></b>	:	should be submitted at the Bertha Gxowa Hospital. Admin Building ground floor, Foyer Area, Germiston. Bertha Gxowa Hospital, Angus Street, Germiston or posted to Private Bag X1035, Germiston, 1400
<b><u>NOTE</u></b>	:	Medical surveillance will be conducted on the recommended applicants, at no cost. People with disabilities are welcome to apply. Applications must be filled on a New Z83 as per DPSA directive effectively from 01 January 2021, The Curriculum Vitae should be recently updated that specifies the following: The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. applicants are not required to submit copies of qualifications and other relevant documents on application. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview following communication from HR. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). Candidates will be subjected to security screening and vetting process Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department.
<b><u>CLOSING DATE</u></b>	:	09 October 2023, Time:12h00
<b><u>POST 34/159</u></b>	:	<b><u>ASSISTANT DIRECTOR: ADMIN AND SUPPORT REF NO: TMRH/ASDAS/2023/09/06 (X1 POST)</u></b> Directorate: Corporate Service
<b><u>SALARY</u></b>	:	R424 104 – R508 692 per annum, plus benefits
<b><u>CENTRE</u></b>	:	Thelle Mogoerane Regional Hospital
<b><u>REQUIREMENTS</u></b>	:	Grade 12 or equivalent. Must have appropriate three (3) year National Diploma/Degree in Public Administration, Logistics Management, Business Management or equivalent qualification. Minimum five (5) years relevant experience in facility management and support services of which three (3) years of the above must be in facility management and support services as a supervisor level 7. Knowledge of PFMA, OHS and National Building Regulations. Knowledge and understanding of Public Service Legislative prescripts; Public Service Act, Public Finance Management Act etc, Computer literacy (MS Word, MS Excel and PowerPoint). Candidates are required to have an understanding of the hospital Laundry, Cleaning, Accommodation, Fleet Management and Security Services. leadership skills, Planning, Organizing, leading and controlling skills, problem solving and skills (verbal and written). Presentation skills. Must have the ability to interact with diverse stakeholders. Must have good interpersonal relation. Ability to work under pressure. Financial management skills. Ability to work under pressure. Adhere to timelines on project. Knowledge of audit and risk management processes. Ability to interact at strategic level and implement turn-around strategies. Proven project management skills. Must have knowledge of Quality Assurance in the Public Health and customer care services. Must have a valid Driver's license. Competencies/ Knowledge/ Skills: Project Management, good financial management skills. Strong communication skills strategies. People management and computer literacy. Knowledge of Labour Relations processes. Conflict management skills. Ability to work under pressure. Excellent interpersonal and organizational skills. Good written and verbal communication skills. Ability to liaise with internal and external stakeholders. Ability to work independently and in a team. Ability to organize and plan work accordingly. Ability to act with tact and discretion. Must be self-motivated. Ability to handle tasks of multidisciplinary nature.
<b><u>DUTIES</u></b>	:	Ensure better health facility in the interest of quality health care. Participate in OHS, FMU and other committees, control and manage FMU Budget. Co-ordinate meetings of all stakeholders internally and externally. Maintain and

update maintenance register. Develop & submit a list of priority project on time. Implement minor capital projects. Operate within the allocated budget. Maintain & update parking and accommodation registers. Ensure effective & efficient management system, develop the standard operating procedure for components of the infrastructure maintenance system. Provide support to horticulture, pest control and landscape. Compile business report for facility maintenance. Interact with the department of Infrastructure and Development Management at Central Office. Assist with the development of maintenance strategy and implementation of norms and standard. Ensure effective management of security and Assets of the hospital. Lead and manage a team under supervision. Support and quality assure all activities under supervision. Give guidance, manage, monitor and safekeeping of records. Training and motivation of staff. Administrate discipline. Implement best practices. Attend to all queries and ensure recommendations are implemented. Management and supervision of staff and activities within the department. Ensure there are weekly and monthly plans, and equally reports are done and presented to Management. Management of Performance Management Development System. Report sectional activities and collating of statistics for management analysis. Compilation and updating of reports. Perform other duties as delegated by the supervisor.

**ENQUIRIES  
APPLICATIONS**

: Mr. P.B.Ntuli Tel No: (011) 891 7310  
 : should be submitted to Thelle Mogoerane Regional Hospital, 12390 Nguza Street, ext. 14, Vosloorus, 1475.

**NOTE**

: Applications must be submitted on the New Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Thelle Mogoerane Regional Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: experience that should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required to submit: certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification will be done. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. TMRH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply. Please Note: The Public Service does not charge any fees for applying for posts.

**CLOSING DATE**

: 13 October 2023

**POST 34/160**

: **OCCUPATIONAL THERAPIST GRADE 1 REF NO: REFS/BGH /2023/09/02  
(X1 POST)**  
 Directorate: Occupational Therapy

**SALARY**

: R359 622 – R408 201 per annum, plus benefits

<b><u>CENTRE REQUIREMENTS</u></b>	:	Bertha Gxowa Hospital
	:	Degree in Occupational Therapy and registration with the HPCSA as an Occupational Therapist. Currently registered with the HPCSA as an Independent Practice Occupational Therapist. One year community service experience completed. Experience in paediatric services will be an added advantage. The candidate should be a dynamic individual who adapts well to change and should be able to work independently, within the multidisciplinary team and under pressure. Should be willing to rotate within allocated areas in the hospital and offer professional and effective services. Computer literacy is essential. Report writing skills, effective communication and interpersonal skills are essential.
<b><u>DUTIES</u></b>	:	Provide an Occupational Therapy service to both in and outpatients in the physical field though efficient and professional assessment and treatment within various areas of the hospital. Administer standardized and clinical assessments to patients requiring FCEs and other clinical reports. Execute all patients and departmental related administrative tasks including data compilation, stock management, attend various internal and external meetings and submission of monthly reports. Plan and prepare for all internal and external audits in the allocated area. Administer PMDS (Performance Management and Development System) and evaluation of junior level staff. Participate in the mentorship and training of community service therapists and students. Participate and implement the departmental policy on training and continuous professional development to ensure compliance to departmental standards and effective patient service delivery, in line with provincial and national standards.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Ms. L. Smook Tel No: (011) 278 7696
	:	should be submitted at the Bertha Gxowa Hospital, Admin Building ground floor, Foyer Area, Germiston. Bertha Gxowa Hospital, Angus Street, Germiston or posted to Private Bag X1035, Germiston, 1400
<b><u>NOTE</u></b>	:	Medical surveillance will be conducted on the recommended applicants, at no cost. People with disabilities are welcome to apply. Applications must be filled on a New Z83 as per DPSA directive effectively from 01 January 2021, The Curriculum Vitae should be recently updated that specifies the following: The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. applicants are not required to submit copies of qualifications and other relevant documents on application. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview following communication from HR. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). Candidates will be subjected to security screening and vetting process Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department.
<b><u>CLOSING DATE</u></b>		09 October 2023, Time:12h00
<b><u>POST 34/161</u></b>	:	<b><u>SKILLS DEVELOPMENT AND TRAINING FACILITATOR REF NO: REFS/BGH /2023/09/04 (X1 POST)</u></b>
		Directorate: Human Resource
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R294 321 per annum (Level 07), plus benefits
	:	Bertha Gxowa Hospital
	:	An appropriate Three (3) Year National Diploma in Human Resource Management with training and Development as subject and a minimum of three (3) years relevant experience in Training and Development Directorate or Grade 12 with a minimum of Five (5) years' experience in Training and Development Directorate and Education Training and Development Practitioner Certificate or management of training, skills Development Training Certificate. Basic qualification to be accredited by SETA. Must have skills in presentation, Operational Planning, Financial Management. Must be able to

		work independently, have report writing, time management and sound communication skills (written and verbal) must be computer literate in Microsoft Package (MS Word, Excel, and PowerPoint). Ability to work in a team. Ability to work under pressure and take initiative as well as the ability to organize, plan and must be self-motivated and have a valid driver's license.
<b><u>DUTIES</u></b>	:	To co-ordinate institution training needs and ABET. To ensure that compliance is adhered to as well as the incorporation of all relevant prescripts. To ensure that incorporation in terms of the Sector skills plans into the organisational skills plans are properly executed. Set standards for the unit and formulate unit policies. Identify training needs and formulate training programs for the organization. Conduct induction and orientation programs. Facilitate performance evaluation and induction of new employees. PMDS co-ordination. Collate monthly HIS (Health Information System) and skills and development data. Monthly audit of the units. Perform all other duties delegated by manager.
<b><u>ENQUIRIES</u></b>	:	Ms. C.C (Close Corporations) Molele Tel No: (011) 278 7688
<b><u>APPLICATIONS</u></b>	:	should be submitted at the Bertha Gxowa Hospital. Admin Building ground floor, Foyer Area, Germiston. Bertha Gxowa Hospital, Angus Street, Germiston or posted to Private Bag X1035, Germiston, 1400
<b><u>NOTE</u></b>	:	Medical surveillance will be conducted on the recommended applicants, at no cost. People with disabilities are welcome to apply. Applications must be filled on a New Z83 as per DPSA directive effectively from 01 January 2021, The Curriculum Vitae should be recently updated that specifies the following: The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. applicants are not required to submit copies of qualifications and other relevant documents on application. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview following communication from HR. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). Candidates will be subjected to security screening and vetting process Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department.
<b><u>CLOSING DATE</u></b>	:	09 October 2023, Time:12h00.
<b><u>POST 34/162</u></b>	:	<b><u>LOGISTICS SUPPORT OFFICER REF NO: REFS/BGH /2023/09/05 (X1 POST)</u></b> Directorate: Supply Chain
<b><u>SALARY</u></b>	:	R294 321 per annum (Level 07), plus benefits
<b><u>CENTRE</u></b>	:	Bertha Gxowa Hospital
<b><u>REQUIREMENTS</u></b>	:	An appropriate Three (3) Year National Tertiary Qualification in management of supply chain management and a minimum of Three (3) years relevant experience within stores. Sound knowledge of SAP/SRM and PAS system. Knowledge and attribute PFMA (Public Finance Management Act), PPPFA (Preferential Procurement Policy Framework Act) and Government procurement policy. Treasury Regulations. Computer literacy. Ability to work under pressure.
<b><u>DUTIES</u></b>	:	Overall supervision of stores section. Monitoring of transactions of goods and services delivered on SAP. Monitoring of GRV's captured on SAP/RSM and the web cycle as required. Monitor issuing of inventory items to the cost centres as requested through internal requisitions. Monitoring transactions on control cards VA11. Monitor transit in and out. Monitor those outstanding deliveries and verification of transactions are done. Monitor adherence to stock levels. Monitor that condemning is done in accordance with disposal procedures. Ensure that effective reliable filing system. Manage and plan stock taking. Compiling monthly reports. Contracting and evaluation of staff in line with PMDS policy. Assist with the implementation of PFMA. Strengthening

		provisioning skills within the institution. Training of subordinates. Attending and responding to the Auditor General queries. Keep abreast with legislations.
<b><u>ENQUIRIES</u></b>	:	Ms. H. Moloi Tel No: (011) 278 7784
<b><u>APPLICATIONS</u></b>	:	should be submitted at the Bertha Gxowa Hospital. Admin Building ground floor, Foyer Area, Germiston. Bertha Gxowa Hospital, Angus Street, Germiston or posted to Private Bag X1035, Germiston, 1400
<b><u>NOTE</u></b>	:	Medical surveillance will be conducted on the recommended applicants, at no cost. People with disabilities are welcome to apply. Applications must be filled on a New Z83 as per DPSA directive effectively from 01 January 2021, The Curriculum Vitae should be recently updated that specifies the following: The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. applicants are not required to submit copies of qualifications and other relevant documents on application. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview following communication from HR. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). Candidates will be subjected to security screening and vetting process Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department.
<b><u>CLOSING DATE</u></b>	:	09 October 2023, Time:12h00.
<b><u>POST 34/163</u></b>	:	<b><u>PRINCIPAL PERSONNEL OFFICER REF NO: TMRH/ASDAS/2023/09/06 (X1 POST)</u></b> Directorate: Human Resource
<b><u>SALARY</u></b>	:	R294 321 – R343 815 per annum (Level 07), plus benefits
<b><u>CENTRE</u></b>	:	Thelle Mogoerane Regional Hospital
<b><u>REQUIREMENTS</u></b>	:	Grade 12 or equivalent qualification with minimum 3 year's Human Resource functional generalist experience on (level 5). Computer Literacy (MS Office). Must have knowledge and experience in PERSAL Systems. Successful completed PERSAL training course. Supervision skill, Ability to work under pressure and good communication skills (written and verbal). Knowledge of PSA, PSR, EEA, BCEA, LRA, SDA, PFMA and other Human Resource related prescripts and policies. Attention to detail. Ability to interact at a strategic level and implement turn around strategies. Planning and organizational skills, time management, communication skills and leadership skills. Analytical and solution orientated. Knowledge of recruitment process, leave, PILIR and service benefits. Excellent Administrative skills (Planning Organizing and Coordination Sound knowledge of Public Service Regulations, Public Service act, Occupational Health and safety act, PFMA and Knowledge of OSD policy, PMDS.
<b><u>DUTIES</u></b>	:	Supervision of Staff. HR Generalist functions, Effective and Efficient Implementation of Human Resource Management Administration i.e Appointments, Transfers, Service terminations, Housing Allowances, Salary Administration Management, Leave Management or Overtime Management. Implementing OSD and non OSD grade progression, salary, proper control of records Performance Management and Development Systems, Attend to HR related enquiries and audit queries. Facilitate Recruitment and Selections processes. Daily coordination of all HR related activities, Injury on duty, PILIR, ensure safekeeping and filing of HR related documents. Adhere to confidentiality Policy, provide guidance and advice to all relevant stakeholders, attending to enquiries from staff and Management. Record and organize work and documents. participate during compilation of HR reports when required. Liaise with clients and staff. Telephone communication. Provide administration support to the team. Provide high quality administration support to the teams. Provide advice and assistance to other Sectional Managers and staff regarding all HR functions. Attending meeting / workshops/forums. Writing of Submissions, memos, reports and presentations. Ensure that Quality

		Assurance is adhere to in HR. Comply with the performance management and development system (contracting, quarterly reviews and final assessment). Appointment letters for Committee Panel members and to monitor Committees. Perform other duties as indicated by the Supervisor/Manager and other relevant Public Service Prescripts.
<b><u>ENQUIRIES</u></b>	:	Mr. J. Kubheka Tel No: (011) 891 7306
<b><u>APPLICATIONS</u></b>	:	should be submitted to Thelle Mogoerane Regional Hospital, 12390 Nguza Street, ext. 14, Vosloorus, 1475.
<b><u>NOTE</u></b>	:	Applications must be submitted on the New Z83 form. The application form is obtainable from any Public Service Department or on the internet at <a href="http://www.dpsa.gov.za/documents">www.dpsa.gov.za/documents</a> . The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Thelle Mogoerane Regional Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: experience that should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification will be done. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. TMRH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply. Please Note: The Public Service does not charge any fees for applying for posts.
<b><u>CLOSING DATE</u></b>	:	13 October 2023
<b><u>POST 34/164</u></b>	:	<b><u>NURSING ASSISTANT GRADE 1 – (NA 1) REF NO: CHBAH 712 (X10 POSTS)</u></b> Directorate: Nursing Services (Paediatrics)
<b><u>SALARY</u></b>	:	R157 761 per annum, (plus service benefits)
<b><u>CENTRE</u></b>	:	Chris Hani Baragwanath Academic Hospital (CHBAH)
<b><u>REQUIREMENTS</u></b>	:	Qualification that allows registration with the SANC as Nursing Assistant. Registration with the SANC as Nursing Assistant and current registration for 2023. No experience required after registration with the SANC as Nursing Assistant. Competencies/Knowledge/Skills: Demonstrate elementary understanding of nursing legislation and related legal and ethical nursing practices. Perform an elementary clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of elementary nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility.
<b><u>DUTIES</u></b>	:	Assist patients with activities of daily living (physical care). Provide elementary clinical nursing care. Maintain professional growth/ethical standards and self-development.
<b><u>ENQUIRIES</u></b>	:	Mr. N.B. Mulaudzi Tel No: (011) 933 9779/0134

**APPLICATIONS** : Applicant should be hand delivered to Human Resources at the Chris Hani Baragwanath Academic (CHBAH), between 8am and 3pm. At CHBAH deliver to Ground floor, Main Admin Building or posted to the Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag x01, Pimville, 1808. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). Please use the reference as subject.

**NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE** : 09 October 2023

#### **DEPARTMENT OF ROADS AND TRANSPORT**

**APPLICATIONS** : To apply for the below positions, please apply online at <http://jobs.gauteng.gov.za> Only online applications will be considered and for general enquiries please contact Human Resource on 083 324 0044/ 083 792 4851.

**CLOSING DATE** : 09 October 2023

**NOTE** : It is a requirement of this position for a candidate to produce a pre-entry certificate issued by the National School of Government prior to appointment. Candidates are required to undergo pre-entry requirement course online to obtain the certificate endorsed by the National School of Government. The course is available at National School of Government under the name Certificate for Entry into an SMS and full details can be sourced by following the link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme>. In line with the Department's employments Equity Plan, females and people with disabilities are encouraged to apply. Applicants must utilise the most recent Z83 application for employment form issued by the Minister for the Public Service and Administration in line with the Regulation 10 of the Public Service Regulations, 2016, All fields in the New Z83 form, must be completed and signed. Furthermore, a comprehensive Curriculum Vitae (CV) must also be attached. Failure to attach the completed Z83 and the Curriculum Vitae (CV) will result in disqualification. The New Z83 form, obtainable from any Public Service Department or the DPSA website [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). Only shortlisted candidates will be requested to

submit certified copies of qualifications not older than six (06) months, identity document and valid driver's license (where driving/travelling is an inherent requirement of the job). It is our intention to promote representation (race, gender and disability) in the Public Service through the filling of this post and candidates whose transfer/promotion/appointment will promote representation will receive preference. It is the Department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). The Department reserves the right not to appoint. If you do not receive any response from us within 3 months, please accept your application was unsuccessful.

#### **MANAGEMENT ECHELON**

**POST 34/165** : **CHIEF DIRECTOR: REGISTRATION AND OPERATING LICENSING REF NO: 109010**  
Branch: Transport Services

**SALARY** : R1 371 558 – R1 635 897 per annum, (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules, which includes state's contribution to the Government Employees Pension Fund (13% of basic salary). The successful candidate will be required to enter into a performance agreement within three months after assumption of duty.

**CENTRE REQUIREMENTS** : Johannesburg  
: An undergraduate qualification at NQF Level 7 in Transport Management / Legal or related field as recognized by SAQA. A minimum of 5 years' experience at senior managerial level. A valid driver's license. Pre-Entry SMS Certificate. Competencies: Knowledge of Public Transport Services Intergovernmental. Fiscal Relations Act of 1997. Knowledge of GPG political and executive structures. Knowledge of National Land Transport Act 2009. Gauteng Public Passenger Road Transport Act 2001. National Roads Traffic Act. Skills: Strategic capability and leadership, problem solving and analysis. Creativity, Financial management, Customer focus and responsiveness, communication, computer, negotiation, conflict management and change management skills. Planning, organising and negotiation skills.

**DUTIES** : Manage and control the administration of Operating Licences. Administer the issuance of Operating License in compliance with Legislation. Adjudicate and decide applications for Operating Licenses. Monitor and oversee public transport operations in compliance with legislation. Manage inter and intra provincial public transport stakeholder engagement. Provide Technical Support services to PRE. Provide public transport inspectorate services.

**ENQUIRES** : Mr Aubrey Motubatse Tel No: (011) 355 7342

**POST 34/166** : **CHIEF DIRECTOR: DESIGN AND ENGINEERING SERVICES REF NO: 109006**  
Branch: Roads Infrastructure

**SALARY** : R1 371 558 – R1 635 897 per annum, (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules, which includes state's contribution to the Government Employees Pension Fund (13% of basic salary). The successful candidate will be required to enter into a performance agreement within three months after assumption of duty.

**CENTRE REQUIREMENTS** : Johannesburg  
: An undergraduate qualification at NQF Level 7 in Civil Engineering or related field as recognized by SAQA. A minimum of 5 years' experience at senior managerial level. Professional registration with Engineering Council of South Africa is compulsory. A valid driver's license. Pre-Entry SMS Certificate. Knowledge of Public Service Regulation. Treasury/ Supply Chain. National Roads Traffic Act. Human Resources Matters. Skills: Strategic capability and leadership skills. Problem solving and analysis. Creativity, Financial management, customer focus and responsiveness communication, computer, negotiation, conflict management and change management skills. Planning and organising skills.



- DUTIES** : Manage the provision of Roads design services. Render geometric design and technical support services. Render structures and technical support services. Render Land Acquisition services. Manage the provisioning of Roads Traffic Engineering services. Provide abnormal loads management services. Manage roads signs and roads marking services. Manage outdoor advertising, tourism and local direction signs. Manage the resources of the component and perform generic management functions. Provide strategic leadership to the component. Manage roads traffic and road safety. Implement the management of plans for road maintenance and road infrastructure. Support the procurement process of resources for the infrastructure procurement project and maintenance. Foster strategic partnership with relevant stakeholder. Provide strategic project management.
- ENQUIRIES** : Mr Mmaputi Mokobane Tel No: (011) 355 7349
- POST 34/167** : **CHIEF DIRECTOR: HUMAN RESOURCES MANAGEMENT REF NO: 019007**  
Branch: Corporate Management
- SALARY** : R1 371 558 – R1 635 897 per annum, (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules, which includes state's contribution to the Government Employees Pension Fund (13% of basic salary). The successful candidate will be required to enter into a performance agreement within three months after assumption of duty.
- CENTRE REQUIREMENTS** : Johannesburg  
: An undergraduate qualification at NQF Level 7 in Human Resources Management or related field as recognized by SAQA. A minimum of 5 years' experience at senior managerial level. Experience in HR strategy setting and business processes and systems. A valid driver's license. Pre-Entry SMS. Competencies: Knowledge: Knowledge of Public Service Regulation. Treasury Regulation. Public Service Act. Labour Relations Act. Employment Equity Act. Employee Health and Wellness prescripts. Human Resources Matters. Skills: Strategic capability and leadership skills. Problem solving and analysis. Creativity, Financial management, Customer focus and responsiveness. Communication, Computer, negotiation, conflict management and change management skills. planning and organising.
- DUTIES** : Manage and monitor the provision of Human Resources Management and Development services. Strategically lead the setting of sound and transparent labour relations in the department. Guide and implement performance management in the department. Review policies related to performance management to align to changes in the institutional environment. Direct career management development programme for the enhancement of professionalism. Lead and implement all recruitment and appointment processes. Design an appropriate HR strategy to provide the enabling environment for the delivery transport and infrastructure services on a city region status. Direct design, compliance and implement of wellness programmes including compliance reporting. Manage establishment control on PERSAL and organisational development. Manage quality assurance on all HR information and processes. Direct the development and updating of risk management registers for the Chief Directorate. Provide Strategic leadership to the Chief Directorate.
- ENQUIRES** : Mr Pule Sekawana Tel No: (011) 355 7385
- POST 34/168** : **DIRECTOR: PUBLIC TRANSPORT OPERATIONS REF NO: 019008**  
Branch: Corporate Management
- SALARY** : R1 162 200 – R 1 365 411 per annum, (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules, which includes state's contribution to the Government Employees Pension Fund (13% of basic salary). The successful candidate will be required to enter into a performance agreement within three months after assumption of duty.
- CENTRE REQUIREMENTS** : Johannesburg  
: An undergraduate qualification at NQF Level 7 in Transport Management /Logistics Management/ Transport Economics or related field as recognized by SAQA. A minimum of 5 years' experience at Middle/Senior managerial level in transport operations environment. A valid driver's license. Pre-Entry SMS

Certificate. Competencies: Knowledge of Public Service Regulation. Treasury Regulation. Knowledge of DORA and NTLA. Skills: Strategic capability and leadership skills. Problem solving and analysis. Creativity, Financial management, Customer focus and responsiveness Communication, Computer negotiation, conflict management and change management skills. planning and organising.

**DUTIES** : Manage and monitor the provision of Public Transport subsidies. Provide compliance with Division of Revenue Act (DORA). Collaborate and engage with stakeholders to facilitate provision of Integrated Public Transport solution. Coordinate the management of day-to-day public transport operations. Review and implement management methodologies and workflow processes for efficiency management. Oversee, monitor and manage the entire budgeting process for the public transport operations business unit. Manage and develop dedicated workforce that is qualified and able to manage the business unit delivery demands. Provide strategic direction and guidance to the business unit.

**ENQUIRIES** : Mr Aubrey Motubatse Tel No: (011) 355 7342

**POST 34/169** : **DIRECTOR: MAINTENCE TECHNICAL AUXILIARY SERVICES, OFFICE SUPPORT AND COORDINATION REF NO: 019011 (X1 POST)**  
Branch: Corporate Management

**SALARY** : R1 162 200 – R1 365 411 per annum, (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules, which includes state's contribution to the Government Employees Pension Fund (13% of basic salary). The successful candidate will be required to enter into a performance agreement within three months after assumption of duty.

**CENTRE** : Johannesburg  
**REQUIRMENTS** : An undergraduate qualification at NQF Level 7 in Civil Engineering or related field as recognised by SAQA. A minimum of 5 years' experience at Middle managerial level (MMS) within transport environment. Knowledge of roads maintenance services will be an added advantage. A valid driver's license. Applicants must be in a possession of Nyukela (Pre-entry certificate to SMS). Competencies: Relevant legislation and Public Service Regulations, understanding of expectations of customers, Engineering professional Act, Gauteng Infrastructure Act 2001, National Land Transport Act 2009, Gauteng Public Passenger Road Transport Act 2001. Skills: Project management methodologies, Business performance management, Community relations, Stakeholder relationship management, Analytical thinking, Policy formulation, Conflict management, financial management, Strategic management, Change/diversity management, Communications (Written and Verbal).

**DUTIES** : Manage maintenance technical auxiliary services. Manage office support and coordination services. Manage the resources of the component and perform generic management functions. Provide strategic leadership to the component.

**ENQUIRIES** : Mr Mmaphuti Mokobane Tel No: (011) 355 7349

#### **OTHER POST**

**POST 34/170** : **CHIEF ENGINEER: RAIL TRANSPORT SERVICES REF NO: 109009**  
Branch: Public Transport Services

**SALARY** : R1 146 540 – R2 156 640 per annum, (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules, which includes state's contribution to the Government Employees Pension Fund (13% of basic salary). The successful candidate will be required to enter into a performance agreement within three months after assumption of duty.

**CENTRE** : Johannesburg  
**REQUIRMENTS** : A Degree (NQF 7) in Engineering (B Eng/ BSC Eng) or relevant qualification recognised by SAQA. A minimum of six years post qualification experience as a registered Professional Engineer. A valid Driver's License. Compulsory registration with ECSA as a Professional Engineer. Knowledge of Public Service Act of 1994 and Regulations of 2016. Government Immovable Asset Management Act of 2007. Knowledge of Occupational Health and Safety Act of 1993 and Regulations. Labour Relations Act of 1995/Resolutions of Public Sector Bargaining Councils. Basic Conditions of Employment Act, 1997.

Spatial Planning and Land Use Management Act, 2013. Provincial Infrastructure Delivery Management System. National Environmental Management Act, 1998 and related Protocols and Regulations. PFMA/DORA/Treasury Regulations, Practice Notes, Instructions, Circulars. Knowledge of Provincial/Departmental Supply Chain Management Policies. Construction Industry Development Board Act of 2000 and Regulations. Hazardous Substances Act 15 of 1973. Broad Based Black Empowerment Act of 2003. Knowledge of Engineering Profession Act of 2000. Skills: Strategic capability and leadership. Problem solving and analysis. Creativity, Financial management, Customer focus and responsiveness. Communication, Computer skills, People management, Planning and organising, Conflict management, Negotiation skills and Change management. Attributes: Responsive, Credible, Flexible, Quality-oriented, Creative, Decision making and Team leadership.

**DUTIES**

: Implement the rail strategy and initiatives. Complete the planning, design and execution of projects efficiently to exceed client expectations. Coordinate track design and specifications. Ensure compliance with technical and quality assurance standards. Mentor and train other staff within the group in the area of expertise. Prepare well written and technically sound protocols and reports. Provision of technical input and support the production of tenders as part of the business development process. Develop analysis plans to address development process. Develop analysis plans to address identified clients concerns. Responsible for the planning and coordination of data gathering and data cleaning efforts.

**ENQUIRES**

: Mr Mmaphuti Mokobane Tel No: (011) 355 7349